

BYESVILLE VILLAGE COUNCIL
January 10, 2018

The Byesville Village Council met in Regular Session on January 10, 2018 at 5:30 pm. Attending were Mayor Jay Jackson, Village Clerk/Treasurer Annette Whealdon and Village Administrator Brennan Dudley.

Mayor Jackson led the Pledge of Allegiance to the flag.

Mayor Jackson opened with prayer.

ROLL CALL: Foraker, Kenworthy, Warner, Motes, Neff, Albright.

RE-ORGANIZATION FOR 2018

Mayor Jackson opened nominations for the current year Officers.

Mr. Albright nominated Mr. Motes for President, second by Ms. Foraker. Roll call: yea 5; Foraker, Kenworthy, Warner, Neff and Albright. Abstain 1; Motes.

Mr. Motes nominated Mr. Albright for Vice President, second by Ms. Foraker. Roll call: yea 5; Foraker, Kenworthy, Warner, Motes, Neff. Abstain 1; Albright.

Mr. Motes appointed the following Committee Members for the current year.

Finance: Chair – Foraker, Warner, Albright. Alternate – Motes

Legislative: Chair – Kenworthy, Neff, Warner. Alternate - Motes

Village Services: Chair – Albright, Neff, Foraker. Alternate – Motes

Mr. Motes asked Mr. Kenworthy if he would represent the Village at the CIC meetings.

Mr. Kenworthy accepted.

Mr. Motes asked Mrs. Warner if she would serve as Park Liaison.

Mrs. Warner declined.

Mr. Motes said that he would serve as Park Liaison if he could appoint himself.

Mr. Neff said that he would assist.

Mr. Lowe asked if Council meeting would be held on the same days and at the same time.

Mr. Motes asked if anyone had any issues with the current schedule being the 2nd and 4th Wednesday of the month.

Ms. Foraker said that she would like to have the meetings on Thursdays to accommodate her work schedule.

Mr. Brennan Dudley, Mr. Neff and Mr. Kenworthy said that until after the Basketball season, Thursday would not work for them.

Mr. Albright asked if the meetings could be changed throughout the year.

Mr. Motes said that the meeting times have to be decided now.

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CLERK

Mr. Albright made a motion to accept the minutes of the last meeting, second by Mr. Motes. Roll call: yea 6; Foraker, Kenworthy, Warner, Motes, Neff and Albright. Nay; none.

Ms. Foraker made a motion to accept the bills, second by Mr. Motes. Roll call: yea 6; Foraker, Kenworthy, Warner, Motes, Neff and Albright. Nay; none.

Ms. Whealdon passed around the November Bank Reconciliation to be signed by Council.

Ms. Whealdon shared that since the year 2017 is completed, she will be working with the Treasurer of State to complete the process for the Online Checkbook.

MAYOR

Mayor Jackson shared the following:

- Working on the Park Grant
- Preparing for Open House at Water Plant.
- Interviewed a young man for the WP Supervisor.
- Looking forward to a new year.
- Will do a presentation for the Online Checkbook in a few weeks, once it is set up.
- Would like an Executive Session for Personnel and Contractual Matters.

ADMINISTRATOR:

We are working on locating a water leak, the guys are working overtime.

Water Operations

Routine Maintenance and Operation: Clean and maintain sediment basins, CIP filter units, back-wash at least one Aeralater per day, maintain chemical levels. Read meters, and red tags as needed.

Water Treatment Improvement Project: Prime A&E and AE Com are here to make presentations to the Council. Following the presentations Council may select the firm that we will use to complete the project.

Water Superintendent: The Mayor and I interviewed a potential candidate.

Water Leak: We are currently looking for a major water leak. Consumers may experience discolored water during this time.

Distribution: Repair leaks as needed, service calls, shut offs, turn on, and OUPS tickets. Assist Street crew as needed.

Waste Water Operations

Routine Maintenance and Operation: Pressing and composting as scheduled, routine and preventative maintenance as scheduled.

Sewer Reline Project Phase II: OMEGA is preparing a pre-application on our behalf for the Residential Public Infrastructure Grant

Street

Routine Maintenance and Operation: Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

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Seneca Storm Water: Awaiting information on OPWC grant application approval.

Misc. Work: Maintain streets during inclement weather. Remove Holiday decorations. Repair, clean, maintain equipment and facilities.

General Administration

Routine Administrative Functions: Oversee operations at the Street, WTP and WWTP departments, review and sign PO's and invoices, H.R. functions, payroll preparation, work cooperatively with the Clerk, Income Tax, Utilities Clerk, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

Guernsey Power Station: I emailed a draft water agreement to all Council members. The Mayor, Mr. Ferguson, and myself have issued comments on the agreement and returned to the developers. The waterline design is moving forward and is expected to be complete within the next 30 days.

Asset Management: I am working with the Mayor to assess best ways to inform the public. I am working on a "brochure" that includes important information regarding our infrastructure and facilities. Don't forget the Water Treatment open house is on 1/18.

ZONING

Mr. Brad Dudley shared the following:

- Reported that there is an issue on Race with a house being purchased that is encroaching on the ROW, passed it on to Ferguson for advice.
- House being torn down across from Calvary Baptist.
- Bible Baptist is tearing a house down, but not sure of their intentions for the lot.
- Assembly of God purchased a house for demolition and is clearing trees.
- Issued 2 fence permits.

