

**BYESVILLE VILLAGE COUNCIL
MEETING MINUTES
NOVEMBER 14, 2018
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The Byesville Village Council met in Regular Session on Wednesday, November 14th, 2018, at 5:30 pm, at Village Hall.

Those in attendance included Mayor Jay Jackson, Fiscal Officer Brandon Gregg, Fire Chief Scott Wilson, Solicitor William Ferguson, and Village Administrator Brennan Dudley.

Mayor Jackson led the reciting of The Pledge of Allegiance.

Administrator Dudley offered a prayer.

Roll Call: Motes – p., Neff –a., Albright –p., Foraker –p., Kenworthy –a., Warner –p.

A motion to excuse the absences of Councilman Kenworthy, for family medical reasons, and Councilman Neff, for personal reasons, was made by President Motes, seconded by Vice-President Albright.

Guests:

Julie Monroe and Wayne Millhone, both representing the Kimble Company, spoke about their operations and offered their assistance if the Village ever has an issue.

Clerk:

A motion to approve the bills, as presented, was made by Vice-President Albright, seconded by Councilwoman Warner.

A motion was made by Councilwoman Warner, seconded by Vice-President Albright to approve the minutes, as presented.

The September bank reconciliation was reviewed and signed.

A motion to adopt **Resolution 2018-15**, which authorized the Fiscal Officer to request an amendment to the 2018 Permanent Appropriations to increase the water fund revenues/appropriations by \$250,000, was made by President Motes, seconded by Vice-President Albright.

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Motes – y., Albright –y., Foraker –y., Warner –y.

Administrator:

Water Operations

Routine Maintenance and Operation: Clean and maintain sediment basins, CIP filter units weekly, back-wash at least one Aeralater per day, maintain chemical levels. Read meters.

Water Treatment Improvement Project (WIP): Still awaiting OEPA approval. I did email the head of that department. He indicated the we should see the approval within the next couple of weeks.

Well #5: Drill, case, and pump test is out for bid. Bids are due by 11/19/18 11:00 am. Bids will be opened publicly on 11/19/18 at 11:30. I anticipate having 3 to 4 bids.

Well #4: Currently undergoing some maintenance.

Filter Rehab: Village personnel performed a full rehabilitation of the south backwash filter. The north filter will be rehabilitated as time and weather permits.

N 7th St. Waterline: Is approximately 85% complete. The main line has been completed and a scratch coat of asphalt applied to the damaged roadway. Personnel will install meter pits and make as time and weather permits. Work to the storm drains will need to take place.

Personnel: We are still looking for a Class III operator and or Superintendent. Current personnel are pursuing a Class III OEPA certification.

Distribution: Repair leaks as needed, service calls, shut offs, turn on, and OUPS tickets. Assist Street crew as needed.

Waste Water Operations

Routine Maintenance and Operation: Pressing and composting as scheduled, routine and preventative maintenance as scheduled.

Sewer Reline Project Phase II: RPIG grant has been submitted, and we are awaiting award.

Street

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Routine Maintenance and Operation: Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

Culvert Repair: Repair sections of culvert in alley between S. 6th and S. 5th.

N 7th St W/L: Assisted Distribution personnel with the installation of the water line.

Misc. Work: Maintain streets, repair, clean, maintain equipment and facilities, concrete and patch leak holes.

General Administration

Routine Administrative Functions: Oversee operations at the Street, WTP and WWTP departments, review and sign PO's and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

Tax Clerk Compensation: Met with Legislative Committee, Mr. Ferguson prepared an ordinance.

Critical Infrastructure Grant (CIG): We will again be submitting for this grant to fund the Glass Ave culvert project. Grant is due this Friday (11/16) and will require a matching commitment of 10% from the Village.

Ordinance Amendments: Following the Legislative Committee meeting, I prepared amendments to current legislation regarding trash and rubbish collection in the Village. The proposed amendments would negate the need for ordinance 2018-18. I would recommend review of the amendments by the Legislative Committee.

FEMA Meeting: Chief Wilson and I represented the Village at the 5-year review of the County Emergency Plan. Participation is mandatory for possibility of grant assistance.

Health Insurance: Reviewed proposed health insurance renewal and prepared spreadsheet for Council's assessment.

Mayor:

Mayor Jackson is continuing to make plans for the Christmas season.

Mayor Jackson also handed out Halloween float contest awards and thanked everyone for their participation.

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Park:

Not present.

Zoning:

Not present.

Fire:

Nothing.

Police:

Not present.

Solicitor:

Solicitor Ferguson briefed Council on current legislation.

Village Services:

Vice-President Albright thanked all of the Village employees for their dedication and hard work.

Councilman Albright also inquired about the status of the Glass Avenue project and about the feasibility of a lower-cost repair.

Finance:

Councilwoman Foraker introduced a health insurance opt-out payment idea and requested feedback. The program would have to be adopted at the next council meeting in order for it to take effect this year.

Councilwoman Foraker also said that a credit card policy must be adopted by February to comply with a new Ohio law.

Legislative:

Res. 2018-16: Purpose was to clarify the sick leave accrual for non-union employees, to align with the Ohio Revised Code. Was tabled and referred to legislative committee for further review.

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Ord. 2018-14: 3rd reading. Relieves Village Administrator from approving Police Department expenditures.

Vice-President Albright made a motion to adopt Ord. 2018-14, seconded by Councilwoman Warner.

Motes – y., Albright –y., Foraker –y., Warner –y.

Ord. 2018-15: 3rd reading. Prohibits the use of plywood to permanently secure buildings.

President Motes made a motion to adopt Ord. 2018-15, seconded by Vice-President Albright.

Motes – y., Albright –y., Foraker –y., Warner –y.

Ord. 2018-18: Removed. Amendments to current codes referred to legislative committee for review.

Ord. 2018-22: 1st reading. To establish compensation for the vacant income tax position.

Mayor Jay Jackson

Fiscal Officer Brandon Gregg (Clerk)