**The Byesville Village Council met in Regular Session on Wednesday, January 8, 2020, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Fire Chief Tim Haren, Village Administrator Brennan Dudley, Fiscal Officer Angela Grant**

**Mayor Jackson led The Pledge of Allegiance.** **Administrator Dudley offered a prayer.**

**Roll Call: Motes –p., Albright, p., Haren, p., Kenworthy, p., Neff, p., Port, p., Warner**

**Mayor Jackson welcomed everyone to the annual reorganizational meeting and opened the floor for council president nominations. Mrs. Warner nominated herself and Mr. Neff nominated himself. There were no other nominations.**

**Roll Call: Albright for Warner, Haren for Neff, Kenworthy for Neff, Neff for Neff, Port for Neff, Warner for Warner**

**Mr. Neff wins the majority vote and is council president.**

**Mayor Jackson asked for vice president nominations. Mr. Neff nominated Mr. Kenworthy and Mrs. Warner nominated Mr. Albright.**

**Roll Call: Albright for Albright, Haren for Kenworthy, Neff for Kenworthy, Port for Albright, Warner for Albright**

**There was a tie and Mayor Jackson consulted with Mr. Ferguson and the Roberts’ Rules as to how the tie was to be handled. Mr. Ferguson informed Mayor Jackson that the balloting would continue until someone won or someone withdrew their name from the nominations.**

**2nd Vote Roll Call: Albright for Albright, Haren for Albright, Neff for Kenworthy, Port for Albright, Warner for Albright**

**Mr. Albright won the majority vote and is council vice president.**

**Mr. Neff stated he would like to name his committees at the next meeting scheduled for January, 22, 2020.**

**Guest:**

***Clerk:***

Councilman Neff made a motion, seconded by Councilman Kenworthy to approve the bills as presented. Yea (6) – Neff, Kenworthy, Albright, Port, Haren, Warner

Councilman Haren made a motion, seconded by Councilman Albright to approve the December 30th, 2019, meeting minutes, as presented. Yea (6) –Neff, Kenworthy, Albright, Warner, Haren, Port

***Administrator:***

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, CIP filter units weekly, back-wash at least one Aeralater per day, maintain chemical levels. Welding on Aerolators as needed.

**Water Improvement Project:** Attended progress meeting on 1/7. The project is slightly behind schedule due to delayed delivery of certain materials. The contractor is working around the delays to continue the projects progress.

**Distribution:** Service calls, shut offs, turn on, OUPS tickets. Meter Reads.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing and composting as scheduled, routine and preventative maintenance as scheduled.

**Sewer Reline Project Phase II:** Awaiting contractor scheduling of the liner installation portion of the project.

**GPS Wastewater line:** Awaiting contractors start of construction. Phase II is under design.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Glass Ave:** Should be going out to bid within the next 30 days.

**Holiday Decorations:** Removed and placed in storage.

**Dump Trucks:** Awaiting state auctions and budget.

**Catch Basin:** Repaired the catch basin at the corner of N 3rd and Main.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, patch holes as material is available. Clean and repair culverts and catch basins.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Fiscal Responsibilities:** Continuing to work with the new F/O on transition and end of the year financials.

**Projects:** I have spent a lot of time recently on current capital improvement projects. These projects require constant administration and oversite including change orders, financials, work reviews, etc.

**2020 Budget:** Revenue is complete, and we are awaiting certification from the County Budget Committee. I am working on the proposed appropriations. I will email the draft within the next week.

**State Rep Holmes & Sen. Schaffer:** Attended a meeting with these individuals to discuss current legislation at the State level. I had a very positive conversation with Senator Schaffer, and he would like to come to Byesville to further discuss some of our projects.

**Pomegranate:** Norm Blanchard, the Mayor, and I met with a broker for the property. We discussed possible uses and potential for the property.

***Mayor:***

Presented by Mayor Jackson.

“No formal report prepared for tonight”

***Park*:**

Presented by Park Liaison Councilman Neff.

“Nothing at this time”

***Zoning:***

***Fire:*** Chief Haren informed that the fire department has responded to 5 fire calls ytd, 11 EMS calls ytd. Mayor Jackson, Mr. Haren and Asst. Chief Noah Bacon have been looking into training and equipment grants to purchase items needed for the department at no expense to the village.

