**The Byesville Village Council met in Regular Session on Wednesday, November 4, 2020, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Village Administrator Brennan Dudley, and Fiscal Officer Angela Grant**

**Mayor Jackson led The Pledge of Allegiance.** **Administrator Dudley offered a prayer.**

**Roll Call: p. - Port, p. - Kenworthy, p. – Neff, p. – Albright, p. – Warner, p. – Haren**

***Clerk:***

Councilman Haren made a motion, seconded by Councilman Neff to approve the October 28, 2020, meeting minutes, as presented.

Yea (6) – Port, Kenworthy, Neff, Albright, Warner, Haren

Councilman Haren made a motion, seconded by Councilman Kenworthy to approve the bills as presented.

Yea (6) – Port, Kenworthy, Neff, Albright, Warner, Haren

***Administrator: Presented by Brennan Dudley***

Water Operations

Routine Maintenance and Operation: Clean and maintain sediment basins, CIP filter units weekly, back-wash at least one Aeralater per day, maintain chemical levels. Welding on Aerolators as needed.

Water Improvement Project: Work is continuing. The contractor is still working on demolition of the existing aerolators. Demolition is expected to continue through the next week.

Distribution: Service calls, shut offs, turn on, OUPS tickets. meter reads.

Personnel: The gentleman who had previously committed to come to the Village has withdrawn his acceptance. We will be interviewing in the next week.

Wastewater Operations

Routine Maintenance and Operation: Pressing and composting as scheduled, routine, and preventative maintenance as scheduled.

GPS Wastewater line: Phase II contract documents how been signed. We will be issuing a notice to proceed ASAP. Phase III is still under review with the OEPA.

Street

Routine Maintenance and Operation: Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

Glass Ave: Still on course to begin construction in December.

Holiday Decorations: Village personnel have been working with the Mayor to assist with the removal of Fall decorations and the installation of Winter Seasonal.

Misc. Work: Maintain streets, repair, clean, maintain equipment and facilities, patch holes as material is available. Clean and repair culverts and catch basins.

General Administration

Routine Administrative Functions: Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

Zoning: 5-Building. Zoning Committee met on 11/2 to review several variance requests.

Ambulance: Assist the FD with information regarding the purchase of an ambulance as part of the CARES Act funding appropriations. Council will need to approve the purchase.

CARES ACT Funds: We have received our 3rd allocation.

***Mayor:***

Presented by Mayor Jackson

The Halloween Parade and after party went well and everyone seemed to enjoy themselves. We are working on Christmas decorations and planning the tree lighting.

There is a conflict with the next meeting due to Mayor’s Court. President Neff suggested moving the meeting up to 4pm. Council was in agreement.

***Park*: -** Presented by Park Liaison Council President Neff

Mr. Neff stated that the park is now closed. There will be a disc golf tournament on Saturday, November 14th.

***Fire:*** ---

***Police:*** No representative present.

***Solicitor:*** – Mr. Ferguson was not present for the meeting.

***Village Services:*** ----

***Finance:*** ----

***Legislative*:** Mr. Kenworthy requested an executive session for personnel & possible litigation.

 Councilman Kenworthy asked for a motion to approve the purchase of the ambulance.

Motion to Approve: Neff 2nd: Port

Councilwoman Warner asked for confirmation that the ambulance was being purchased with CARES Act Funds. Mayor Jackson stated that was correct.

Yea (6) – Port, Kenworthy, Neff, Albright, Warner, Haren

Mr.Kenworthy presented Ordinance 2020-20 for the third reading.

Ordinance 2020-20 An Ordinance Amending Section 1331.03 of the Codified Ordinances of the Village of Byesville, Ohio Regarding Swimming Pool Fences

Motion to Approve: Haren 2nd: Port

Yea (6) – Port, Kenworthy, Neff, Albright, Warner, Haren

1st Reading: Ordinance 2020-19 An Ordinance Amending Section 1371.03(a)(3) of the Codified Ordinances of the Village of Byesville, Ohio

***Additional Business:***

**Kenworthy: ---**

**Neff:** **---**

**Albright: ---**

**Warner: Please have the police department address the wood in the right of way on Primrose. Mr. Kenworthy stated that he had spoken to Mr. Ferguson, the Village Solicitor, and Mr. Ferguson stated that it is the village’s responsibility to keep the right of way clear. There are ordinances in place and Mr. Ferguson was to contact the police chief and discuss it further.**

**Haren: ---**

**Port: ---**

**Media: ---**

Motion to enter Executive Session: Haren 2nd: Warner

Yea (6) – Port, Kenworthy, Neff, Albright, Warner, Haren

Executive Session: 5:49

Resume Regular Session: 6:32

***Meeting Adjourned***:

Motion to adjourn: Kenworthy 2nd: Albright

Meeting Adjourned: 6:32 pm

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Grant**