**The Byesville Village Council met in Regular Session on Wednesday, August 12, 2020, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Village Administrator Brennan Dudley, Fiscal Officer Angela Grant, and Village Solicitor Bill Ferguson**

**Mayor Jackson led The Pledge of Allegiance.** **Administrator Dudley offered a prayer.**

**Guest: Guernsey County CDC/Guernsey County Commissioner Ron Gombeda, Resident Brian Sills, Representatives with Gardner Parker Insurance for Ohio Plan and a Representative with PEP.**

**Roll Call: p. - Kenworthy, p. - Neff, p. – Albright, p. Warner, p. – Haren, p. - Port**

\*\*\*Mr. Gombeda stated that he is in the process of renovating the Ramage building for a new business that will be moving into that space. The CDC will be putting approximately $25,000 into the renovation that is to begin within the next 30 days. The CDC is continuing to work towards the Children’s Museum that was to go into that building, but will be moved to a different location, still within the village. Mr. Gombeda stated that he has received a $500,000 grant for an employee training program to help clean up flood debris. These employees go to different areas of the county cleaning up litter, tires, log jams, as well as other problem areas in the county. In five years the CDC has cleaned up and collected 41,157 tires; 6,166 bags of litter; 411 tons of illegally dumped materials. Mr. Gombeda stated that if there were any trouble areas in the village that council or the mayor were aware of, they could contact the CDC and he would send a crew to clean it up.

As commissioner, Mr. Gombeda discussed the county budget and the possibility of a $2-3million dollar deficit. The majority of the general fund for the county comes from taxpayer dollars. Eg. bed tax, gasoline tax, casino tax. Mr. Gombeda stated that, as commissioner, he is most passionate about expanding infrastructure. The commissioners have been looking at was to expand and/or make better the water/sewer within the county.

Mr. Gombeda wanted to bring up a concern that one of the CDC’s renter has with a neighboring house. The renter has a business in the building on Seneca Ave. and has stated that the neighbor has a multitude of cats which are defecating on the street and sidewalk near the business. The business owner has had multiple complaints from customers about the unsanitary conditions of the area, as well as the smell coming from the property. Mayor Jackson addressed the concern and stated that he has been in contact with the humane society and they have met with the property owner. Mayor Jackson also stated that the owner is set for court within the next few weeks regarding his property.

\*\*\*Mr. Sills wanted to discuss 306 S. 7th and the surrounding area. His concern is that 6th Street is a one way street and there is no sign posted. There are new neighbors in the area and with nothing posted, he doesn’t want anyone to get in trouble for going the wrong way on the street. He stated that you cannot turn left because of the one way, but there is no sign. He admitted that he himself has had to turn left because he is unable to make a right-hand turn due to a large tree on the corner of the alley. Mayor Jackson asked if it was a tree or a bush. Mr. Sills was not sure, but stated that he would like to see it cut or trimmed and the sign replaced.

\*\*\*Representatives with Ohio Plan and PEP presented their products to council stating the different services that they offer, along with a bid for the village’s liability insurance.

***Clerk:***

Councilman Haren made a motion, seconded by Councilman Port to approve the July 22, 2020, meeting minutes, as presented.

Councilwoman Warner stated that she would like to touch base on the Finance meeting that happened before the regular session meeting on 7/22/2020, to be sure that there was an update for the residents of the village.

Yea (6) – Kenworthy, Neff, Albright, Warner, Haren, Port

Councilman Haren made a motion, seconded by Councilman Neff to approve the bills as presented.

Councilwoman Warner asked if the new water department truck was purchased in Columbus, Ohio. Mr. Dudley stated that it was because he tried to work with a local dealer and was not getting any return phone calls. She also asked about mulch and flowers that had been purchased and it was stated that they had been purchased in June and the bill was for the credit card statement.

She also asked why the asphalt was under the general fund, Mr. Dudley and Mayor Jackson stated that it was for paving and it is paid for out of the general fund.

Councilman Haren asked if the new truck was purchased from the state purchasing agreement. Mr. Dudley responded yes.

Yea (6) – Kenworthy, Neff, Albright, Warner, Haren, Port

***Administrator:***

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, CIP filter units weekly, back-wash at least one Aeralater per day, maintain chemical levels. Welding on Aerolators as needed.

