

BYESVILLE VILLAGE COUNCIL

July 25, 2018

The Byesville Village Council met in Regular Session on July 25, 2018 at 5:30 pm. Attending were Mayor Jackson, Village Clerk/Treasurer Annette Whealdon, Village Administrator Brennan Dudley.

Mayor Jackson led the Pledge of Allegiance to the flag.

Mr. Brennan Dudley opened with prayer.

**ROLL CALL:** Warner, Motes, Neff, Albright, Foraker, Kenworthy.

**CLERK**

Mr. Albright made a motion to accept the minutes of the last meeting, second by Mr. Motes. Roll call: yea 6; Warner, Motes, Neff, Albright, Foraker and Kenworthy. Nay; none.

Ms. Warner made a motion to accept the bills, second by Mr. Neff. Roll call: yea 6; Warner, Motes, Neff, Albright, Foraker and Kenworthy. Nay; none.

Ms. Whealdon passed around the June Bank Reconciliation to be signed.

**ADMINISTRATOR**

Mr. Brennan Dudley shared his report:

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, CIP filter units, back-wash at least one Aeralater per day, maintain chemical levels. Read meters, and red tags as needed.

**Water Treatment Improvement Project (WIP):** We are moving forward. OEPA is working on plan review.

**Well #5:** CT Consultants is working on final engineering.

**GPS Waterline:** The project is approximately 98% complete. The line installation is complete. The remainder of the work will be performed when the power plant gives us a notice to proceed.

**Personnel:** We will be posting for a 2<sup>nd</sup> shift position. This is an established position vacant from termination.

**Operator Certifications:** In the past year we have added several certifications for current personnel. We now have several both water/w.w. certified personnel.

Water: 2-Class I/ 2-Class II/ 1-Class III

Waste Water: 1-Class I/ 1-Class II/ Class III

**Distribution:** Repair leaks as needed, service calls, shut offs, turn on, and OUPS tickets. Assist Street crew as needed.

**Waste Water Operations**

**Routine Maintenance and Operation:** Pressing and composting as scheduled, routine and preventative maintenance as scheduled.

**Sewer Reline Project Phase II:** OMEGA preparing RPIG funding application. The first of two required public meetings will be August 8<sup>th</sup> at 5:00.

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**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Glass Ave Culvert:** Awaiting notification of funding.

**Paving:** The County Engineer said the bids will be opened next week. Personnel has been working on preparing streets.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, concrete and patch leak holes.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO's and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Clerk, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Liability Insurance Renewal:** Preparing information to solicit bids. The current policy expires August 25.

**Seneca Storm Water:** Awaiting funding notification

**Downtown Revitalization:** Awaiting funding notification.

Mr. Albright asked about the tree on 7<sup>th</sup> and Spruce.

Mr. Dudley stated that he had presented the Tree Coop Program before that could have been a benefit in this situation.

Mr. Brennan Dudley said that he would send a letter to the homeowner and if no response, then would Council want to have to tree taken down.

Mr. Albright stated that the Village has no choice.

Council gave Mr. Dudley the approval to move forward.

**MAYOR**

Mayor Jackson shared the following:

- Will be doing interviews on Monday to replace Ms. Whealdon.
- Paperwork in process to purchase the house on Euclid.
- Talked about the aging vehicle fleet.
- Volunteers from Guernsey Industries will help with town clean up.

**PARK**

Mr. Neff said that the RR are up and running, thanked Mr. Kenworthy.

Mr. Neff will be meeting with someone from ADA compliance.

**ZONING**

Mr. Brad Dudley shared that he has issued 3 Building Permits, with one resident applying for a variance.

Mr. Brad Dudley said that he is dealing with a vacant lot on 5<sup>th</sup> St. as to whether a doublewide can go there.

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**POLICE**

Chief May is working on code violations.

Mr. Kenworthy shared that there is pending legislation to change the grass height code violation allowable from 12 to 8 inches.

**VILLAGE SERVICES**

Mr. Albright stated that there is an ordinance in process concerning trash trucks within the Village.

**FINANCE**

Ms. Foraker asked for Macker and Blast reports.

**ADDITIONAL**

Mrs. Warner stated that she had made a call to Brian Hill's office about the RR tracks and stated that Zemba did make repairs to the tracks.

Mr. Kenworthy addressed the ongoing compliance issue at a house on Race.

Chief May said that he would go there tonight.

Ms. Whealdon presented the reason as to why she was leaving her office of Clerk/Treasurer, stating that it was due to lack of support from Council for all administrative and office positions within the Village.

Mr. Albright made a motion to adjourn at 6:15 pm, second by Mr. Neff. Roll call: yea 6; Warner, Motes, Neff, Albright, Foraker and Kenworthy. Nay; none.

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JAY JACKSON, MAYOR