

**BYESVILLE VILLAGE COUNCIL
MEETING MINUTES
DECEMBER 12, 2018
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The Byesville Village Council met in Regular Session on Wednesday, December 12th, 2018, at 5:30 pm, at Village Hall.

Those in attendance included Mayor Jay Jackson and Fiscal Officer Brandon Gregg.

Mayor Jackson led the reciting of The Pledge of Allegiance.

Mayor Jackson offered a prayer.

Roll Call: Albright –p., Foraker –p., Kenworthy –p., Warner –p., Motes –p., Neff – p.

Guests:

Wayne Milhoan, 322 Main St., of Kimble company, expressed his concerns about the proposed legislation affecting garbage trucks. He was referred to the next legislative committee meeting.

Tony Kuklica, 176 Pearl Ave., inquired about the possibility of having sewer lines ran to his home. He was referred by the Mayor to meet with the Village Administrator.

Clerk:

A motion to approve the bills, as presented, was made by Vice-President Albright, seconded by Councilwoman Foraker.

Albright –y., Foraker –y., Kenworthy –y., Warner –y., Motes –y., Neff – y.

A motion was made by Councilwoman Warner, seconded by Councilman Neff to approve the minutes, as presented.

Albright –y., Foraker –y., Kenworthy –y., Warner –y., Motes –y., Neff – y.

A motion to adopt **Resolution 2018-18**, adopting the 2019 temporary appropriations, as presented, was made by Vice-President Albright, seconded by President Motes.

Albright –y., Foraker –y., Kenworthy –y., Warner –y., Motes –y., Neff – y.

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Administrator:

Water Operations

Routine Maintenance and Operation: Clean and maintain sediment basins, CIP filter units weekly, back-wash at least one Aeralater per day, maintain chemical levels. Read meters.

Water Treatment Improvement Project (WIP): To date, we do not have approval.

Public Notices: Per the OEPA, two public notices will be sent out this week. The first is a violation of Cl2 contact time that occurred on 10/1/2018. The second, is a 3rd. Qtr TTHM violation in the Cumberland distribution area. If you recall, the TTHM issue has been ongoing and is part of the necessary approval for the Water Improvement Project from the OEPA. Copies of the notices are on attached to this report.

Well #5: Moving forward with the contractual phase.

Well #4: Has been rehabilitated and is in use. Functioning 100%.

OEPA Site Survey: On 12/5, the OEPA conducted its 3-year survey of our facilities and operations. The survey assesses

CL2 Analyzers: At the previous meeting we had been having some issues with our current analyzers, which created some overtime and monitoring issues. We have purchased and installed new analyzers and have had no additional issues.

Personnel: I passed the OEPA Class I Water Supply Certification Exam. We are still looking for a Class III operator and or Superintendent. Current personnel are pursuing a Class III OEPA certification. I have been assisting at the WTP. Please don't hesitate to contact me via cell phone.

Distribution: Repair leaks as needed, service calls, shut offs, turn on, and OUPS tickets. Assist Street crew as needed.

Waste Water Operations

Routine Maintenance and Operation: Pressing and composting as scheduled, routine and preventative maintenance as scheduled.

Sewer Reline Project Phase II: We have received notification of award. I will talk more about this at the next meeting.

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Street

Routine Maintenance and Operation: Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

Street Light: Repaired street light on Main across from the Clark Station.

Leaf Pick-up: Finished picking up leaves from residents

Cold Patch: Place 3 tons of patch on Village roadways.

Culvert Repair: On S 3rd, St.

Misc. Work: Maintain streets, repair, clean, maintain equipment and facilities, concrete and patch leak holes.

General Administration

Routine Administrative Functions: Oversee operations at the Street, WTP and WWTP departments, review and sign PO's and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

Critical Infrastructure Grant (CIG): I made two phone calls with no return call on the status of the grant.

ROW Program: I did speak with an official from a Village that has implemented this program. The program has worked well for them and the official gave a positive endorsement.

Mowing for Auditor: I prepared the mowing assessments for this year and forwarded to the F/O.

Mayor:

The Christmas parade was a success, despite the weather.

Mayor Jackson is still working on a potential USDA grant which would provide funding for new vehicles.

An anonymous donor will be providing \$7,000.00, to be used to cover the first payment of the contract with Eric Sandine/Ohio RoW Consulting.

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Park:

Nothing.

Zoning:

Not present.

Fire:

Not present.

Police:

Not present.

Solicitor:

Not present.

Village Services:

Councilman Albright requested an updated on the position vacancies within the water department. Mayor Jackson said that he and the Village Administrator are working on it.

Finance:

Councilwoman Foraker provided information on the Board of Tax Review. New members of the board need to be appointed.

In addition, Councilwoman Foraker will soon be talking to the Village Administrator to get his proposed permanent budget for the new year.

It was mentioned that it would be ideal to have the permanent budget passed earlier this year.

Other Business:

Several council members requested an update on the vacant income tax position. The Mayor informed council that multiple candidates turned down an offer due to needing more pay and benefits.

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The December 19th meeting was cancelled by President Motes due to the need for multiple council members to be absent.

Legislative:

Res. 2018-16: Tabled.

Ord. 2018-18: Removed. Amendments to current codes referred to legislative committee for review.

Ord. 2018-22: A motion to suspend the rules and declare an emergency was made by Vice-President Albright, seconded by Councilman Kenworthy.

Albright –y., Foraker –y., Kenworthy –y., Warner –y., Motes –y., Neff – y.

A motion to adopt Ordinance 2018-22, which amended the compensation for the positions of Income Tax Clerk and Utilities Collection Clerk was made by President Motes, seconded by Vice-President Albright.

Albright –y., Foraker –y., Kenworthy –y., Warner –y., Motes –y., Neff – y.

Ord. 2018-23: Would like for Atty. Ferguson to be present for further discussion. Tabled until next year with the potential of it being referred to the legislative committee.

A motion to enter into executive session to consider the compensation of a public employee or official and contractual matters was made at by President Motes at 6:37 p.m., seconded by Councilwoman Foraker.

Executive session was exited at 7:21 p.m.

Eric Sandine/Ohio RoW Consulting Agreement:

A motion to authorize the Mayor to enter into an agreement with Eric Sandine/Ohio RoW Consulting was made by President Motes, seconded by Councilwoman Foraker.

Albright –n., Foraker –y., Kenworthy –n., Warner –n., Motes –y., Neff – y., Jackson – y.

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A motion to adjourn the meeting was made by President Motes, seconded by Councilman Neff, at 7:29 p.m.

Mayor Jay Jackson

Fiscal Officer Brandon Gregg (Clerk)