

**BYESVILLE VILLAGE COUNCIL  
MEETING MINUTES  
OCTOBER 10, 2018  
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**The Byesville Village Council met in Regular Session on Wednesday, October 10<sup>th</sup>, 2018, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Fiscal Officer Brandon Gregg, Fire Chief Scott Wilson, Police Chief Jason May, Solicitor William Ferguson, and Village Administrator Brennan Dudley.**

**Mayor Jackson led the reciting of The Pledge of Allegiance.**

**Administrator Dudley offered a prayer.**

**Roll Call: Kenworthy – p., Warner –p., Motes – a., Neff –p., Albright –p., Foraker –p.**

**A motion to excuse the absence of President Motes was made by Vice-President Albright, seconded by Councilwoman Warner.**

**Roll Call: Kenworthy – y., Warner – y., Neff –y., Albright –y., Foraker – y.**

**Guests:**

Dave Gombeda, Jackson Township Trustee, 60852 Oakwood Road, was concerned about a nuisance property behind the Schwan's property. Chief May informed Trustee Gombeda that Officer Seth Harper is working to cite the property owner.

Ron Gombeda, 9071 Indian Lake Road, Director of the Guernsey County C.D.C., stressed the importance of having events in the community. He discussed the need for communities to reinvent themselves following the demise of the industrial economy that we once had in the region. He thanked the Village officials for putting on the Gus Macker event. Ron presented a donation from the C.D.C. in the amount of \$500.

Debbie Robinson, Director of the Cambridge/Guernsey County V.C.B., 627 Wheeling Ave., Suite 200, Cambridge, also stressed the importance of having events in the community and the benefits of getting visitors into Byesville. She also provided recently-released statistics indicating the impact that tourism has on local economies. Debbie also informed Council that the V.C.B. has mailed a donation check to the Village.

Michael Port, 210 N. 6<sup>th</sup> Street, Founder of Parents United and Co-Chair of the Byesville Gus Macker, thanked Matt Motes, Karen Foraker, Jeff Neff, Julie Neff, as well as others, for all of their help. He said that donation requests usually are sent out in December for the following year. He presented a check to Mayor Jackson from Parents United, made possible through a grant from the V.C.B.

**Clerk:**

Councilwoman Warner made a motion to approve the bills, as presented, seconded by Councilman Albright.

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Kenworthy – y., Warner – y., Neff –y., Albright –y., Foraker – y.

Councilman Neff made a motion to approve the minutes from the September 26, 2018 minutes, as presented, seconded by Councilwoman Warner.

Kenworthy – y., Warner – y., Neff –y., Albright –y., Foraker – y.

**Administrator:**

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, CIP filter units, back-wash at least one Aeralater per day, maintain chemical levels. Read meters.

**Water Treatment Improvement Project (WIP):** The OEPA continues to request additional information. We are awaiting the approval any day.

**Well #5:** Still working on securing funds for the drilling and pump test. I hope to advertise for bid in the next week.

**N 7<sup>th</sup> St. Waterline:** Is approximately 29% complete. Personnel continue to work on the project daily as weather permits.

**NPDES Permit Renewal:** Submitted to the OEPA for review. Must be completed every 5 years.

**Source Water Protection Plan:** The plan has been completed. This project has been a couple years in the making. I appreciate the assistance provided by Steve Saines from OEPA and former Water Superintendent Kendal Weisend.

**Personnel:** One employee has been placed on paid administrative leave pending further investigation and final determination. We are still looking for a Class III operator and or Superintendent. Current personnel are pursuing a Class III OEPA certification.

**Distribution:** Repair leaks as needed, service calls, shut offs, turn on, and OUPS tickets. Assist Street crew as needed.

**Waste Water Operations**

**Routine Maintenance and Operation:** Pressing and composting as scheduled, routine and preventative maintenance as scheduled.

**Sewer Reline Project Phase II:** RPIG grant has been submitted, and we are awaiting award.

**Personnel:** Stan Lucas has resigned from his position with the Village. He accepted a position with another water system. Stan has served the Village faithfully for many years. We appreciate his dedication to the Village and wish him the best in his future endeavors.

Current Village personnel will fill the role of Operator of Record and Superintendent in the interim. We will hire additional personnel to assist in the WWTP.

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**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Glass Ave Culvert:** Although we have not received official documents, we have been told the project would not be funded in this round, however we can reapply in November.

**Township Paving:** Assisted the township with paving projects.

**Traffic Light Pole:** A company is working on the installation of a new pole for the traffic light. They encountered some complications and will return with different equipment. If you recall, the current pole was damaged a couple years ago by a semi. It was decided the pole should be moved.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, concrete and patch leak holes.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO's and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Clerk, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Fall Clean Up:** I recommend October 19<sup>th</sup> and 20<sup>th</sup>, 8:00 am – 5:00 pm. Or until the dumpsters are full. The dumpsters will be placed on the hill next to the street garage. **Village residents only** and proof of residency may be required.

