

**BYESVILLE VILLAGE COUNCIL
MEETING MINUTES
OCTOBER 24, 2018
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The Byesville Village Council met in Regular Session on Wednesday, October 24th, 2018, at 5:30 pm, at Village Hall.

Those in attendance included Mayor Jay Jackson, Fiscal Officer Brandon Gregg, Police Chief Jason May, and Village Administrator Brennan Dudley.

Mayor Jackson led the reciting of The Pledge of Allegiance.

Administrator Dudley offered a prayer.

Roll Call: Warner – p., Motes –p., Neff –a., Albright –p., Foraker –p., and Kenworthy –p.

A motion to excuse the absence of President Motes was made by Vice-President Albright, seconded by Councilwoman Warner.

Warner –y., Neff –y., Albright –y., Foraker –y., and Kenworthy –y.

Guests:

Nothing.

Clerk:

A motion to approve the bills, as presented, was made by Vice-President Albright, seconded by Councilwoman Foraker.

Warner –y., Neff –y., Albright –y., Foraker –y., and Kenworthy –y.

A motion was made by Councilman Kenworthy, seconded by Councilman Neff to approve the minutes, as presented.

Warner –y., Neff –y., Albright –y., Foraker –y., and Kenworthy –y.

Administrator:

Water Operations

Routine Maintenance and Operation: Clean and maintain sediment basins, GIF

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filter units, back-wash at least one Aeralater per day, maintain chemical levels.
Read meters.

Water Treatment improvement Project (WIP): Still awaiting OEPA approval

Well #5: Preparing bid for drill, case, and pump test.

N 7th St. Waterline: Is approximately 65% complete. Personnel continue to work on the project daily as weather permits.

Personnel: Upon completion of an internal investigation, a water treatment operator was terminated. We are still looking for a Class III operator and or Superintendent. Current personnel are pursuing a Class III OEPA certification. The OEPA has granted a six-month extension for the Class III Operator of Record requirement.

Distribution: Repair leaks as needed, service calls, shut offs, turn on, and OUPS tickets. Assist Street crew as needed.

Waste Water Operations

Routine Maintenance and Operation: Pressing and composting as scheduled, routine and preventative maintenance as scheduled.

Sewer Reline Project Phase II: RPIG grant has been submitted, and we are awaiting award.

Personnel: We have hired a new WWTP operator.

Street

Routine Maintenance and Operation: Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

Misc. Work: Maintain streets, repair, clean, maintain equipment and facilities, concrete and patch leak holes.

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General Administration

Routine Administrative Functions: Oversee operations at the Street, WTP and WWTP departments, review and sign PO's and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Clerk, Income Tax, Utilities Clerk, Park Liason, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

Fall Clean Up: We did not utilize all the allotted dumpsters.

Entrepreneurs: Meeting with two possible downtown business owners.

Tax Clerk Compensation: I need to know the starting hourly rate for a new hire.

Mayor:

Mayor Jackson is continuing to work on making plans for the upcoming community Halloween activities.

In addition, Mayor Jackson informed Council that he met with entrepreneurs interested in Byesville.

The Seneca Avenue and Glass Avenue improvement grants are still in process.

Mayor Jackson received an award letter from the Nature Works Grant, which will help cover the costs needed to purchase the building materials for a park pavilion. Stamped plans will need to be completed for the project.

Park:

Leaf mulching is continuing at the park.

Councilman Neff informed Council that the park will be closing on November 1st.

Zoning:

A zoning committee meeting will be held on October 25th, 2018.

Fire:

Not present.

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Police:

A property behind the Schwan's property, which was previously subject to complaints, has been sold.

Solicitor:

Not present.

Village Services:

Vice-President Albright says that people do not like having to go up to the water plant to participate in the clean-up.

Councilman Albright also questioned why two union employees received \$2.00 per hour raises. It was determined that the raises were only temporary, were for completing additional duties and taking on additional responsibility due to the lack of a water superintendent, and were made in accordance with the union contract.

Finance:

Nothing.

Legislative:

2018-14: 2nd reading

2018-15: 2nd reading

2018-17: Removed. Already in effect.

2018-18: 1st reading. Did not include inspection time frames or permit fees. Councilman Kenworthy said that inspection stickers will need to be ordered. Council would like letters mailed to affected waste disposal companies indicating that legislation is in the process. Ordinances are already in effect for this but will need amended.

2018-19:

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A motion to suspend the rules was made by Vice-President Albright, seconded by Councilwoman Warner.

A motion to adopt Ordinance 2018-19 was made by Councilman Neff, seconded by Vice-President Albright.

2018-20:

A motion to suspend the rules was made by Councilman Kenworthy, seconded by Councilwoman Warner.

A motion to adopt Ordinance 2018-20 was made by Vice-President Albright, seconded by Councilman Neff.

2018-21:

Tabled

A legislative meeting was scheduled for October 29th, 2018, at 5:00pm, at Village Hall.

Other Business:

Councilwoman Foraker asked if meetings needed to be moved for holidays. The December meetings were moved to December 12th and December 19th.

Mayor Jay Jackson

Fiscal Officer Brandon Gregg (Clerk)