

BYESVILLE VILLAGE COUNCIL

June 13, 2018

The Byesville Village Council met in Regular Session on June 13<sup>th</sup>, 2018 at 5:30 pm. Attending were Mayor Jay Jackson, Village Administrator Brennan Dudley, Village Clerk/Treasurer Annette Whealdon and William Ferguson, Solicitor.

Mayor Jackson led the Pledge of Allegiance to the flag.

Mr. Brennan Dudley opened with prayer.

**ROLL CALL:** Albright, Foraker, Kenworthy, Warner, Motes, Neff.

**GUESTS**

Tia Theodosopoulos, shared about the opening of her childcare facility at the previous Holy Trinity Church.

Addison Miller, State Treasurer's Office, presented the Ohio Checkbook Online by doing a demonstration and shared that the website is now active.

**CLERK**

Mr. Kenworthy made a motion to accept the minutes of the last meeting, second by Mr. Albright. Roll call: yea 6; Albright, Foraker, Kenworthy, Warner, Motes and Neff. Nay; none.

Mr. Albright made a motion to accept the bills, second by Mr. Kenworthy. Roll call: yea 6; Albright, Foraker, Kenworthy, Warner, Motes and Neff. Nay; none.

Ms. Whealdon asked for approval of Resolution 2018-10, to reduce appropriations for the General Fund by \$3100, to be in compliance with the County Auditor.

Ms. Foraker made a motion to pass Resolution 2018-10, second by Mr. Albright. Roll call: yea 6; Albright, Foraker, Kenworthy, Warner, Motes and Neff. Nay; none.

Ms. Whealdon asked for an Executive Session for Personnel matters.

**ADMINISTRATOR**

Mr. Brennan Dudley gave the following report:

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, CIP filter units, back-wash at least one Aeralater per day, maintain chemical levels. Read meters, and red tags as needed.

**Water Treatment Improvement Project (WIP):** The OEPA has requested additional information.

**Well #5:** CT Consultants is working on engineering.

**GPS Waterline:** The project is approximately 80% complete. Approximately 2,800 ft. of the required 3,400. We crossed under the rail-way this week. The project is expected to be complete by the end of this month.

**Water Quality Report:** The 2017 report is available for review at [www.byesvilleoh.gov/2017CCR.pdf](http://www.byesvilleoh.gov/2017CCR.pdf)

**Distribution:** Repair leaks as needed, service calls, shut offs, turn on, and OUPS tickets. Assist Street crew as needed.

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**Waste Water Operations**

**Routine Maintenance and Operation:** Pressing and composting as scheduled, routine and preventative maintenance as scheduled.

**Sewer Reline Project Phase II:** I am working with OMEGA on the necessary documents for the RPIG funding. Our goal is to put the project out to bid late summer or early fall.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Glass Ave Culvert:** I am working to secure funding for the project. We will be submitting for a grant on June 15.

**Paving:** We paved a section of Carnegie Street, and Grant. A resolution before Council this evening will allow the County Engineer to solicit bids on our behalf for the remainder of the paving projects.

**Culvert Cleaning:** We contracted to clean several blocked culverts throughout the Village. All the culverts were successfully evacuated.

**Primrose Culvert:** Replaced section of failed culvert.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, concrete and patch leak holes.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO's and invoices, H.R. functions, payroll preparation, work cooperatively with the Clerk, Income Tax, Utilities Clerk, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Demand Response:** Our demand response agreement will generate \$20,600 through 2021. Demand response is a program that pays us for having our generators on standby.

**Seneca Storm Water:** Submitting for grant funding on June 15. To date we have received \$150,000 in grant funding for the project. We have also been approved for 0% loan funds if necessary.

**Downtown Revitalization:** Working with the Mayor to secure funding. There is a resolution before Council this evening. The resolution is necessary in order to submit for the grant. I would also recommend a letter of commitment of \$10,000 local share funds. The total request is \$150,000. The funds would be secured through the General Capital Improvement fund.

**Grants:** I am working on several grants most of which are due on Friday June 15. If all the grants that we are currently seeking are approved, we would receive approximately \$1,500,000 incorporating several projects.

