**The Byesville Village Council met in Regular Session on Wednesday, July 22, 2020, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Village Administrator Brennan Dudley and Fiscal Officer Angela Grant**

**Mayor Jackson led The Pledge of Allegiance.** **Administrator Dudley offered a prayer.**

**Guest:**

**Roll Call: p. - Haren, p. - Port, p. - Kenworthy, p. - Neff, p. – Albright, p. Warner**

***Clerk:***

Councilman Haren made a motion, seconded by Councilman Warner to approve the July 8, 2020, meeting minutes, as presented. Yea (6) – Port, Kenworthy, Neff, Albright, Warner, Haren

Councilman Haren made a motion, seconded by Councilman Albright to approve the bills as presented. Yea (6) – Port, Kenworthy, Neff, Albright, Warner, Haren

***Administrator:***

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, CIP filter units weekly, back-wash at least one Aeralater per day, maintain chemical levels. Welding on Aerolators as needed.

**Water Improvement Project:** Aqua Aerobics onsite this week to program Ultrafiltration trains #4 & 5.

**Distribution:** Service calls, shut offs, turn on, OUPS tickets. meter reads. Repaired several leaks in the last couple of weeks including S 4th, Race/S 4th, S. 5th, Euclid, AMG service line, Indian Lake. High Ave.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing and composting as scheduled, routine, and preventative maintenance as scheduled.

**Sewer Reline Project Phase II:** Contractor was onsite today to replace a defective section of liner.

**GPS Wastewater line:** OEPA asked for a couple revisions. We submitted the revisions on Monday.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Glass Ave:** Still working to get funding sources in order. Working with the contractor to reduce the scope of the project and save an estimated $40,000.

**Paving:** Grinding roadways tomorrow. Letters have been issued to the affected neighborhoods.

**Greenbriar Culvert:** Installed approximately 80 ft of culvert. Culvert supplied by the property owner.

**Light Pole:** Received a check for pole damaged in May by traffic accident.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, patch holes as material is available. Clean and repair culverts and catch basins.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**BWC Grant:** Received confirmation that we will receive the grant that I applied for in March. If you recall, this grant was on hold until the state budget could be scrutinized in the midst of the COVID crisis. The grant will be used to purchase battery operated Jaws of Life for the Fire Department. The total cost of the JOL is approximately $40,000 with the grant funding 75% and the Fire Department providing the remaining 25%.

**Fire Bond:** Demolition has been completed and a check will be issued to the owner.

**Zoning:** 1 Demo/1 Pool/5 Building.

**ROW Permits:** 2-Construction Permits

**Fiscal Officer:** Filled in for Fiscal Officer while she was on vacation.

**Liability Insurance:** Should have quote(s) to review at the next meeting.

**Employee Handbook:** Awaiting Council approval.

***Mayor:***

Presented by Mayor Jackson

Continuning to focus on economic development and beautification efforts. We have been working on multiple grants. Within the next couples weeks, we have a few areas that we have targeted to clean up, once we are done with the paving. Mayor Jackson asked council to look over the alley closing request that had been presented in a prior meeting. Mayor Jackson asked Mr. Port to share the information that he has gotten regarding Spectrum and SuddenLink.

***Park*: - Nothing at this time**

Presented by Park Liaison Council President Neff.

***Fire:*** Asst.Chief Bacon stated that the Fire Department would like to thank Administrator Dudley for the work on the BWC Grant to help with purchase of the new Jaws of Life. It will be a great asset to the department. There will be a fish fry on 7/24/2020. Mr. Albright questioned the availability of the funds and Mr. Bacon stated that the department has been saving in order to meet their 25% required.

***Police:*** No report

***Solicitor:*** Not present

***Village Services:*** Mr. Albright asked if Mayor Jackson could have the Police Department available in case there were any issues with cars parking on the streets while the paving project is going on. Mayor Jackson stated that he would make sure to notify the PD and have them available. Mr. Albright also asked if the village garage would be cleaned out soon. Mayor Jackson stated that it is on the agenda and will be taken care of after the paving project is completed.

***Finance:*** No report at this time.

***Legislative*:** Mr. Kenworthy stated that council still needs to look over the new handbook and approve that as soon as possible. It has been tabled for quite a while and he would like for council to address it. Mr. Dudley stated that he would like council to give him any additions or changes that they would like to see in the updated handbook.

Mr. Kenworthy also discussed the request for an alley closing that had been presented to council. Council would like more information on the reasoning for the closure. It was stated that there is not room for the fire truck or even two cars to pass. It was brought up that if the owner would sell one parcel, it could cause issues accessing the properties. Council would like the property owners to present their reasoning to council in a meeting.

***Additional Business:***

**Kenworthy: ----**

**Neff:** ---

**Albright: ---**

**Warner:** Thanked Mayor Jackson for seeing that the overgrowth was cleaned up on Sequoia Dr.

**Haren:** Mr. Haren requested executive session for personnel matters

**Port:** Mr. Port stated that Colgate has purchased additional land around their facility and he felt that was a good indicator for growth and the possibility for additional jobs. He also stated that the paving of the road leading into Colgate has been funded and Paul Sherry would be heading that up.

**Media:** Clarification on the grinding was needed. It was stated that it would be done on Lakeview, Euclid and Eibel Alley**.**

Motion to enter Executive Session: Port 2nd: Kenworthy

Yea (6) – Port, Kenworthy, Neff, Albright, Warner, Haren

Executive Session: 6:24pm

Reenter Regular Session: 6:51pm

***Meeting Adjourned:***

Councilman Kenworthy made a motion to adjourn, seconded by Councilman Neff

Yea (6) – Port, Kenworthy, Neff, Albright, Warner, Haren

Meeting Adjourned at 6:51pm.

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Grant**