**The Byesville Village Council met in Regular Session on Wednesday, August 28th, 2019, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Acting Fire Chief Tim Haren, Fiscal Officer Brandon Gregg, Solicitor William Ferguson, and Village Administrator Brennan Dudley.**

**Administrator Dudley offered a prayer and Mayor Jackson led The Pledge of Allegiance.**

**Roll Call: Motes –p., Neff – p., Albright –p., Foraker –p., Kenworthy –p., Warner –p.**

**Councilwoman Foraker entered in the room after roll call.**

***Clerk:***

Councilman Kenworthy made a motion, seconded by Councilman Neff to approve the bills, as presented.

Councilwoman Warner expressed her concerns regarding paying Katie Smith to continue cleaning. Councilwoman Warner and Councilman Kenworthy reportedly received notes which were written by Ms. Smith. An investigation occurred, which started internally, and was taken over by the Cambridge Police Department due to the conflicts-of-interest. Councilwoman Warner also referred to a bill that the Village received for special counsel due to Attorney Ferguson’s conflict-of-interest. No criminal charges were placed, but Councilwoman Warner informed council that she was told that she could file a civil suit. Councilman Motes expressed his concerns regarding disciplining or terminating Ms. Smith when no criminal wrongdoing was found. Councilman Albright requested input from Councilman Kenworthy and Councilwoman Warner on whether or not they feel Ms. Smith should be terminated. Attorney Ferguson discussed the fact that Ms. Smith is an independent contractor, not an employee of the Village. Councilwoman Warner stated that she had never met Ms. Smith until after she received the letter. Some council members requested to see the letters before making any decisions. Councilman Kenworthy does not want the letters copied and distributed.

After the lengthy discussion of the bills, council voted as follows:

Yea (5) – Motes, Neff, Albright, Foraker, and Kenworthy; Nay (1) – Warner

Councilman Albright made a motion, seconded by Councilwoman Warner to approve the August 14th meeting minutes, as presented.

Yea (6) – Motes, Neff, Albright, Foraker, Kenworthy, and Warner

***Administrator:***

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, CIP filter units weekly, back-wash at least one Aeralater per day, maintain chemical levels. Welding on Aerolators as needed.

**Water Treatment Improvement Project (WIP):** Materials and equipment on order. Major construction to begin in September. We do need an approval from Council to purchase a proprietary piece of equipment from a supplier. The supplier would not work with the contractor’s terms and therefore it is necessary to work directly with the supplier. The piece of equipment needed is $110,000. Although this will be reimbursed from the OWDA construction loan, it is in excess of the $50,000 limit allowed by law therefore requires Council’s approval.

**Watson Ave Waterline:** Has commenced.

**Distribution:** Repair leaks as needed, service calls, shut offs, turn on, OUPS tickets.

**Waste Water Operations**

**Routine Maintenance and Operation:** Pressing and composting as scheduled, routine and preventative maintenance as scheduled.

**Sewer Reline Project Phase II:** Ordinance before Council for the contract documents.

**Repeal 937.01:** I would like for Council to consider repeal of this ordinance. This law prohibits the extension of sewer to areas outside of the Village. The law is detrimental to the growth of our system and possible future economic development opportunities. The more users we have on our system the more cost effective the rates remain for residents and non-residents.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Glass Ave:** Working on engineering/design and easements.

**N 7th:** We are awaiting the availability of asphalt to complete the project.

**Dump Trucks:** One of our dump trucks is down and is cost prohibitive to repair. We are assessing options including State auctions. Another dump truck is leaking oil and is in the shop awaiting assessment.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, patch holes as material is available. Clean and repair culverts and catch basins.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Guernsey Power Station:** Is expected to close on their financials today. As of this report, I have not received confirmation as such.

**Liability Insurance Renewal:** An ordinance before Council to renew with our current provider or a different carrier. I will provide further information.

**Assisting FD:** I have been working with Chief Haren and Asst. Chief Bacon on several items including contracts, and grants.

***Mayor:***

Mayor Jackson is continuing to work on economic development.

Mayor Jackson met with OMEGA to work on a sidewalk grant.

The Byesville Business Association recently met and the turnout was good.