**Water Improvement Project:** Still progressing well. We should be ready to put some of the new treatment equipment online in the next 45 – 60 days. Two of the new pressure filters were damaged in shipping. We are working on a resolution that will not significantly delay the project.

**New Truck:** We purchased a new service truck for the water treatment dept. The former service truck was transferred to the Sewer dept and the Sewer service truck has been removed from use. We will continue to assess repair versus replacement of other trucks as funding permits.

**Distribution:** Service calls, shut offs, turn on, OUPS tickets. meter reads.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing and composting as scheduled, routine, and preventative maintenance as scheduled.

**Sewer Reline Project Phase II:** More sections of defective liner have been identified. We are working with the contractor to provide resolution.

**GPS Wastewater line:** The OEPA has approved Phase II of the project. We will be putting the project out to bid within the next 30 days. Attended school board meeting to discuss the acquisition of property for the necessary lift station.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Glass Ave:** OWDA did not approve our loan application. Without a storm water utility, they consider the project to be a roadway project. We will need the fiscal officer to send a letter stating the Village will take responsibility for the funding deficit. The next step will be County officials signing the contract with the contractor. We will then see what areas we can reduce the scope and thus reduce deficit. Once we have a final amount, I will approach Council with the necessary appropriation changes.

**Paving:** All grinding, and paving of Lakeview, Euclid, and Eibel Alley is complete. I recommend we hold on any further paving until we get a final amount on Glass. We will be hot sealing the roadways that have been completed in the next couple of weeks.

**Asst Twp.:** Village personnel assisted Jackson Township with a paving project on Patton Hollow Rd.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, patch holes as material is available. Clean and repair culverts and catch basins.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**BWC Grant:** We have received the BWC portion of the check. An amendment to the appropriations may need to be made to accommodate the purchase of the Jaws.

**Audit:** The 2018/2019 audit is underway. Due to the COVID 19 restrictions, the audit will take place off site.

**Zoning:** 1-Pool / 1-Sign / 1-Fence / 1-Building

**Liability Insurance:** Representatives from PEP and Ohio Plan are here to make presentations this evening.

**Employee Handbook:** Awaiting Councils approval.

Councilman Albright stated that he had received paperwork in his door from a resident regarding a fence permit. The resident was questioning why a permit was approved for their neighbor because to their understanding of Ordinance 1371.03, it should not have been permitted. Councilman Kenworthy stated that he was also made aware of this situation and he went and looked at the property. He cited Ordinance 1371.03 and 1371.08 as being the concern. Mr. Dudley stated that he felt it was a matter that needed to be discussed in executive session.

***Mayor: No Report***

Presented by Mayor Jackson

***Park*: -**

Presented by Park Liaison Council President Neff

Mr. Neff stated that hand dryers have been purchased and installed in the park restrooms. He thanked Mr. Dudley with his help in locating and purchasing the hand dryers. Mr. Neff feels this will aid in a great cost savings for the park with cutting out the purchase of paper towels.

***Fire:*** Asst.Chief Bacon stated that the Fire Department received that the Jaws of Life are in and they are working to get them in the trucks. They will hold an upcoming training session on the proper use of the Jaws of Life. There are 3 new members joining the VFD and are in the process of taking their training.

***EMS***: Jeremy Rice stated that they have had 303 EMS calls to date. The billing is going well and they have been Medicare approved and are currently working on Medicaid. There are 3 new members also joining EMS and there are 5 new members that are almost done with EMT training and once they are finished and pass their state test, they will be joining. We have also been looking at a first responders class for 5 additional members.

Councilwoman Warner asked if there was someone that was familiar with the Medicare and Medicaid helping with this process. Mr. Rice stated that he is somewhat familiar with it and has been working alongside Angela (the Fiscal Officer) and the company that is doing the billing for the VFD/EMS is very familiar with it and the processes. He stated they have been very good with answering any questions and concerns. Ms. Grant agreed that Fire Recovery has been very helpful and readily available to answer questions.

***Police:*** Mayor Jackson stated that the police department has been working on a lot of code enforcement. He has a large stack of enforcement letters. The department has been ticketing vehicles that are parked in backyards and along the streets. They are working to get the village cleaned up.

***Solicitor:*** Mr. Ferguson stated that he did not have a formal report, but did have a couple ordinances that he passed along to Mr. Kenworthy to present to council.

