

**BYESVILLE VILLAGE COUNCIL
MEETING MINUTES
MARCH 13, 2019
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The Byesville Village Council met in Regular Session on Wednesday, March 13th, 2019, at 5:30 pm, at Village Hall.

Those in attendance included Mayor Jay Jackson, Administrator Brennan Dudley, Fiscal Officer Brandon Gregg, and Solicitor William Ferguson.

Mayor Jackson led the reciting of The Pledge of Allegiance.

Administrator Dudley offered a prayer.

Roll Call: Neff – p., Albright –p., Foraker –a., Kenworthy –p., Warner –p., Motes –p.,

A motion to excuse the absence of Councilwoman Foraker for illness was made by Councilman Motes, seconded by Councilwoman Warner.

Yea (5) –Neff, Albright, Kenworthy, Warner, and Motes. Motion carried.

Clerk:

Councilman Albright made a motion to approve the bills, as presented, seconded by Councilwoman Warner.

Yea (5) –Neff, Albright, Kenworthy, Warner, and Motes. Motion carried.

Councilman Kenworthy made a motion to approve the minutes from the February 27th meeting, as presented, seconded by Councilman Motes.

Yea (5) –Neff, Albright, Kenworthy, Warner, and Motes. Motion carried.

Administrator:

Water Operations

Routine Maintenance and Operation: Clean and maintain sediment basins, CIP filter units weekly, back-wash at least one Aeralater per day, maintain chemical levels. Welding on Aerolators.

Water Treatment Improvement Project (WIP): We have received the approval of design from the OEPA. Bids for the project are due March 28th.

Well #5: An ordinance is authorizing the Mayor to enter into contract is necessary to move forward. The solicitor has prepared such ordinance and we can discuss in the legislative portion of the meeting.

Meter Transmitter Replacement Project: We are replacing meter transmitters as time and funds permit. Currently, approximately 400 units need replaced.

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Personnel: We have hired Kendal Weisend as the new Water Superintendent. Kendal holds a Class III Water Supply Certification through the OEPA thus meeting our Class III requirements. Kendal previously served the Village in the same capacity.

Distribution: Repair leaks as needed, service calls, shut offs, turn on, and OUPS tickets. Assist Street crew as needed.

Waste Water Operations

Routine Maintenance and Operation: Pressing and composting as scheduled, routine and preventative maintenance as scheduled.

Sewer Reline Project Phase II: Engineering is currently preparing bid documents.

Street

Routine Maintenance and Operation: Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

Glass Ave: We have installed some temporary extensions to surface culvert in an effort to mitigate erosion of the site.

Trimming Trees: Village personnel have been working on trimming some small branches. We did not have any major tree issues during the recent “wind” weather events.

Main Street Lights: Village personnel have been working on correcting a problem with five of the lights. They seem to be working intermittently.

Salt: We have consumed most of our current salt stockpile. I have ordered the remaining 75-ton commitment for this year.

Misc. Work: Maintain streets, repair, clean, maintain equipment and facilities, cold patch as available, trim trees.

General Administration

Routine Administrative Functions: Oversee operations at the Street, WTP and WWTP departments, review and sign PO's and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor,

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Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

GPS: No updates to report.

Grant from OEPA: I have been working on a grant from the OEPA to cover the cost of preparation of our Asset Management Plan. The grant is in the form of principal forgiveness through the WPCLF. A resolution must be approved in order to move forward.

Mayor:

The first beautification meeting of the year was held this week and the possibility of needing to raise money was mentioned.

The Byesville Business Association will meet for the first time on March 15th at 6:00pm at Village Hall.

The fiscal officer has mailed out the plans for the new park pavilion #2.

Mayor Jackson is looking into another revitalization grant through the county.

In addition, Mayor Jackson is looking at new NatureWorks grant opportunities for this year.

Litter control will be taking place twice a month starting this Friday.

Park:

The new garage is being completed by Mid-East C.T.C. students.

The summer league at the park will be take place on Monday nights in June and several teams have already signed up.

The Easter egg hunt will be Saturday, April 10th at 10:00am.

Solicitor:

Nothing.

Village Services:

Councilman Albright requested that the gas company be contacted prior to starting any projects to see where they will be working.

Councilman Albright plans to schedule a committee meeting next month.

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Legislative:

A motion to suspend the rules and to declare an emergency for **Ordinance 2019-05** was made by Councilman Albright, seconded by Councilman Neff.

Yea (5) –Neff, Albright, Kenworthy, Warner, and Motes. Motion carried.

A motion to pass **Ordinance 2019-05** was made by Councilwoman Warner, seconded by Councilman Kenworthy. The ordinances authorized the mayor to enter into contract with Jamison Well Drilling.

Yea (5) –Neff, Albright, Kenworthy, Warner, and Motes. Motion carried.

A motion to pass **Resolution 2019-06** was made by Councilman Motes, seconded by Councilman Albright. The resolution authorized the mayor to sign all necessary documents with O.D.N.R. for a NatureWorks Grant.

Yea (5) –Neff, Albright, Kenworthy, Warner, and Motes. Motion carried.

Council held off discussing the health insurance opt-out program due to Councilwoman Foraker's absence.

A motion was made by Councilman Motes, seconded by Councilman Kenworthy to enter into executive session for personnel matters at 6:21pm.

Yea (5) –Neff, Albright, Kenworthy, Warner, and Motes. Motion carried.

Council adjourned from executive session at 6:42pm.

A motion to adjourn the meeting was made by Councilman Kenworthy, seconded by Councilwoman Warner at 6:47pm.

Yea (5) –Neff, Albright, Kenworthy, Warner, and Motes. Motion carried.

Mayor Jay Jackson

Fiscal Officer Brandon Gregg