The fire department held their monthly meeting on January 5, 2020 and awarded Jeremy Rice with Firefighter of the Year, as well as handing out service awards to members of the department. Mr. Haren gave kudos to Noah Bacon for all of his hard work. He stated that he would get a list of the members that received a service award to Mayor Jackson along with a report of the meeting.

Mrs. Warner asked why Mr. Haren would be providing the report. She questioned Mr. Ferguson as to whether this was a conflict of interest. Mr. Ferguson stated that there was nothing contractual in nature that Mr. Haren was dealing with and he, as anyone that attended the meeting, could provide a report. Mrs. Warner would like to revisit this with the Board of Ethics.

Mr. Albright asked Mr. Haren if the new squad was “on the road” and Mr. Haren stated that they are waiting on the state to do an inspection.

***Police:*** Mayor Jackson reported that he and Chief May were working on some new ideas with code enforcement and he was in hopes that Chief May would be able to attend the next meeting to elaborate.

***Solicitor:***

Mr. Ferguson no formal report.

Mrs. Warner addressed Mr. Ferguson and stated it had been brought to her attention by former Councilwoman Foraker that two other council members exited the building between the finance meeting and the regular scheduled meeting. (The week prior-meeting 12/30/19) Mrs. Warner stated that Ms. Foraker told her that this was a violation of the Sunshine Law. Mrs. Warner brought this to Mayor Jackson and Administrator Dudley’s attention. Mr. Ferguson informed Mrs. Warner that is she was asking for a legal opinion it would need to be discussed in an executive session or she could request a formal legal opinion in writing through the administration and he would respond in writing.

Mayor Jackson called order and asked Mr. Ferguson to provide a written legal opinion regarding this matter.

***Village Services:***

***Finance:***

***Legislative*:**

***Guest***

***Additional Business:***

**Port:** He has been asked to maintain the website and it is now all up to date including meeting minutes. He has also updated the functionality and that will allow the website to load faster. Mr. Neff stated that he has some pictures that he will provide to Mr. Port for the website. He is happy to help with this task and save money for the village.

**Albright:** Asked if Mayor Jackson has filled the open Zoning position. Mayor Jackson stated he is looking for “the right person” and is open to suggestions. Mr. Albright would like to see council be more involved in that and he stated he has done it for 8 years and there is a lot that goes into it.

Addressed the house on the corner of 2nd St. and Spruce. It is an eyesore and a hazard. He would like to help them get the house fixed up.

Mr. Port stated that he was recently in contact with a local organization called ARK Ohio that helps people in need. The area leader for this organization has spoken with Kim Conrath and has helped with cleaning up some properties within the City of Cambridge. Mr. Port plans to meet with the contact person for Guernsey County to discuss their interest in helping within the Village of Byesville.

Inquired as to whether we have gotten the street sweeper back. Mayor Jackson stated that the company working on it is waiting on a wiring harness to arrive. They did not have one in stock. He

**Neff:** Welcome Mike & Tim. He stated that the people that vote for the council members, put them in the position for a reason and that is to work together. He hopes to see that this year.

**Kenworthy:** Inquired about a resolution regarding the zoning issue at Sunrise Drive. It was stated that the variance was approved and the residents have broken ground.

**Warner:** Asked Mayor Jackson if he had ordered the signs for the square. He stated that it is in process and he is still waiting on a couple responses. Also asked about the Nature Works grant reimbursement. Mayor Jackson stated that they had received the sign and they have been in contact with the person in charge of the grant. He also mentioned that he and Mr. Neff had been in discussion regarding other grants for the park.

Mrs. Warner asked if she could get a print out of people that were on a payment plan for their fines and whether they were paying on time and the amount that they had agreed upon and their balances. Mr. Dudley asked Mr. Ferguson if that would be public record. Mr. Ferguson confirmed that it is public record.

Mrs. Warner would like a report from Mr. Dudley showing the amount the village has received since the rate increase, as well as the amount being brought in by the Guernsey Power Plant.

***Haren:*** Nothing at this time

***Meeting Adjourned:***

Councilman Kenworthy made a motion to adjourn, seconded by Councilman Haren

Yea (6) – Neff, Kenworthy, Albright, Warner, Haren, Port

Meeting Adjourned at 6:09 pm.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mayor Jay Jackson**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Minutes prepared by Village Fiscal Officer, Angela Grant**