Mayor Jackson met with Councilwoman Warner and Betty Rasor to discuss upcoming fall and winter decorating at the beautification meeting.

A car show will be held downtown on September 7th.

Mayor Jackson is finalizing the paperwork for some downtown revitalization grants.

Mayor Jackson informed council that Fiscal Officer Brandon Gregg and Police Officer Seth Harper are both leaving the Village.

Tim Haren and Mayor Jackson have been working on various projects which will benefit the fire department.

***Park*:**

Councilman Neff and Councilman Kenworthy are meeting with the Building Trades Program Instructor at Mid-East C.T.C. tomorrow to discuss the upcoming construction of the new park pavilion.

Councilman Neff thanked the Byesville Fire Department for responding to a tree fire at the park.

***Fire:***

The Byesville Fire Department will provide fire and EMS coverage during the Guernsey County Fair for the Craig Morgan concert.

The fire department is also considering a loan for a used transport vehicle.

Acting Chief Haren requested an executive session for contractual matters.

***Solicitor:***

Nothing.

***Zoning:***

Brad Dudley has worked on a couple of building permits recently.

***Village Services:***

Councilman Albright:

* Requested an update on the Tarzan & Jane property. Mayor Jackson reported that the police department is continuing to work on the matter.
* A trash problem exists on the corner of 10th Street and Pearl Avenue
* A catch basin needs a new top on Peters Avenue
* Requested an update on the fire-damaged property on 1st Street. The Police Chief and Mayor are working on getting an agency to clean the lot up.
* Reported high grass at 232 Meek Avenue
* Reported that several trucks are being repaired

***Finance:***

Nothing.

***Legislative*:**

Councilman Neff made a motion, seconded by Councilman Albright to stay with the Public Entities Pool of Ohio for liability coverage for the upcoming year.

Yea (6) – Motes, Neff, Albright, Foraker, Kenworthy, and Warner

Ord. 2019-11 *An ordinance authorizing the mayor to enter into contract for liability insurance and declaring an emergency*

A motion to suspend the rules and to declare an emergency was made by Councilman Albright, seconded by Councilman Neff.

Yea (6) – Motes, Neff, Albright, Foraker, Kenworthy, and Warner

A motion to pass the ordinance was made by Councilman Neff, seconded by Councilman Albright.

Yea (6) – Motes, Neff, Albright, Foraker, Kenworthy, and Warner

Ord. 2019-12 *An ordinance authorizing the mayor to enter into contract with Insituform Technologies, LLC for the phase II sewer reline project and declaring an emergency*

A motion to suspend the rules and to declare an emergency was made by Councilman Neff, seconded by Councilman Kenworthy.

Yea (6) – Motes, Neff, Albright, Foraker, Kenworthy, and Warner

A motion to pass the ordinance was made by Councilman Albright, seconded by Councilwoman Warner.

Yea (6) – Motes, Neff, Albright, Foraker, Kenworthy, and Warner

Res. 2019-22 *A resolution increasing water operating fund (5101) appropriations*

A motion to pass the resolution was made by Councilwoman Foraker, seconded by Councilman Kenworthy.

Yea (6) – Motes, Neff, Albright, Foraker, Kenworthy, and Warner

Res. 2019-23 *A resolution increasing Byesville blast fund (2905) appropriations*

A motion to pass the resolution was made by Councilman Neff, seconded by Councilman Albright.

Yea (6) – Motes, Neff, Albright, Foraker, Kenworthy, and Warner

A motion approving the purchase of aerator from Purifics was made by Councilman Motes, seconded by Councilman Albright.

Yea (6) – Motes, Neff, Albright, Foraker, Kenworthy, and Warner

**Councilman Motes made a motion, seconded by Councilman Kenworthy to enter into executive session for contractual matters.**

**Yea (6) – Motes, Neff, Albright, Foraker, Kenworthy, and Warner**

**Council exited executive session at 7:39pm.**

**Acting Chief Haren presented council with a possible contract for EMS services with Jackson Township.**

**Councilman Motes made a motion, seconded by Councilman Albright to adjourn at 7:40pm.**

**Yea (6) – Motes, Neff, Albright, Foraker, Kenworthy, and Warner**

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**Mayor Jay Jackson**

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**Fiscal Officer Brandon Gregg**