**MAYOR**

Mayor Jackson shared the following:

- Met with potential business owner.
- Nature Works grant submitted.
- Working on Downtown Revitalization Grant.
- One client from Cedar Ridge completed some work for the Village.
- Working on raising funds for the Macker and Blast.
- Macker Run is June 23<sup>rd</sup>, beginning at 7:00 am at the Park.

Mayor Jackson asked for Council opinion on joining an electric aggregate.

Council agreed that it would not be acceptable.

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**PARK**

Mr. Neff shared the following:

- Byesville Blast will be July 1<sup>st</sup>, starting at 1:00 pm, asked for Council Volunteers.
- Newt Oliver street sign is ordered.

**ZONING**

Mr. Brad Dudley shared the following:

- Zoning Board met last evening and approved a variance for Tia Theodosopoulos's new business.
- Busy issuing permits.
- Sent a letter to business on S. 2<sup>nd</sup> St. and is seeking legal counsel about it.
- Final game is at Razor's Field tonight.

**FIRE**

Chief Wilson shared the following:

- Construction finished at the department.
- Exhaust System installed.
- Participated in a Hazmat disaster scenario last Wednesday, at the Colgate plant.
- Received \$10,000 grant from the State Fire Marshall for some new gear.
- MARCS radios, also from a grant are in.

**VILLAGE SERVICES**

Mr. Albright shared his concern about keeping the Village grass taken care of.

Mayor Jackson shared that he talked with Dave Warner about the mowing issue.

Mr. Brennan Dudley stated that money is a problem when it comes to hiring extra help to mow.

Mayor Jackson said that he would try to get Court workers.

Mr. Albright gave a list of projects as follows:

- McLaughlin Ave.
- S. 7<sup>th</sup> St.
- W. Watson
- 7<sup>th</sup> St. by Assembly of God

**FINANCE**

Ms. Foraker asked if the lawns we mow are being tagged for real estate taxes.

Mr. Brennan Dudley said that a list is sent to the County Auditor every year.

**LEGISLATIVE**

Mr. Kenworthy presented Resolution 2018-08 Adopting the Standards for Rehabilitation as Set Forth by the Secretary of the Interior.

Mr. Brennan Dudley and Mayor Jackson explained how the Grant would work.

Mr. Motes made a motion to pass Resolution 2018-08, second by Mrs. Warner. Roll call: yea 6; Albright, Foraker, Kenworthy, Warner, Motes and Neff. Nay; none.

Mr. Kenworthy presented Resolution 2018-09 Permitting the Guernsey County Engineer to Bid Paving Projects.

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Mr. Albright made a motion to pass Resolution 2018-09, second by Mr. Neff. Roll call: yea 6; Albright, Foraker, Kenworthy, Warner, Motes and Neff. Nay; none.

Mr. Kenworthy gave the first reading of Ordinance 2018-08, setting forth some changes within the Municipal Income Tax section of ORC 718, due to the passing of HB 49.

Mr. Brennan Dudley asked for a motion to set aside \$15,000 for the Downtown Revitalization Grant.

Mr. Albright made a motion to set aside the \$15,000, second by Mr. Kenworthy. Roll call: yea 6; Albright, Foraker, Kenworthy, Warner, Motes and Neff. Nay; none.

**ADDITIONAL**

Mr. Motes shared that on the Village website, there are some places that state that the site is not secure, due to not having an SSL certification.

Mr. Motes stated that there is a cost to get the certification, but didn't believe it was necessary, because the Village money collection sites are secure.

Ms. Warner asked about the RR tracks on 2<sup>nd</sup> St.

Mayor Jackson said that he has contacted the owner, Independence Railworks, Ltd., several times.

Ms. Warner thanked Stan Lucas for helping out at the Park.

Mr. Albright made a motion to go into Executive Session at 6:55 pm for Personnel and Contractual matters, second by Mrs. Warner. Roll call: yea 6; Albright, Foraker, Kenworthy, Warner, Motes and Neff. Nay; none.

Mr. Albright made a motion to go back into Regular Session at 8:09 pm, second by Mr. Neff. Roll call: yea 6; Albright, Foraker, Kenworthy, Warner, Motes and Neff. Nay; none.

Mr. Albright made a motion to adjourn at 8:10 pm, second by Mr. Neff. Roll call: yea 6; Albright, Foraker, Kenworthy, Warner, Motes and Neff. Nay; none.

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JAY JACKSON, MAYOR

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ANNETTE WHEALDON, CLERK