**The Byesville Village Council met in Regular Session on Wednesday, December 11, 2019, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Fire Chief Tim Haren, Village Administrator Brennan Dudley, Councilman elect Michael Port.**

**Mayor Jackson led The Pledge of Allegiance.** **Administrator Dudley offered a prayer.**

**Roll Call: Kenworthy –p., Warner –p., Motes –p., Neff – p., Albright – p., Foraker (5:53) - p**

**Guest:**

***Clerk:***

Councilman Motes made a motion, seconded by Councilman Neff to approve the bills as presented, Yea (5) –Warner, Motes, Neff, Albright, Kenworthy

Councilman Neff made a motion, seconded by Councilman Motes to approve the November 27, 2019 meeting minutes, as presented. Yea (5) – Warner, Motes, Neff, Albright, Kenworthy

***Administrator:***

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, CIP filter units weekly, back-wash at least one Aeralater per day, maintain chemical levels. Welding on Aerolators as needed.

**OEPA Extension:** Per my request, OEPA has granted an extension for the deadlines associated with Orders No 21 & 22 of the DFFO’s for TTHM’s Cumberland.

**Water Improvement Project:** Continuing to progress satisfactorily.

**Distribution:** Service calls, shut offs, turn on, OUPS tickets. We will be reviewing applicants for the open distribution position this week.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing and composting as scheduled, routine and preventative maintenance as scheduled.

**Sewer Reline Project Phase II:** Awaiting contractor scheduling of the liner installation portion of the project.

**GPS Wastewater line:** Meeting with the contractor for Phase I on Friday.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Glass Ave:** No additional information to report. I will have the engineer come to the next meeting to provide an update.

**Holiday Decorations:** Personnel have been working with the Mayor on installation of the seasonal decorations.

**Dump Trucks:** We will make further assessments on dump trucks after the first of the year. Street sweeper taken to Columbus for repair. Unsure of cost at this time. Will discuss dump trucks further after looking at cost and monies left in account.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, patch holes as material is available. Clean and repair culverts and catch basins.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Health Insurance:** Need to make a decision for 2020.

**Fiscal Responsibilities:** Continuing to perform the responsibilities and training the new fiscal officer. Please be patient while we transition.

**EMS Contract:** Assisted Chief Haren with the Township EMS agreement.

**Appalachian Leadership Institute (ALI):** I took part in the conference held in Dalton GA. The topic for this conference centered around “economic disruptions”; how to foresee and overcome them.

***Mayor:***

Presented by Mayor Jackson.

***Park*:**

Presented by Park Liaison Councilman Neff.

“Nothing at this time”

***Zoning:***

***Fire:***

Chief Haren informed that the fire department has responded to 155 fire calls ytd, 155 EMS calls ytd. End of January 2020 we will be doing EMR class. Discussed contract with Jackson Twp for EMS services.

***Solicitor:***

Mr. Ferguson no formal report.

***Village Services:***

Councilman Albright:

There will be a zoning board meeting December 13, 2019 at 6pm to discuss zoning issues at 97 Sunrise Drive.

***Finance:***

Presented by Councilwoman Foraker

***Legislative*:**

Committee Chair Mr. Kenworthy presented the following legislation;

A Legislative Committee meeting was held on Friday (December 6, 2019) and at this time Ordinance 937.01

will not be presented as legislation. The committee does not feel it is fair to our Village residents to extend to outside residents that are not paying village income taxes.

A discussion took place regarding pre-annexation to possibly look at this topic again in the future.

Resolution 2019-26 EMS Contract was presented. It was decided to give council ample time to look this over, it will be voted on at the December 30, 2019 meeting.

***Guest:***

Eric Sandine with Ohio Right of Way, trying to get all utilities to register and get their right of way mileage. He will include 2018 and 2019 in the fee ordinance to provide us with the revenue owed to the village. He is requesting that the council to authorize an enforcement action in the event that SuddenLink does not register within 45 days.

Councilman Motes made a motion to approve a letter and complaint drafted to the PUCO and SuddenLink’s corporate office for an enforcement action, seconded by Councilman Neff to approve the bills as presented, Yea (6) – Warner, Motes, Neff, Albright, Foraker, Kenworthy

***Additional Business:***

***Foraker:*** Inquired about any updates on the termination grievance that was filed. It was stated by Mayor Jackson that the briefs were filed and they have thirty days to respond.

***Kenworthy:*** Presented ORC ordinances (4955.22 and 4955.20) that would allow the Village to bill the owners of the railroad for repairs.

Decision on health insurance needs to be made at this meeting. Administrator Dudley recommends to stay with The Health Plan. (Current provider)

Councilman Albright made a motion, seconded by Councilwoman Warner to continue coverage with The Health Plan.

Yea (5) –Warner, Neff, Albright, Foraker, Kenworthy

Abstain (1) - Motes

***Albright:*** Inquired about a Finance Committee meeting being scheduled. It was decided that the meeting will be held on December 30, 2019 prior to the Council meeting at 4pm.

***Warner:*** Asked Solicitor Ferguson to provide letters from the Ohio Ethics. He stated that he does not feel there is any conflicts of interest. Discussion was held as to whether changes were needed to the Municipal Code.

***Meeting Adjourned:***

Councilman Kenworthy made a motion to adjourn, seconded by Councilman motes, Yea (6) –Warner, Motes, Neff, Albright, Foraker, Kenworthy. Meeting Adjourned at 6:22 pm.

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer Angela Grant**