SOFTBALL

Crystal Dudley shared the following:

- Signups will be on Fridays, January 19th and 26th from 6:00 – 8:00 pm and Saturdays, January 20th and 27 from 8:00 am – 12:00 pm at Village Hall.
- Have a new storage shed.
- Looking for any used equipment to help the girls out.
- The 13 -18 year olds will be playing in the Cambridge League.
- The batting cage is up.
- Will need to purchase some equipment for startup as usual.
- We have "hands down" the best field around.

Mr. Albright asked what the cost would be to sponsor a child to play.

Mrs. Dudley said that it is \$45 - \$60, depending on the age of the player.

Mayor Jackson commended the Dudley's for their help with the Softball Program.

FIRE

Dennis Gibbs, former member of the Byesville Fire Dept., shared that he would like the Village, in coordination with the Township, to purchase markers for graves to honor former firefighters that have passed.

Mr. Gibbs also said that he would work with the VFW in getting flags also.

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Mr. Gibbs shared that it could be long process at first, but we could eventually get caught up.

Mr. Gibbs expressed that some guidelines should be set according to how long people served for the department and asked Chief Wilson if he had any records.

Chief Wilson stated that there were records available.

Mr. Motes shared that we could purchase the markers at a government discount online.

In closing, Mr. Gibbs stated that firefighters should be recognized as other heroes, such as policemen and veterans.

Mr. Brennan Dudley said that if we decide to do this, it should be in a fund set aside for this and be part of the Budget.

Mr. Motes made a motion to go into Executive Session for Personnel and Contractual Matters, second by Mr. Albright at 6:15 pm. Roll call: yea 6; Foraker, Kenworthy, Warner, Motes, Neff and Albright. Nay; none.

Mr. Albright made a motion to go back into Regular Session at 8:24 pm, second by Mr. Motes. Roll call: yea 6; Foraker, Kenworthy, Warner, Motes, Neff and Albright. Nay; none.

POLICE

Chief May stated that there was a drug raid on N. 5th St.

Chief May said that he will know about the DOJ Grant by January 22, which will provide 60 man hours a week for 8 months, with no cost to the Village.

LEGISLATIVE

Mr. Motes asked for a motion to suspend the rules to pass Ordinance 2018-01, An Ordinance Allowing the Mayor to Enter into Contract for Engineering Services for The Water Treatment Plant Improvement Project.

Mr. Albright made a motion to suspend the rules, second by Mr. Motes. Roll call: yea 6; Foraker, Kenworthy, Warner, Motes, Neff and Albright. Nay; none.

Mr. Albright made a motion to pass Ordinance 2018-01, second by Mr. Motes. Roll call: yea 6; Foraker, Kenworthy, Warner, Motes, Neff and Albright. Nay; none.

Mr. Motes asked for a motion to suspend the rule to pass Ordinance 2018-02, An Ordinance Establishing Compensation for the Position of Village Wastewater Superintendent and Water Superintendent and Declaring an Emergency.

Mr. Albright made a motion to suspend the rules, second by Mr. Kenworthy. Roll call: yea 6; Foraker, Kenworthy, Warner, Motes, Neff and Albright. Nay; none.

Mr. Kenworthy made a motion to pass Ordinance 2018-02, second by Mrs. Warner. Roll call: yea 6; Foraker, Kenworthy, Warner, Motes, Neff and Albright. Nay; none.

Mr. Motes asked for a motion to pass Resolution 2018-01 to apply for financial assistance under the Recreational Trails Program.

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Mr. Albright stated that we could use the \$17,000 for other things.

Mayor Jackson said that it would help out with the cost of the ADA requirements.

Mrs. Warner asked when the paperwork had to be turned in.

Mayor Jackson stated that the deadline was February 1.

Mr. Kenworthy asked if some things included in the project were part of ADA projects.

Mayor Jackson said yes.

Mr. Motes shared that some ADA things would be included into the walking path.

Mr. Brennan Dudley that if we can get a grant to help with ADA requirement that it makes sense.

Mayor Jackson reported that there are not any other grants to cover the ADA requirements.

Mr. Albright asked if we can account time for work done by our own employees.

Mayor Jackson said that we can, even use of our equipment.

Mr. Brennan Dudley stated that even if we have to hire contractors, that we would still save overall on the ADA requirements already set in place.

Mr. Motes made a motion to pass Resolution 2018-01, second by Mr. Kenworthy. Roll call: Abstain 1; Foraker. Nay 1; Warner. Yea; Kenworthy, Motes, Neff and Albright.

ADDITIONAL

Ms. Foraker asked about progress on the Museum.

Mayor Jackson said that we received an insurance check for the damaged contents and work will begin soon.

Mr. Kenworthy asked about advertisement for the Open House next week.

Mayor Jackson shared that it will be on the website and a portable sign will be set up on the square.

Mr. Albright said that the Village Services Committee will meet after the Budget is set in place.

Mr. Albright made a motion to adjourn at 8:35 pm, second by Mr. Motes. Roll call: yea 6; Foraker, Kenworthy, Warner, Motes, Neff and Albright. Nay; none.

JAY JACKSON, MAYOR

ANNETTE WHEALDON, CLERK