***Village Services:*** Mr. Albright asked how much the village is paying for the asphalt. Mr. Dudley stated that it is $66.50 a ton with 83 ton used for that day. The project is around $50K that has been used so far for blacktop. With the grinding and $1,700 on hot seal, brings the total up around $62K, so far. Mr. Dudley and Mr. Albright agreed to hold off on any additional paving until the Glass Ave. project funding was complete.

Mr. Albright commended “the guys” that performed the paving on a job well done. They worked hard and did a great job.

***Finance:*** Councilwoman Warner wanted to present the media with an update on the finance meeting that had taken place before the previous regular session meeting. The media was not present, however, Mayor Jackson agreed to email it to the media rep. Mrs. Warner stated that she felt it was necessary to update the residents of the village on our financial situation and let them know that we are on strong financial ground.

Mrs. Warner requested a brief executive session for personnel matters.

Mrs. Warner also stated that she had a resident contact her regarding Tarzan & Jane again. She stated that the owners of Tarzan & Jane have said that the wood they have is for personal use. She felt that it is being rapidly replenished and wanted council to take a look at the situation.

Councilwoman Warner asked Mayor Jackson if there had been any discussion or consideration as to whether the village would cancel the Halloween parade and other activities. Mayor Jackson stated that nothing had been decided and that he had a meeting scheduled for the following day with the health department and felt he would have updates after the meeting.

***Legislative*:** Mr. Kenworthy had multiple resolutions and ordinances to present.

Resolution 20020-06 A Resolution Authorizing the Transfer of Funds from the Various Funds Listed Herein to the Various Funds Listed Herein

This is a resolution to transfer funds from Park & Rec 2042-310-420 to Park & Rec 2042-310-690 with the amount not to exceed $2,500.00

Motion to Approve: Port 2nd: Neff

Yea (6) - Kenworthy, Neff, Albright, Warner, Haren, Port

Resolution 2020-07 A Resolution Amending Appropriations

This resolution is to amend appropriations to the Byesville Blast Fund 2905 and General Fund –Misc Non-Operating (1000-790-690)

Motion to Approve: Port 2nd: Warner

Yea (6) - Kenworthy, Neff, Albright, Warner, Haren, Port

Ordinance 2020-16 An Ordinance Increasing the Compensation for Seasonal Workers to $10.00 per Hour

Motion to Suspend the Rules: Haren 2nd: Kenworthy

Yea (6) - Kenworthy, Neff, Albright, Warner, Haren, Port

Motion to Approve: Haren 2nd: Warner

Yea (6) - Kenworthy, Neff, Albright, Warner, Haren, Port

Ordinance 2020-17 An Ordinance Adopting the Village of Byesville Employee Handbook

Motion to Suspend the Rules: Port 2nd: Haren

Councilman Haren asked Mr. Dudley if the discussed changes had been made, as to which Mr. Dudley stated that they had already been in the handbook and when he went back to make the changes he noted that they were there and highlighted them.

Yea (6) - Kenworthy, Neff, Albright, Warner, Haren, Port

Motion to Approve: Kenworthy 2nd: Albright

Yea (6) - Kenworthy, Neff, Albright, Warner, Haren, Port

Ordinance 2020-18 An Ordinance Amending Section 1301.02of the Codified Ordinances of the Village of Byesville

Mr. Ferguson explained that this ordinance allows the police department to carry out the duties of the building inspector.

It was decided to make this the first reading to allow Mr. Dudley and council time to look over the ordinance.

***Additional Business:***

**Kenworthy: Request for Executive Session for Zoning/Possible Litigation Matter**

**Neff:** ---

**Albright: Feels Jackson Twp. is upset with the village and/or council and asked Mayor Jackson to check with them to see if there are issues to resolve**

**Warner: ---**

**Haren: ---**

**Port: ---**

**Media:**

Motion to enter Executive Session for Personnel and Possible Litigation Matters: Haren 2nd: Port

Yea (6) – Kenworthy, Neff, Albright, Warner, Haren, Port

Executive Session: 6:45pm

Reenter Regular Session: 7:03pm

Motion to Accept Bid with PEP: Kenworthy 2nd: Neff

Yea (6) - Kenworthy, Neff, Albright, Warner, Haren, Port

***Meeting Adjourned:***

Councilman Kenworthy made a motion to adjourn, seconded by Councilwoman Warner

Yea (6) – Kenworthy, Neff, Albright, Warner, Haren, Port

Meeting Adjourned at 7:04pm.

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Grant**