**The Byesville Village Council met in Regular Session on Wednesday, September 9, 2020, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Village Administrator Brennan Dudley, and Fiscal Officer Angela Grant**

**Mayor Jackson led The Pledge of Allegiance.** **Administrator Dudley offered a prayer.**

**Guest: Rocky Hill/Candidate for Guernsey County Sheriff**

**Mr. Hill is currently the Public Safety Director for the City of Cambridge. He has been in law enforcement since 1975. He stated that he would like to see “Community Policing” and have what he referred to as a Senior checklist. The deputies would patrol and check up on these Seniors that do not necessarily have other family in the area to do a well-being check. He is also for drug education and wants to be sure that the children of our community is well educated on drugs and how to make good decisions. Mr. Hill stated that he recently received a grant to help employ additional officers with the Cambridge Police Department for two years. He tries to find as much funding as possible through grant dollars instead of levies.**

**Mr. Hill stated that he would like to see our area agencies work together and would work to see that the agencies were able to rely on the other agencies within the county to give them assistance.**

***Clerk:***

Councilman Haren made a motion, seconded by Councilman Neff to approve the August 26, 2020, meeting minutes, as presented.

Yea (6) – Neff, Albright, Warner, Haren, Port, Kenworthy

Councilman Neff made a motion, seconded by Councilwoman Warner to approve the bills as presented.

Councilman Neff asked if the AEP was for two months. Ms. Grant stated that it is not two months, it is two separate bills. One for the ball fields and one for park. After reviewing the bills, Mr. Neff asked if it would be possible to have the electricity turned off at the ball fields during the off season.

Yea (6) – Neff, Albright, Warner, Haren, Port, Kenworthy

***Administrator:***

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, CIP filter units weekly, back-wash at least one Aeralater per day, maintain chemical levels. Welding on Aerolators as needed.

**Water Improvement Project:** We have received an updated timeline for the project. The new timeline reflects a partial startup of some of the new treatment equipment in the next 30 days. The new timeline extends completion to March of 2021.

**Distribution:** Service calls, shut offs, turn on, OUPS tickets. meter reads. Major leak corner of N 3rd and High. We are working with an adjacent homeowner to recompense for damages.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing and composting as scheduled, routine, and preventative maintenance as scheduled.

**Sewer Reline Project Phase II:** Still working to repair a defective section of liner. The project is significantly past the completion date and we are assessing all options going forward.

**GPS Wastewater line:** Pre-annexation with the school district is complete. We are working with them on a long-term lease/easement option for the location of the lift station. We are also working on additional easements necessary to move the project forward.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Glass Ave:** The Mayor and I attended a meeting with County principals’ this morning. We sorted out some outstanding details. The County is preparing a notice of award to be voted on and passed at their regular meeting on Monday. After the NOA is issued the County will sign an agreement with the contractor and we will have a start date.

**Culvert/Catch Basin:** Installed a section of culvert and catch basin on N. 7th St. The effected property owner will provide payment for the materials.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, patch holes as material is available. Clean and repair culverts and catch basins.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Zoning:** 4-Pool / 4-Building.

**Sidewalk Application:** 310 S. 7th St. Includes handicap accessibility.

**Electric Supply Extension:** Signed an extension of our current electric supply agreement. The new rate, effective June of 2021, will save the Village approximately $7,000 annually.

***Mayor:***

Presented by Mayor Jackson

We are continuing to work on fall beautification. I also received an update on the Right of Way Program. The bills were sent to entities in July and we will not be billed until the money starts coming in from those invoices. The township clean-up will be September 11 & 12, the township has stated there will be a limit of one load per household and you will need proof of residency. They will not be accepting televisions or other large appliances/electronics.

Mr. Kenworthy wanted to address the Right of Way Program. He felt that the council may want to discuss the contract before the renewal date came up. He stated that he personally did not want to renew before we start seeing benefits from the contract. Mr. Dudley stated that a letter of understanding should be drafted stating that the contract would not be renewed before payments were received. Council felt that was a good idea and will discuss the option in more detail at a later meeting.

***Park*: -** Presented by Park Liaison Council President Neff

There will be a disc golf tournament held Saturday, September 18 at 10am. There will be a lot of good players and everyone is welcome to come down and join in or just watch and enjoy.

***Fire:*** -Presented by Fire Chief Tim Haren

We are currently at 322 EMS calls and 122 Fire calls. We have had one of the new volunteers pass the National Registry and the other four will be retaking it. That will bring the department up to 11 certified EMS personnel. The department is also hoping to hold a first aid training class that will be free to residents. Asst. Chief Rice is working on the details and will hopefully have it planned out soon.

***Police:*** No Report

***Solicitor:*** No Formal Report

***Village Services:*** Mr. Albright asked what the possibility of getting a new waterline put in on North 3rd Street where there was a severe break a few nights prior. Mr. Dudley stated that it is in discussion and would like to make it happy as soon as possible.

***Finance:*** No report

***Legislative*:** Mr. Kenworthy presented:

Resolution 2020-10 A Resolution to Transfer Funds (5201-549-190 to 5201-549-399)

Motion to Approve: Haren 2nd: Port

Yea (6) - Neff, Albright, Warner, Haren, Port, Kenworthy

Sidewalk Permit –

Motion to Approve: Neff 2nd: Albright

Yea (6) – Neff, Albright, Warner, Haren, Port, Kenworthy

***Additional Business:***

**Kenworthy: ---**

**Neff:** **Mr. Neff asked if there was an ordinance regarding golf carts being driven within the village. Mr. Kenworthy and Mrs. Warner both believe that there has been an ordinance put into place, and it is being checked on for clarification.**

**Albright: ---**

**Warner: Mrs. Warner asked that the hanging baskets in the village be taken down. Mayor Jackson agreed that after the last rain, it had taken a toll on the flowers. Mrs. Warner had also stated there were several areas in the village with high grass that needed to be addressed and a residence located just outside of the Village Hall that had a lot of bags, presumably cans, stacked up along the backside of the property that was needing to be cleaned up. She also asked Mayor Jackson if there had been a decision made regarding Halloween. Mayor Jackson stated that he was waiting on guidance from the state and once that was released, he would make a decision.**

**Haren: ---**

**Port: The mayor and administrator had a phone conference with Spectrum. Spectrum had asked for an official letter from the Village of Byesville stating that we would like to bring services into the village. That letter has been provided and I received an email stating that within 2-3 weeks, we will be receiving a determination from them. Residents are continuing to have issues with their cable and internet service and continue to make complaints. There have been multiple complaints made to the Ohio Department of Commerce. She is following up with residents after Suddlenlink informs her that issues are fixed. The ODC only deals with the cable side of things, but the FCC has had many complaints regarding the internet, as well.**

**Media: ---**

***Meeting Adjourned:***

Councilman Port made a motion to adjourn, seconded by Councilman Kenworthy

Yea (6) – Neff, Albright, Warner, Haren, Port, Kenworthy

Meeting Adjourned at 6:15pm.

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Grant**