

**BYESVILLE VILLAGE COUNCIL  
MEETING MINUTES  
FEBRUARY 13, 2019  
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**The Byesville Village Council met in Regular Session on Wednesday, February 13<sup>th</sup>, 2019, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Administrator Brennan Dudley, Fire Chief Scott Wilson, and Fiscal Officer Brandon Gregg.**

**Mayor Jackson led the reciting of The Pledge of Allegiance.**

**Administrator Dudley offered a prayer.**

**Roll Call: Warner –p., Motes –p., Neff – p., Albright –p., Foraker –p., Kenworthy –p.**

**Guests:**

Saundra Miracle was sworn in as a member of the Park Board.

**Clerk:**

Councilman Kenworthy made a motion to approve the minutes from the January 23<sup>rd</sup>, 2019 minutes, as presented, seconded by Councilwoman Warner.

Warner –y., Motes –y., Neff – y., Albright –y., Foraker –y., Kenworthy –y.

Mr. Motes made a motion to approve the bills, as presented, seconded by Mr. Albright.

Warner –y., Motes –y., Neff – y., Albright –y., Foraker –y., Kenworthy –y.

**Administrator:**

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, CIP filter units weekly, back-wash at least one Aeralater per day, maintain chemical levels. Welding on Aerolators.

**Water Treatment Improvement Project (WIP):** We have received word that the approval is imminent. We will be proceeding with the advertisement for bids next week.

**Well #5:** We will wait for the 2019 budget to pass before moving forward with the contract process.

**Personnel:** We are still looking for a Class III operator and or Superintendent. I am going to post another ad seeking these qualifications. I would still like to see Council adjust the compensation to make the position more appealing.

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Bob Gerdau will be leaving to take a position with the City of Columbus. We want to thank Bob for his service to the Village and wish him the best. Current personnel will fill the OR requirements for the time being. Per the CBA I have posted the vacancy internally.

**Distribution:** Repair leaks as needed, service calls, shut offs, turn on, and OUPS tickets. Assist Street crew as needed. Read Meters.

**Waste Water Operations**

**Routine Maintenance and Operation:** Pressing and composting as scheduled, routine and preventative maintenance as scheduled.

**Sewer Reline Project Phase II:** The state comment period for the Environmental review is almost complete. The plan is to proceed with the advertisement and bidding process in the next 30 days.

**Personnel:** Rodger Thomas passed his Class I Waste Water Operator Certification.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Glass Ave:** Had a meeting with the County today. The next step is RFQ with a deadline of March 8. I have prepared a press release regarding the grant award.

**Cold Patch:** We will be proceeding with patching holes as weather permits. It must be dry for the cold patch to adhere to the surface.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, cold patch as available, trim trees.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO's and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**2019 Budget:** Continuing work on the budget. Made the changes discussed at the finance meeting on 1/26. I have some ideas for balancing the Street and General funds. I will be sending out an email in the next couple of days with the revisions and details. As always, if you have any questions please feel free to call or come in to the office.

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**PEP Claims:** Prepared and submitted a claim on a street light damaged by a vehicle on 1/12.

**GPS:** I will be attending a meeting with the developers and contractor next week to discuss the Waste Water line extension.

**Contracts:** I emailed two contracts on 2/12. I will need a brief executive to discuss those agreements.

**Mayor:**

Mayor Jackson presented the State of the Village report.

**Park:**

Nothing.

**Fire:**

Chief Wilson reported that he received a \$1,000 donation from the Guernsey County Commissioners for the fire department.

During the month, his department responded to 20 calls, including 3 structure fires.

The Byesville Fire Department has also responded to several false alarms at Jackson Township factories.

**Solicitor:**

A health insurance opt-out ordinance has been prepared and given to the Mayor.

The ordinance setting truck weight limits has been amended and Atty. Ferguson recommends that the Legislative Committee review it.

**Village Services:**

Chairman Albright and Councilman Neff drove around inspecting Village streets.

Glass Avenue is reported to be suffering from additional issues.

The street next to Stop 9 Church of Christ is deteriorating. Administrator Dudley will look into this.

**Finance:**

Data has been submitted by the Fiscal Officer to the Ohio Treasurer's office for posting to the Open Checkbook.

A Finance Committee meeting was scheduled for Thursday, February 21<sup>st</sup>, at 5:30pm.

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**Legislative:**

**Res. 2019-04:** Authorizing transfers from general fund to park & street funds  
Motion by Foraker, seconded by Albright  
Warner –y., Motes –y., Neff – y., Albright –y., Foraker –y., Kenworthy –y.

**Ord. 2019-02:** Container permit fees  
2<sup>nd</sup> reading.

**Ord. 2019-01:** Garbage truck weight limits and inspections  
Referred back to Legislative Committee for further review.

A Legislative Committee meeting was scheduled for Thursday, February 21<sup>st</sup>, at 5:00 pm.

**A motion was made by Councilwoman Foraker, seconded by Councilman Albright to enter into Executive Session for contractual and personnel matters.**

Warner –y., Motes –y., Neff – y., Albright –y., Foraker –y., Kenworthy –y.

**Council adjourned from Executive Session at 7:27pm.**

**A motion to adjourn the meeting was made by Councilwoman Warner, seconded by Councilman Neff at 7:28pm.**

Warner –y., Motes –y., Neff – y., Albright –y., Foraker –y., Kenworthy –y.

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**Mayor Jay Jackson**

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**Fiscal Officer Brandon Gregg**