**The Byesville Village Council met in Regular Session on Wednesday, March 11, 2020, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Village Administrator Brennan Dudley, and Fiscal Officer Angela Grant**

**Mayor Jackson led The Pledge of Allegiance.** **Administrator Dudley offered the prayer.**

**Roll Call: p. – Warner, p. – Haren, p. – Port, p. – Kenworthy - p. – Neff – p. – Albright**

***Clerk:***

Councilman Kenworthy made a motion, seconded by Councilman Haren to approve the bills as presented. Yea (6) – Albright, Warner, Haren, Port, Kenworthy, Neff

\*Mr. Neff asked for clarification on the two park AEP bills. It was stated that it was for Tolliver’s Trail and there were two months bills.

\*Mrs. Warner questioned the Rowe Wireless bill. It was noted that it was the standard monthly bill.

Councilman Port made a motion, seconded by Councilman Neff to approve the February 26, 2020, meeting minutes, as presented. Yea (6) – Warner, Haren, Port, Kenworthy, Neff, Albright

Mr. Dudley stated that Ms. Grant was working on some changes to the budget due to 2019 encumbrances that were not taken into consideration when the original ordinance was created.

***Administrator:***

Water Operations

Routine Maintenance and Operation: Clean and maintain sediment basins, CIP filter units weekly, back-wash at least one Aeralater per day, maintain chemical levels. Welding on Aerolators as needed.

Water Improvement Project: Progressing as scheduled.

Distribution: Service calls, shut offs, turn on, OUPS tickets. Meter Reads.

Wastewater Operations

Routine Maintenance and Operation: Pressing and composting as scheduled, routine and preventative maintenance as scheduled.

Sewer Reline Project Phase II: Main line installation is complete. Laterals lining should commence within the next two weeks.

GPS Wastewater line: Phase I work has commenced. Council will need to approve the OWDA application for Phase I construction. Phase II is still in design.

Street

Routine Maintenance and Operation: Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

Glass Ave: Only one bid received, and it was over the engineers estimate by more than the required 10%. I am working with engineers to reassess the bid documents and potential bidders. Following assessment, we will need to rebid the project.

Dump Trucks: Waiting on budget entry and assessing purchase options.

Misc. Work: Maintain streets, repair, clean, maintain equipment and facilities, patch holes as material is available. Clean and repair culverts and catch basins.

General Administration

Routine Administrative Functions: Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

Park: Personnel prepared the new pavilion for concrete. Hoping to pour on Friday.

Zoning: Reviewed several building and sign permits in the last couple weeks.

Employee Handbook: I am currently working on revisions. The goal is to make the handbook consistent with the current policy, operations and the collective bargaining agreement. Once complete, I will bring the handbook to Council for review.

Union Negotiations: The Mayor and I had another meeting with the Union representatives. We are nearing completion and should be able to present to a proposed contract at the next meeting.

Cumberland Council: I attended a meeting to update the Village Council on our water improvement project and its impact the residents of Cumberland.

***Mayor:***

Presented by Mayor Jackson.

Continuing to work on economic development and the trail grant. There are several grants that will be coming available that he is also hoping to obtain. The Family Dollar building is now for lease.

***Park*:**

Presented by Park Liaison Council President Neff.

They are continuing to work on getting the ADA compliance up to date. J & S Trees recently removed 8 trees and 8 stumps.

***Zoning:***

***Fire:*** Asst.Chief Bacon informed that the fire department has responded to 26 fire calls ytd. Planning for the Fireman’s Festival is underway and going well. There will be a fish fry 5-8pm on 3/13/2020 and is $10 per person.

***EMS:*** Jeremy Rice reported that they have responded to 120 EMS calls ytd. The ambulance is still being prepared. They have received EMA Grant money and a $2000.00 donation from the Guernsey County Community Development Corporation. Radios were placed in the ambulance earlier that day.

***Police:***

***Solicitor:***

***Village Services:*** Mr. Albright asked if there was any follow up information regarding Spectrum Cable from Mr. Ferguson. Mayor Jackson stated that he had not received any new information regarding it. Mr. Albright questioned Mr. Dudley allowing a sewer tap being placed for a resident outside of the Village, whom lives in Jackson Twp. Mr. Dudley informed him that was due to an inter-governmental agreement that was created sometime in the 1980s. Mr. Dudley and Ms. Grant will work to locate that agreement and see if there is a map included. It was suggested to look at the agreement and see if changes were in order.

***Finance:*** Mrs. Warner inquired as to whether an additional finance meeting would be necessary. It was agreed that it would not be.

***Legislative*:** Second reading for Ordinance 2020-4 regarding political signs in the Village of Byesville. Motion to suspend the rules was for Resolution 2020-2 regarding Fire Recovery was made by Mr. Neff and a second by Mr. Haren. Yes (6) Warner, Haren, Port, Kenworthy, Neff, Albright

Motion to pass: Albright and Seconded by Neff . Yes (6) Warner, Haren, Port, Kenworthy, Neff, Albright

Motion to suspend the rules for OWDA application Ordinance 2020-5 made by Mr. Haren, second by Mr. Port. Yes (6) Warner, Haren, Port, Kenworthy, Neff, Albright

Motion to approve: Haren

2nd: Warner Yes (6) Warner, Haren, Port, Kenworthy, Neff, Albright

***Guest:***

***Additional Business:***

**Kenworthy:**

**Neff:** There are plans in the works to allow the community to watch the Meadowbrook basketball game on a live stream at the fire station. Area businesses have offered to donate pizza, chips and drinks. Mr. Dudley and Mr. Port have offered to help with the technical aspects.

**Albright:**

**Warner:**

**Haren:**

**Port:** Mr. Port discussed the letter that was sent out from the power plant. There is a property that was being looked at to develop, however, there was a different property that would better fit the needs. That property is the rear of the Asset Resources property. The Colgate access road will be getting repaved. There are start-up grants available through the Port Authority for up to $25,000.

**Media:**

A motion was made to enter Executive session by Councilman Kenworthy and a 2nd by Councilman Neff.

Yes (6) Warner, Haren, Port, Kenworthy, Neff, Albright

Executive Session 6:30

Re-enter General Session 6:34

***Meeting Adjourned:***

Councilman Albright made a motion to adjourn, seconded by Councilman Neff

Yea (6) – Warner, Haren, Port, Kenworthy, Neff, Albright

Meeting Adjourned at 6:36 pm.

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Grant**