**The Byesville Village Council met in Regular Session on Wednesday, October 9, 2019, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Acting Fire Chief Tim Haren, Village Administrator Brennan Dudley.**

**Mayor Jackson led The Pledge of Allegiance.** **Administrator Dudley offered a prayer.**

**Roll Call: Foraker –p., Kenworthy –p., Warner –p., Motes –a., Neff – p., Albright – p.**

**Motion by Councilman Kenworthy to excuse Mr. Motes. Seconded by Mr. Albright,**

**Yea (5) – Foraker, Kenworthy, Warner, Neff, Albright**

**Guest:**

***Clerk:***

Councilman Kenworthy made a motion, seconded by Councilman Neff to approve the September 25th meeting minutes, as presented.

Yea (5) – Foraker, Kenworthy, Warner, Neff, Albright

***Administrator:***

**Water Operations**

Routine Maintenance and Operation: Clean and maintain sediment basins, CIP filter units weekly, back-wash at least one Aeralater per day, maintain chemical levels. Welding on Aerolators as needed.

Water Treatment Improvement Project (WIP): Progress meeting took place on 10/1. Contractor presented updated schedule. Substantial completion slated for 10/2/2020. I received a NOV from the OEPA. I responded via certified letter. The NOV pertained to violations of DFFO’s from 2015 which stated; upon approval of the detailed plans, the project must be completed in 90 days. My response included an updated and more realistic time-line.

Watson Ave Waterline: Is approximately 75% complete. 85% of the main line is installed. Anticipating final main line connection and installation of the “alley line” within the next two weeks.

Distribution: Repair leaks Brown Dr. and Meek Ave. Service calls, shut offs, turn on, OUPS tickets. We will be reviewing applicants for the open distribution position this week.

**Waste Water Operations**

Routine Maintenance and Operation: Pressing and composting as scheduled, routine and preventative maintenance as scheduled.

Sewer Reline Project Phase II: Need approval of an ordinance for unfunded portion of the project. If you recall, 50% of the project is from a grant (RPIG), $200,000 from WW capital outlay, and the balance will be a loan from OWDA. Project is still scheduled to commence in November.

GPS Wastewater line: Bids were opened on 10/3. The Engineer’s cost opinion on the project was $512,000. The lowest bid received was Precise Boring of Ohio for $180,213. We are awaiting an official NTP from the developers.

Repeal 937.01: Pending Legislative Committee meeting.

**Street**

Routine Maintenance and Operation: Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

Glass Ave: Engineering is complete, awaiting final documents from CSX, and approval from Army Corp of Engineers.

N 7th: Village personnel resurfaced the roadway yesterday. The project 100% complete.

Dump Trucks: Assessing State Auctions for replacement of current units.

Misc. Work: Maintain streets, repair, clean, maintain equipment and facilities, patch holes as material is available. Clean and repair culverts and catch basins.

**General Administration**

Routine Administrative Functions: Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

Fiscal Responsibilities: Due to the vacated Fiscal Officer position, I have been performing the additional responsibilities until such time as the position is filled. Please be patient with me during this time. I will return calls and address any questions that you may have as quickly as possible.

Mr. Kenworthy asked questions regarding the low bid amount for the GPS Waste Waterline Phase I. Mr. Dudley provided answers and explanation.

Mr. Albright asked questions regarding the OWDA loan for the Phase II Reline. Mr. Dudley provided answers and explanation.

***Mayor:***

Presented by Mayor Jackson

Still searching for a replacement Clerk/Fiscal Officer.

Provided update on projects and upcoming events including Halloween festivities, and Harlem Wizards fundraiser game.

***Park*:**

Park Liaison Councilman Neff thanked Village personnel for their assistance with recent park projects.

***Zoning:***

Zoning Inspector Brad Dudley presented an update of recent building applications.

***Fire:***

Acting Chief Haren informed that the fire department has responded to 134 fire calls ytd, 70 EMS calls ytd. Chief Haren informed the Council of upcoming trainings and information on presentations at the elementary schools for Fire Prevention Month. (October).

Mr. Albright asked Chief Haren about how many of the EMS calls would’ve have been transports.

Chief Haren deferred to EMS Captain Jeremy Rice who provided a response and information.

Mayor Jackson also swore in Chief Haren as the permanent Chief thus removing the interim status.

***Solicitor:***

Mr. Ferguson presented preparation and explanation of ordinance at the request of Police Chief May regarding prohibition of inappropriate furniture on the exterior of properties. The ordinance was delivered to the Legislative Committee Chair Mr. Kenworthy.

***Village Services:***

Councilman Albright: Comments on N 7th St. completion and continued work on Watson.

***Finance:***

Nothing.

***Legislative*:**

Committee Chair Mr. Kenworthy presented the following legislation;

**Resolution 2019-22** Certifying Fire Levy amounts as issued by the auditor. Motion to pass by Ms. Foraker, Seconded by Mrs. Warner. Yea (5) Foraker, Kenworthy, Warner, Neff, Albright.

**Ordinance 2019-15** Authorizing application of OWDA loan for the purpose of funding the Phase II Sewer Reline. Motion to suspend by Mr. Neff, Seconded by Mr. Kenworthy, Yea (5) Foraker, Kenworthy, Warner, Neff, Albright. Motion to pass by Mrs. Warner, Seconded by Mr. Albright, Yea (5) Foraker, Kenworthy, Warner, Neff, Albright.

**Ordinance 2019-16** Prohibition of inappropriate furniture on the exterior of properties. Mr. Kenworthy provided an explanation why the ordinance did not go to committee. Motion to suspend by Mr. Albright, Seconded by Mr. Neff, Yea (5) Foraker, Kenworthy, Warner, Neff, Albright. Motion to pass by Mr. Albright, Seconded by Mrs. Warner, Yea (5) Foraker, Kenworthy, Warner, Neff, Albright.

***Additional Business:***

**Albright:** Asked about “getting together” on the possible purchase of dump trucks.

**Warner:** Asked about the temporary increase of crew leaders from earlier this year more specifically with regard to the current CBA. Mr. Dudley provided an explanation and his interpretation of the agreement.

**Foraker:** Provided discussion on possible change to upcoming meeting changes due to the Holidays. The decision was postponed until the next meeting in October to allow for evaluation of schedules.

***Executive Session:***

Mrs. Warner motioned for an executive session for personnel, seconded by Mr. Albright. Yea (5) Foraker, Kenworthy, Warner, Neff, Albright.

***Meeting Adjourned:***

Councilman Albright made a motion to adjourn, seconded by Councilman Neff to adjourn. Yea (5) Foraker, Kenworthy, Warner, Neff, Albright. Meeting Adjourned at 6:40 pm.

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**Mayor Jay Jackson**

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**Minutes prepared by Village Administrator Brennan Dudley**