**The Byesville Village Council met in Regular Session on Wednesday, June 24, 2020, at 5:30 pm, at Byesville Fire Department.**

**Those in attendance included Village Administrator Brennan Dudley, Fiscal Officer Angela Grant, and Village Solicitor Bill Ferguson**

**Acting Mayor: Council President Mr. Neff led The Pledge of Allegiance.** **Administrator Dudley offered the prayer.**

**Roll Call: p. – Warner, p. – Haren, p. – Port, p. – Kenworthy, p. - Albright**

***Clerk:***

Councilman Haren made a motion, seconded by Councilwoman Warner to approve the bills presented.

-Mr. Albright asked about the Rowe Wireless bill. Ms. Grant stated that it was for 3 months and the cameras/DVR at the park.

Yea (5) – Warner, Haren, Port, Kenworthy, Albright

Councilman Haren made a motion, seconded by Councilman Kenworthy to approve the June 10, 2020, meeting minutes, as presented. Yea (5) – Warner, Haren, Port, Kenworthy, Albright

***Administrator:***

**Water Operations**

Routine Maintenance and Operation: Clean and maintain sediment basins, CIP filter units weekly, back-wash at least one Aeralater per day, maintain chemical levels. Welding on Aerolators as needed.

Water Improvement Project: New detention tanks are online. UF skids 4 & 5 are installed. Hope to begin installation of new pressure filters in the next couple weeks.

Consumer Confidence Report: Is available at: [www.byesvilleoh.gov/2019CCR.pdf](http://www.byesvilleoh.gov/2019CCR.pdf). A paper copy is attached to this report.

3rd Party Printing: Our first mailing using an outside printing company was very successful.

Distribution: Service calls, shut offs, turn on, OUPS tickets. meter reads. Repaired a leak at the corner of Euclid and S 6th today.

**Wastewater Operations**

Routine Maintenance and Operation: Pressing and composting as scheduled, routine and preventative maintenance as scheduled.

Sewer Reline Project Phase II: Project is 90% complete.

GPS Wastewater line: Awaiting PTI approval from the OEPA for Phase II.

**Street**

Routine Maintenance and Operation: Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

Glass Ave: Coordinating with the County to move the project forward. Hopefully get NOA and the contractor agreement complete in the next week. There is a funding deficit that we are assessing our options to reduce or eliminate.

Park: Street personnel have been assisting with some park maintenance. Picked up and assisted with fiber mulch placement under the play pod and mulch around other areas.

Paving Estimates: I have revised some of the paving estimates and added Seneca Ave as a possibility.

Misc. Work: Maintain streets, repair, clean, maintain equipment and facilities, patch holes as material is available. Clean and repair culverts and catch basins.

**General Administration**

Routine Administrative Functions: Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

CARES Act Resolution: Prepared the resolution and emailed to Council for passage tonight.

Summer Youth Workers: Four workers have been assigned to the Village. We will use them with various tasks throughout the Village including trash pickup, general landscape, and assisting with mowing.

Sunrise Dr: Made contact with the builder of a house on Sunrise drive. They agreed to repair the median section that they had damaged earlier this year.

Zoning***:*** 3 Pool/1 Fence/1 building and a lot of questions.

Asst Fire Dept: With logistics for the festival.

Employee Handbook: Awating Council approval.

***Mayor:*** Not present for meeting

***Park*:** Presented by Park Liaison Council President Neff

The park looks great and Mr. Neff appreciates all the help getting the park ready for the Firemen’s Festival

***Zoning:*** No Report

***Fire & EMS:***  Presented by Asst. Chief Noah Bacon

The planning for the festival is going well and things are ready to go for Saturday

***Police:*** No Representative Present

***Solicitor:*** Mr. Ferguson would encourage the council to pass the resolution regarding the CARES Act and he is able to answer any questions they may have

***Village Services:*** Mr. Albright asked Mr. Dudley if he had spoken to a resident on Greenbriar. Mr. Dudley stated that he had, but nothing has been done as of yet. Mr. Albright also inquired about the Zoning Board. Mr. Dudley stated that he was not sure of the status of that, and the Mayor would be able to better answer Mr. Albright on the matter. Mr. Albright would like to make a decision on the paving. It was decided that they would move forward with Lakeview Dr., Euclid Ave. and multiple alleyways.

***Finance:*** Mrs. Warner would like to schedule a finance meeting towards the end of July. It was decided to discuss it further at the July 8th meeting.

***Legislative*:** Councilman Kenworthy presented a resolution for the CARES Act. The resolution would need to be passed in order to accept the state and federal funding to help cover unexpected costs relating to COVID-19 and the pandemic.

A motion to approve Resolution 20200-3 was made by Councilman Albright and was seconded by Councilwoman Warner

 Yea (5) – Warner, Haren, Port, Kenworthy, Albright

***Additional Business:***

**Kenworthy: ---**

**Neff:** ---

**Albright:** ---

**Warner: Mrs. Warner would like to request that council have executive session for personnel. Mrs. Warner stated that there are signs on the right of way and propped up against a stop sign on Spruce Ave. She also stated that she had smelled outdoor burning over the previous weekend and the amount of burning going on was getting out of hand.**

**Haren:** Mr. Haren had a resident approach him regarding trees near her property on S. 7th Street and the corner of W. Spruce. She had stated the trees were in bad shape and if they fall, they are going to hit her house and across the roadway. Mr. Haren and Mr. Dudley discussed going to look at the trees and where they are located to determine whether they are village property, the townships property or the property owner’s responsiblilty.

**Port: Mr. Port attended the CIC meeting and forwarded pictures of the power plant progression to the other council members. Mr. Port also asked for council’s opinion on moving the meetings back to council chambers at Village Hall.**

**Media:** Clarification on the paving project was requested and council stated that they plan to move forward with Lakeview Drive, Euclid Ave., and multiple alleyways. It was stated that due to it being later in the season to be starting the project, it may not be possible to complete all of the projects this year.

***Motion to enter Executive Session for personnel matters:*** Warner ***Second:*** Port

Yea (5) – Warner, Haren, Port, Kenworthy, Albright

***Council entered executive session at 6:10pm***

***Regular Session Resumed at 6:39pm with a motion to adjourn***

***Meeting Adjourned:***

Councilman Albright made a motion to adjourn, seconded by Councilwoman Warner

Yea (5) – Albright, Warner, Haren, Port, Kenworthy

Meeting Adjourned at 6:39 pm.

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Grant**