**The Byesville Village Council met in Regular Session on Wednesday, December 9, 2020, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Village Administrator Brennan Dudley, and Fiscal Officer Angela Grant**

**Mayor Jackson led The Pledge of Allegiance.** **Administrator Dudley offered a prayer.**

**Roll Call: p. – Neff, p. – Albright, p. – Warner, p. – Haren, p. – Port, p. - Kenworthy**

**Guest:**

\*\*Darren Kissinger (208 High) discussed his hobby of metal detecting with council and asked that he be permitted to metal detect at the village park. Mr. Neff (Council President and Park Liaison) voiced his concerns with the divots that are being caused by Mr. Kissinger digging in the park. Mr. Neff stated that the lower part of the park is very soft this time of the year and it is causing issues. He has had to fill in and patch multiple areas. Mr. Dudley or council will follow up with Mr. Kissinger after contacting legal counsel and verifying who would be the rightful owner of any items retrieved from the ground at the park while Mr. Kissinger is metal detecting.

\*\*Ron Gombeda/Guernsey County CDC-Mr. Gombeda wanted to update council on the progress that the CDC has been making in Byesville. Another business will be going into the upstairs of the warehouse building on Main Street. That project should be finishing up next week and we will move onto the Ramage Building. The CDC will be doing work in that building for another business to open soon. The CDC has a commitment to Byesville. The CDC has put over $43,000 into that building, not including labor costs. We will have helped bring or assisted in five businesses within the village. We have improved the lot where Jim’s Scoreboard used to be and that will become parking for the business going into the Ramage Building. There will be no parking signs going up to keep others from parking there and tearing up what has been done.

Councilwoman Warner commended Mr. Gombeda and the CDC for their hard work and dedication to the Village of Byesville.

Mr. Gombeda also stated that there continues to be a problem with the cats at the home on Seneca Ave. Mayor Jackson informed him that Chief May had been down to speak to the homeowner and they are working on taking care of the situation.

Mayor Jackson also expressed his appreciation for everything that the CDC is doing in the village.

***Clerk:***

Councilman Port made a motion, seconded by Councilman Albright to approve the November 18, 2020, meeting minutes, as presented.

**Yea (6)** – Neff,Kenworthy, Albright, Warner, Haren, Port

Councilman Haren made a motion, seconded by Councilwoman Warner to approve the bills as presented.

Councilwoman Warner asked if the new police cruiser was operational. It was stated that it is still in production. Councilman Haren inquired as to if the new cruiser would be used by the fulltime officer or the chief. Mayor Jackson stated that the fulltime officer would be using it.

**Yea (6)** – Neff,Kenworthy, Albright, Warner, Haren, Port

***Administrator: Presented by Brennan Dudley***

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units.

**Water Improvement Project:** Approximately 70% complete. Contractor is working on the installation of pressure filters 5-8. The new treatment equipment and processes have already shown a reduction in chemical use and associated cost. When the project is complete, I will evaluate the total reduction in cost and operations.

**Meter Replacement:** We are down to approximately 30 meters that need replaced currently. We started with 500 – 600. We will continue to change meters as they stop reading.

**Mini Excavator:** At the last meeting, Mr. Albright brought up the possibility of purchasing a new excavator. I have obtained a quote and with trade in of our current unit the cost would be $45,988.96. After discussion with Village personnel and Mr. Albright, I would recommend the purchase of the new unit.

**Colgate Video:** In November, Colgate was on site at the WTP to film a video to be used in their global training initiative. I will email the link to the video to your respective emails.

**Distribution:** Service calls, disconnects/reconnects, OUPS tickets. meter reads.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing and composting as scheduled, routine, and preventative maintenance as scheduled. Clean and inspect clarifiers.

**GPS Wastewater line:** Phase II funding application is complete. Council will need to approve the request this evening. Phase III has been approved by the OEPA and is currently out for bid. Bids will be read publicly on 12/29 at Village Hall. I am still working on the completion of a couple easements for Phase III. The property owners are cooperating, but I have yet to receive the signed documents.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Glass Ave:** Received submittals from the contractor. We are awaiting a schedule.

**Dump Trucks:** Reached out to the State regarding recent auctions, they stated that none of the trucks they had up for auction was worth purchasing for our needs. I have a quote to replace the bed on one of the trucks. ($11,954).

**Winter Prep:** Village personnel have equipped the truck with plows and spreaders.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, patch holes as material is available. Clean and repair culverts and catch basins. Assist Distribution personnel on 2 leaks. Grade and aggregate on an alley off Greendale. New street at sign 4th/Euclid. Addition of “Slow Children” sign on 1st Street.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Zoning:** 1 Building Permits.

**CARES Act:** I have been working on ordering and acquiring the products and equipment as listed on the CARES Act plan. I will have a more detailed update at the next Council meeting. We have received another round of funds today. ($97,659.55) We will be assessing best uses for the funds.

