

**BYESVILLE VILLAGE COUNCIL
MEETING MINUTES
SEPTEMBER 26, 2018
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The Byesville Village Council met in Regular Session on Wednesday, September 26, 2018, at 5:30 pm, at Village Hall.

Those in attendance included Mayor Jay Jackson, Fiscal Officer Brandon Gregg, Fire Chief Scott Wilson, and Village Administrator Brennan Dudley.

Mayor Jackson led the reciting of The Pledge of Allegiance.

Administrator Dudley offered a prayer.

Roll Call: Foraker – p., Kenworthy – p., Warner –p., Motes-p., Neff-p., Albright-p.

Guests:

Neil Bonar was upset about the recent water rate increases and requested that Council look at increasing salaries to remain competitive with local companies who have. Mayor Jackson offered to meet with him on September 27th.

Clerk:

Mr. Kenworthy made a motion to approve the bills, seconded by Mr. Neff.
Roll Call: Foraker – y., Kenworthy – y., Warner –y., Motes-y., Neff-y., Albright-y.

Mr. Albright made a motion to approve the minutes, seconded by Mr. Kenworthy.
Roll Call: Foraker – y., Kenworthy – y., Warner –y., Motes-y., Neff-y., Albright-y.

The bank reconciliation was reviewed and signed by Council.

Administrator:

Administrator Dudley asked council to look into whether or not the Village will be having a fall cleanup this year. Council spoke about the matter and requested that Brennan look into how much it would cost to obtain some dumpsters and to see whether or not a company would be willing to donate. Mayor Jackson stressed the importance of identifying those who utilize the cleanup to ensure that it is benefiting Village residents. Mr. Neff asked for the police to go around and inform those with “junk” about the cleanup, if it does take place.

Administrator Dudley is going to make some phone calls regarding the high cost that the Village is expected to pay to once again fix the two-year old street sweeper, after it was discovered that it is no longer covered under warranty.

Brennan informed council that an employee has been hired for the 2nd shift water department. Mrs. Foraker asked who it was. Mr. Dudley informed Council that Donald Marlatt was the chosen candidate.

Water Operations

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Routine Maintenance and Operation: Clean and maintain sediment basins, CIP filter units, back-wash at least one Aeralater per day, maintain chemical levels. Read meters, and red tags as needed.

Water Treatment Improvement Project (WIP): Engineering will have a meeting with the OEPA tomorrow. Our hope is that we will have approval soon.

Well #5: We will be putting the drilling and pump test out for bid soon. I changed engineers for the remainder of the project.

GPS Waterline: The project is approximately 98% complete and holding.

N 7th St. Waterline: We will be proceeding with this project ASAP.

Lead and Copper Notification: Consumers have received results these random samples. NO exceedance of the MCL. The OEPA is mandating annual testing for our system.

Asset Management Grant: Submitted a grant to cover final preparation work for the OEPA required asset management plan.

Personnel: Stan Lucas is now only covering the Waste Water plant. We have posted the Class III position on the OTCO website, Daily Jeff, and Indeed. No qualifying applicants at this point. I have made several contacts to no avail. We have hired an operator for the 2nd shift WTP position.

Distribution: Repair leaks as needed, service calls, shut offs, turn on, and OUPS tickets. Assist Street crew as needed.

Waste Water Operations

Routine Maintenance and Operation: Pressing and composting as scheduled, routine and preventative maintenance as scheduled.

Sewer Reline Project Phase II: RPIG grant has been submitted, and we are awaiting award.

MWCD: Signed agreement for waste by-product processing. This is identical to the agreement we with the County in 2013.

Street

Routine Maintenance and Operation: Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

Glass Ave Culvert: Awaiting notification of funding.

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Paving: McLaughlin, South 7th, W. Watson have been completed.

Culvert: Repaired a section of culvert on S 5th Street.

Equipment: We have had several necessary repairs in the last several weeks including repairs to a dump truck, street sweeper, broom, chop saw. Repairs will total approximately \$8,000.

Columbia Gas: Working in the Village on Greenbriar and Washington.

Misc. Work: Maintain streets, repair, clean, maintain equipment and facilities, concrete and patch leak holes.

General Administration

Routine Administrative Functions: Oversee operations at the Street, WTP and WWTP departments, review and sign PO's and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Clerk, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

Park Grant: I applied for and received a \$500 grant to cover the cost of the mulch.

Fall Clean Up: Administrator Dudley requested Council to make a decision on whether they would be having a Fall Clean Up.

Police Grant: The Chief and I are working with OMEGA to receive payment for a grant that we were awarded to the Village earlier this year.

Utility Collections: I am looking into the possibility of using an outside collection company to pursue delinquent utility consumers. I would appreciate Council's advisement.

Seneca Storm Water: Awaiting funding notification

Downtown Revitalization: Awaiting funding notification.

Mayor:

Mayor Jackson said that the Newt Oliver dedication at the park was successful. He also informed council, along with Councilman Neff, that Mr. Oliver's family has graciously pledged to donate the money necessary to purchase new lighting and benches at the park.

The Mayor also informed Council that the fall decorating will soon be progressing, as well planning for the annual Halloween festivities. Trick-or-Treat will be happening from 5:30 pm to 6:30 pm on October 31st, followed by the

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parade line-up from 6:00 pm to 7:00 pm, then the parade. An after-party will be held once again this year at Byesville Elementary School. The school district was once again donated the use of the facilities to the Village.

The person who caused the damage to the wall on Main Avenue, near 2nd Street, has been identified. Mayor Jackson had the damaged section removed and is awaiting estimates from contractors to submit to the person's insurance company.

Park:

Councilman Neff said that Councilman Kenworthy and himself are both continuing to mow the park.

A park board meeting will be held on October 12th at 6:00 pm.

Zoning:

Mr. Brad Dudley is continuing to receive and review applications for permits. A garage permit may end up being referred to the zoning committee.

Fire:

Nothing.

Police:

Not present.

Solicitor:

Not present.

Village Services:

Councilman Albright said that the recent paving has turned out nicely.

Mr. Albright also requested that the Village look into adding a parking space near the GMN Tri-County HEAP Office on S. 2nd St., as a ramp is already located near it. Mr. Albright asked Administrator Dudley to look at the location with him.

Councilman Albright and Councilman Neff both asked for the handicapped space to be repainted near Tom Dolan's barber shop on S. 2nd St.

Finance:

Councilwoman Foraker will be meeting with Fiscal Officer Gregg on September 28th to review Byesville Blast, Gus Macker, and any other financial matter than council has a question on.

Legislative:

Councilman Kenworthy canceled the legislative meeting originally scheduled for after tonight's council meeting.

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**A motion to adjourn the meeting was made by Councilman Albright,
seconded by Councilwoman Warner at 6:38 pm.**

Mayor Jay Jackson

Fiscal Officer Brandon Gregg (Clerk)