**Seneca Storm Water Project:** Although we have not received official documents, we have been told the project would not be funded in this round, however we can reapply in November.

**Tax Clerk Resignation:** Received a resignation from the current Tax Clerk, Holly Smith. Holly has served the Village faithfully for several years. She has accepted a position with another Village. We appreciate her service and dedication to the Village and wish her the best. We have already started the process of advertising and recruiting to fill the position.

**Mayor:**

Mayor Jackson said that he is working towards finalizing the Halloween parade.

The staging area for parade floats had to be moved due to an event conflict.

Due to conditions of downtown buildings, the Downtown Revitalization grant was not received. Future consideration is possible, but applications are now only accepted every other year, and the target area would have to be decreased.

NatureWorks grant will be providing about \$3,000, which will be used to help offset the estimated \$4,500 in material costs to allow for the construction of a new park pavilion.

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Mayor Jackson asked for Council to decide on the future of Gus Macker.

**Park:**

Councilman Neff is continuing to complete routine tasks.

Jeff is still wanting to get a garage built at the park. He is awaiting bids from contractors and an update from Mid-East C.T.C. Building Trades Program as to if they could build it.

**Zoning:**

Brad Dudley has received a couple of shed permits.

Tia Theodosopoulos, owner of Nurture Daycare, requested that a portion of roadway near her business become a one-way street. The matter was referred to the zoning committee.

A special zoning committee meeting will be held on October 25<sup>th</sup>. Notices have been provided.

**Fire:**

Chief Wilson informed Council that he has recently received some new equipment, thanks to a \$10,000 grant from the State Fire Marshall's Office that he previously received. He is hoping that having additional sets of gear will reduce the risk of cancer.

**Police:**

Chief May asked when the park will be closing. Councilman Neff responded that it should be around November 1<sup>st</sup>.

Councilman Neff asked Chief May to thank Officer Kinsey Teeters for the hard work that she has been doing.

**Solicitor:**

Solicitor Ferguson is in the process of working on additional ordinances.

Vice-President Albright informed Solicitor Ferguson that he felt that the ordinance restricting weight limits, which was presented, was incomplete.

**Village Services:**

Councilman Albright said that S. 7<sup>th</sup> St. will need approximately \$5,000 in repairs to catch basins and culverts.

**Finance:**

Councilwoman Foraker informed Council that she met with Fiscal Officer Gregg to discuss this year's financials for Gus Macker and Byesville blast in detail.

She gave a review of the updated totals for Gus Macker.

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She also informed Council that a vendor wrote a bad check for one of the events and that she would like to see a policy be adopted denying checks from those who have remitted payments that have been later returned by the bank.

**Legislative:**

Ordinance 2018-14 was discussed. It would remove the Village Administrator from being required to authorize the expenditures for the police. It was determined that it needs to be modified to just eliminate the police funds, for, in its current form, such action would also remove the Village Administrator from other departments (water, sewer, street, etc.) as well.

Ordinance 2018-15 was discussed. If passed, it would no longer allow property owners to use plywood to board up structures. The Solicitor will be working to modify this Ordinance to add a concession for emergency situations.

Councilman Albright made a motion to suspend the rules and to allow for a vote on Ordinance 2018-16, reducing the allowable grass height from 12” to 8”, seconded by Councilman Neff.

Kenworthy – y., Warner – y., Neff –y., Albright –y., Foraker – y.

Councilman Albright made a motion to adopt Ordinance 2018-16, seconded by Councilman Kenworthy.

Kenworthy – y., Warner – y., Neff –y., Albright –y., Foraker – y.

Ordinance 2018-17, which would establish no parking on curb lawns, was placed on hold, pending further review.

Ordinance 2018-18, which would establish alley weight limits, was also placed on hold, pending further review.

**Other Business:**

Councilwoman Warner says that a floodlight needs installed downtown. She also said that she is continuing to work on decorating the downtown.

Councilman Kenworthy gave the C.I.C. update. He discussed how many steps businesses have to take to start operating nowadays. He also said that the Guernsey Power Station is still on schedule to break ground in March.

Vice-President Albright expressed his frustration towards the long permit wait time with the Ohio E.P.A. for the Water Improvement Project.

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**Councilman Kenworthy made a motion to adjourn, seconded by  
Councilwoman Warner, at 6:40 pm.**

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**Mayor Jay Jackson**

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**Fiscal Officer Brandon Gregg (Clerk)**