**ROW Maintenance Fees:** We have received a check from Frontier for payment of 2018-2019 fees. ($10,576.77).

**Resource Disposal:** We received a check for $1,490.40 for resources disposed of per the Village Resource Disposal Policy.

**Demand Response:** Received 3rd Quarter check for $1,000.

**Domain Renewal:** Completed the renewal of our Dot Gov registration and renewal.

**Police Grant:** I am working with Chief May on a grant to acquire a new taser.

**EMS:** Working with Chief Haren and Asst Chief Bacon to get the new squads up and running ASAP.

Motion to Purchase Equipment: (Dump truck bed and Mini Excavator)

Albright 2nd: Haren

**Yea (6)** – Neff,Kenworthy, Albright, Warner, Haren, Port

***Mayor:***

Presented by Mayor Jackson

We are trying to slow all the spending other than the CARES ACT in order for the clerk to close out the year. We held a grand opening for Monarch Mercantile and will be continuing to do them for new businesses. We have received yet another round of CARES ACT Funds and we are looking at ways to spend it. We are going to hold on the revitalization grant until next year. We are doing well through all of this and are stable. We did not have to furlough or lay anyone off. Mayor Jackson extended his appreciation to the employees of each department within the village.

***Park*: -** Presented by Park Liaison Council President Neff

The gates are open, however, the park is closed.

***Fire:*** Presented by Asst. Chief Noah Bacon

Mr. Bacon stated that both of the recently purchased ambulances have arrived and they are working on getting them outfitted with everything they need. The cost of the lettering will be about $1,500 for both. Mr. Bacon presented council with a packet of information on pagers that would help the volunteers receive the calls. There have been issues with the internet going down and the phones not working. The pagers would eliminate that problem. The company is currently running a sale that makes them $670 each, at a total cost of $5,975 for eight. Chief Haren stated that they would eventually like to purchase more and are working with the township on the possibility of them purchasing some.

Motion to Purchase Pagers: Neff 2nd: Warner

**Yea (6)** – Neff,Kenworthy, Albright, Warner, Haren, Port

Kala Bacon was EMS Volunteer of the Year and Dustin Barnett was Volunteer Fireman of the Year.

Councilman Port made a motion to approve the purchase of the additional ambulance, seconded by Councilman Kenworthy.

**Yea (5) -** Kenworthy, Albright, Warner, Haren, Port

Mr. Dudley spoke on a FEMA Grant that the Fire/EMS has submitted for, it is a $2,800, 100% grant for PPE.

***Police:*** Chief is monitoring the situation with the wood pile/right of way issue on Primrose. He is also dealing with the homeowner with the cats.

***Solicitor:*** – Mr. Ferguson stated that when the police department takes someone with a warrant to the jail at the sheriff’s department and the sheriff’s department requires the person to be medically cleared, the sheriff’s department will assume responsibility of any medical bills. This was to clear up a misunderstanding that had recently occurred.

***Village Services:*** Mr. Albright stated that former Councilman Bill Hall passed away recently. Mayor Jackson commended the street department and how well they did with the first snow of the year.

***Finance:*** Councilwoman Warner would like to schedule a year end finance meeting at 4:30 on December 23, 2020.

***Legislative*:**

Mr. Kenworthy had Resolutions 2020-14 through 2020-26 regarding the transfer of funds.

Motion to Approve: Neff 2nd: Albright

**Yea (6)** – Neff,Kenworthy, Albright, Warner, Haren, Port

Resolution 2020-27 Amending Appropriations for Mayor’s Court

Motion to Approve: Haren 2nd: Neff

**Yea (6)** – Neff,Kenworthy, Albright, Warner, Haren, Port

Mr. Kenworthy presented Ordinance 2020-19: An Ordinance Amending Section 1371.03 (a)3 of the Codified Ordinances of the Village of Byesville for the third reading.

Motion to Approve: Haren 2nd: Port

**Yea (6)** – Neff,Kenworthy, Albright, Warner, Haren, Port

Ordinance 2020-22 Authorizing the Mayor to Apply for and Accept Funding through OWDA and declaring an Emergency

Motion to Suspend the Rules: Haren 2nd: Warner

**Yea (6)** – Neff,Kenworthy, Albright, Warner, Haren, Port

Mr. Albright asked to verify the amount. Mr. Dudley stated that it is $894,694.00.

Motion to Approve: Port 2nd: Neff

**Yea (6)** – Neff,Kenworthy, Albright, Warner, Haren, Port

***Additional Business:***

**Kenworthy: ---**

**Neff:** **---**

**Albright: ---**

**Warner: ---**

**Haren: ---**

**Port: ---**

**Media: ---**

***Meeting Adjourned***:

Motion to adjourn: Kenworthy 2nd: Haren

**Yea (6)** – Neff,Kenworthy, Albright, Warner, Haren, Port

Meeting Adjourned: 6:22 pm

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Grant**