**The Byesville Village Council met in Regular Session on Wednesday, December 23, 2020, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Village Administrator Brennan Dudley, and Fiscal Officer Angela Grant**

**Mayor Jackson led The Pledge of Allegiance.** **Administrator Dudley offered a prayer.**

**Roll Call: p. – Albright, p. – Warner, p. – Haren, p. – Port, p. – Kenworthy, p. - Neff**

**Guest:**

Cordial Chorus attended to sing Christmas carols for council, as well as Mr. & Mrs. Claus to pass out gifts from Mayor Jackson.

***Clerk:***

Councilman Haren made a motion, seconded by Councilman Neff to approve the December 9, 2020, meeting minutes, as presented.

**Yea (6)** – Kenworthy, Albright, Warner, Haren, Port, Neff

Councilman Haren made a motion, seconded by Councilwoman Warner to approve the bills as presented.

**Yea (6)** – Kenworthy, Albright, Warner, Haren, Port, Neff

***Administrator: Presented by Brennan Dudley***

Water Operations

Routine Maintenance and Operation: Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units.

Water Improvement Project: Work is continuing. Approximately 75 percent complete. Contractor is still working on installation of pressure filters 5-8. Roofing contractor is on site. We expect the pressure filter manufacturer to be onsite in early January to place the additional pressure filters online.

Personnel: Water Superintendent is reviewing resumes and setting up interviews for the open position.

Distribution: Leak at 9th/Pearl. Service calls, disconnects/reconnects, OUPS tickets. meter reads.

Wastewater Operations

Routine Maintenance and Operation: Pressing and composting as scheduled, routine, and preventative maintenance as scheduled. Clean and inspect clarifiers.

GPS Wastewater line: Bids are due for the Phase III portion on the 29th.

Street

Routine Maintenance and Operation: Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

Glass Ave: We have received a project schedule. The contractor is set to begin work the week on January 4th. Substantial completion is expected by the end of February with final completion in early spring when asphalt becomes available.

Jetter/Vactor Truck: The Village has purchased a used jetter/vactor truck to assist in cleaning of certain areas of infrastructure. Due to the cleaning/sanitizing use of the truck, CARES Act funding was used to assist in the purchase.

Misc. Work: Maintain streets, repair, clean, maintain equipment and facilities, patch holes as material is available. Clean and repair culverts and catch basins.

General Administration

Routine Administrative Functions: Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

Zoning: 2 Building Permits.

Temporary Budget: Working with Angela on preparation of the 2021 Temporary Appropriations.

CARES Act: Update attached. We are receiving shipments almost daily of the PPE, cleaning equipment and products purchased from CARES Act funding for the safe operation and maintenance of Village facilities, equipment, and personnel.

ROW Maintenance Fees: We have received a check from Columbia Gas for $6,610.48. Still awaiting a check from AEP.

BWC Rebate: We received another rebate check (31,846.10) from BWC. The rebate has been distributed proportionately throughout the various Village departments that contribute to BWC premiums. Including the previous rebates check and the grant for the Fire Department the Village has received approximately $95,000 in funding this year.

***Mayor:***

Presented by Mayor Jackson

Mayor Jackson requested an executive session for personnel matters.

***Park*: -** Presented by Park Liaison Council President Neff

New cameras are being installed.

***Fire:*** Presented by Asst. Chief Noah Bacon

Secret Santa will be taking place tomorrow (December 24) around 5:30pm. We have started to receive supplies for the new squads. We are still dealing with paperwork to get them up and running. Chief Haren recently passed his EMT test.

Ms. Grant asked if the pagers had been ordered. Chief Haren stated that eight have been ordered, but not received.

***Police:*** Chief is monitoring the situation with the wood pile/right of way issue on Primrose. He is also dealing with the homeowner with the cats.

***Solicitor:*** – Mr. Ferguson stated that when the police department takes someone with a warrant to the jail at the sheriff’s department and the sheriff’s department requires the person to be medically cleared, the sheriff’s department will assume responsibility of any medical bills. This was to clear up a misunderstanding that had recently occurred.

***Village Services:*** Mr. Albright stated that he would like to look into replacing waterline on 8th Street next year.

***Finance:*** Councilwoman Warner gave a follow up to the finance meeting that took place before the council meeting. Purchase of a sign for the square with CRF monies was discussed with regards to specifications of the sign.

***Legislative*:**

Mr. Kenworthy had presented the following legislation:

Resolution 2020-28 A Resolution Amending Appropriations to the Coronavirus Relief Fund (2151)

Motion to Approve: Haren 2nd: Warner

**Yea (6)** – Kenworthy, Albright, Warner, Haren, Port, Neff

Resolution 2020-29 A Resolution Authorizing Transfer of Funds

Motion to Approve: Albright 2nd: Port

**Yea (6)** – Kenworthy, Albright, Warner, Haren, Port, Neff

Resolution 2020-30 A Resolution Authorizing Transfer of Funds

Motion to Approve: Haren 2nd: Neff

**Yea (6)** – Kenworthy, Albright, Warner, Haren, Port, Neff

Resolution 2020-31 Temporary Appropriations Budget for 2021

Motion to Approve: Neff 2nd: Haren

**Yea (6)** – Kenworthy, Albright, Warner, Haren, Port, Neff

Motion to Approve Purchase of Jetter Vac Truck: Kenworthy 2nd: Albright

**Yea (6)** – Kenworthy, Albright, Warner, Haren, Port, Neff

Motion to Approve Purchases from CRF: Haren 2nd: Warner

**Yea (6)** – Kenworthy, Albright, Warner, Haren, Port, Neff

***Additional Business:***

**Kenworthy: Mr. Kenworthy asked if the learning center would be monitored and the hours of operation. Mayor Jackson stated that it will be monitored and the times have not been set yet. Mr. Kenworthy also asked if it is a learning center or a museum. Mayor Jackson stated it is both. Mrs. Warner asked if there would be filters and restrictions set on the computers to insure that the students were not accessing anything inappropriate. Mr. Port stated that there will be filters in place to prevent such issues.**

**Neff:**  **Mr. Neff stated that the first meeting next year (the next council meeting) would be the election of officers. He also wanted to wish everyone a Merry Christmas and Happy New Year.**

**Albright: Everyone have a Merry Christmas**

**Warner: Mrs. Warner stated that she had received a call about a tree at the corner of 4th and McLaughlin that needs removed. Mr. Neff stated that he had brought it up before and thought that it had been addressed. Mrs. Warner stated that she was told that the wrong tree had been removed and asked that someone look into it. Merry Christmas!**

**Haren: Merry Christmas and Happy New Year. I am looking forward to 2021.**

**Port: Mr. Port sent out an email with updated pictures of the power plant. He gave a list of the years accomplishments for the CIC. Mr. Port is working on a map showing the empty businesses in the area.**

**Media: ---**

Motion to Enter Executive Session: Haren 2nd: Neff

**Yea (6)** – Kenworthy, Albright, Warner, Haren, Port, Neff

Enter Executive Session: 6:18pm

Re-Enter Regular Session: 6:36pm

***Meeting Adjourned***:

Motion to Adjourn: Neff 2nd: Albright

**Yea (6)** – Kenworthy, Albright, Warner, Haren, Port, Neff

Meeting Adjourned: 6:36pm

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Grant**