**The Byesville Village Council met in Regular Session on Wednesday, November 27, 2019, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Fire Chief Tim Haren, Village Administrator Brennan Dudley, Councilman elect Michael Port.**

**Mayor Jackson led The Pledge of Allegiance.** **Administrator Dudley offered a prayer.**

**Roll Call: Kenworthy –p., Warner –p., Motes –p., Neff – p., Albright – p., Foraker - p**

**Guest:**

***Clerk:***

The Mayor introduced the new Fiscal Officer Angela Grant.

Councilwoman Warner made a motion, seconded by Councilman Albright to approve the bills as presented, Yea (6) –Kenworthy, Warner, Motes, Neff, Albright, Foraker,

Councilman Neff made a motion, seconded by Councilman Kenworthy to approve the November 13th, 2019 meeting minutes, as presented. Yea (6) – Kenworthy, Warner, Motes, Neff, Albright, Foraker,

***Administrator:***

**Water Operations**

Routine Maintenance and Operation: Clean and maintain sediment basins, CIP filter units weekly, back-wash at least one Aeralater per day, maintain chemical levels. Welding on Aerolators as needed.

Water Treatment Improvement Project (WIP): The project is moving forward. The contractor is working on the outside items while the weather is still favorable.

OEPA Extension: I sent an email and certified letter to OEPA formally requesting an extension of Orders #21 and 22 of the TTHM Findings and Orders.

Watson Ave Waterline: The roadway has resurfaced, and the project is now 100% complete.

Distribution: Service calls, shut offs, turn on, OUPS tickets. We will be reviewing applicants for the open distribution position this week.

**Wastewater Operations**

Routine Maintenance and Operation: Pressing and composting as scheduled, routine and preventative maintenance as scheduled.

Sewer Reline Project Phase II: Not much progress in the last couple weeks. The “reline” portion of the project is expected to proceed in December.

GPS Wastewater line: Council needs to pass an ordinance entering into contract with Precise Boring of Ohio.

Repeal 937.01: Pending Legislative Committee meeting.

**Street**

Routine Maintenance and Operation: Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

Glass Ave: Engineering is complete, awaiting final documents from CSX, and approval from Army Corp of Engineers. We are working on necessary construction easements from the adjacent property owners.

Holiday Decorations: Personnel has been working with the Mayor on installation of the seasonal decorations.

Dump Trucks: Assessing State Auctions for replacement of current units.

Misc. Work: Maintain streets, repair, clean, maintain equipment and facilities, patch holes as material is available. Clean and repair culverts and catch basins.

**General Administration**

Routine Administrative Functions: Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

Health Insurance: Two Brokers are here tonight to discuss their respective options.

Fiscal Responsibilities: Continuing to perform the Fiscal Officer responsibilities. The new F/O has started. I am training with her in the evenings. She will be starting full-time on 12/2.

Mr. Albright asked about the possibility of assistance from the Army Corp of Engineers on the Glass Ave Culvert Project. Administrator Dudley stated that he would check into any assistance that may be available.

Mr. Kenworthy asked about progress of the purchase of dump trucks. Administrator Dudley stated he has not had the time to research options due to the performance of the fiscal officer responsibilities and we are nearing the end of the year and will have to assess the availability of resources to purchase a dump truck.

Mr. Neff asked about the Right-of-Way Ordinance and progress on the implementation. The Mayor stated that Eric Sandine from Ohio ROW Consulting will be at the next meeting to provide any update.

***Mayor:***

Presented by Mayor Jackson.

Distributed awards from the Halloween Parade.

***Park*:**

Presented by Park Liaison Councilman Neff.

“Nothing at this time”

***Zoning:***

Presented by Zoning Inspector Brad Dudley

Mr. Albright asked about a building permit for Paula Yontz. 97 Sunrise Dr. Discussion took place regarding the necessity of a variance and the process.

Mr. Brad Dudley then presented a statement including his resignation effective January 1, 2019.

***Fire:***

Chief Haren informed that the fire department has responded to 148 fire calls ytd, 144 EMS calls ytd.

***Solicitor:***

Mr. Ferguson no formal report.

Prepared contract ordinance for contract of Phase I Guernsey Power Station Sewer Project

Presented information for reference regarding the possible repeal of 937.01 Extension of Sewer outside the corporation limits.

***Village Services:***

Councilman Albright:

Asked about the possible repair of a section on the recently resurfaced S. 7th St.

***Finance:***

Presented by Councilwoman Foraker

Referenced a report distributed by Administrator Dudley regarding the Harlem Wizards event financial report. She will get with Administrator Dudley.

***Legislative*:**

Committee Chair Mr. Kenworthy presented the following legislation;

**Ordinance 2019-17** Entering into contract with Precise Boring of Ohio for Phase 1 of Guernsey Power Station Sewer Extension. Motion to suspend by Mr. Albright, Seconded by Mr. Motes. No discussion. Yea (6) – Kenworthy, Warner, Motes, Neff, Albright, Foraker. Motion to pass by Mr. Neff seconded by Mrs. Warner. No discussion. Yea (6) – Kenworthy, Warner, Motes, Neff, Albright, Foraker.

Scheduled meeting for Friday December 6th 5:00 pm at Village Hall.

***Guest***

Health insurance proposals presented by Tony Palandrani from Rankin & Rankin of Zanesville OH and Thurman Harman from Harman Insurance of Zanesville OH.

Discussion ensued. It was decided to extend our agreement with the Health Plan through the end of December 2019. Additional discussion would be had in executive session due to the contractual nature.

***Additional Business:***

**Motes:** Asked about any information regarding the empty previously occupied Family Dollar. No information was available. Also asked about the installation of storm catch basin and culverts by the village if property owner purchased. Administrator Dudley stated the village would install if it’s in the right-of-way. Mr. Motes asked specifically about in a sidewalk. Administrator Dudley responded that a sidewalk would be in the right-of-way.

**Warner:** Commended the Mayor on the downtown Holiday decorations.

Motion by Mr. Motes seconded by Mr. Neff to enter executive for contractual purposes. Yea (6) – Kenworthy, Warner, Motes, Neff, Albright, Foraker.

***Meeting Adjourned:***

Councilman Motes made a motion to adjourn, seconded by Councilman Albright, Yea (6) – Kenworthy, Warner, Motes, Neff, Albright, Foraker. Meeting Adjourned at 7:08 pm.

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**Mayor Jay Jackson**

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**Minutes prepared by Village Administrator Brennan Dudley**