**The Byesville Village Council met in Regular Session on Wednesday, January 27, 2021, at 5:30 pm, at Village Hall-Council Chambers.**

**Those in attendance included Mayor Jay Jackson, Village Administrator Brennan Dudley, and Fiscal Officer Angela Grant**

**Mayor Jackson led The Pledge of Allegiance.** **Administrator Dudley offered a prayer.**

**Roll Call: p. – Neff, p. – Albright, p. – Warner, p. – Haren, p. – Port, p. – Kenworthy**

**Guest:**

Troy Albright, on behalf of Kerry Group presented a donation to the VFD/EMS for their hard work and dedication.

Mayor Jackson presented a letter from Councilwoman Warner wishing to rescind/amend her vote for the election of officers. Councilwoman Warner stated that she had spoken to Mr. Ferguson and he suggested that she have it on record that she would like to rescind her vote. It was discussed the best way to handle it and after contacting Mr. Ferguson, it was decided to do a revote for officers. Nominations remained the same.

Motion to Recast Votes for Council President: Warner 2nd: Albright

**Yea (6)** –Neff, Albright, Warner, Haren, Port, Kenworthy

Roll Call Vote for President: (Neff or Warner)

|  |  |
| --- | --- |
| Council: | Vote: |
| Neff | Neff |
| Albright | Warner |
| Warner | Warner |
| Haren | Neff |
| Port | Neff |
| Kenworthy | Neff |

Mr. Neff will be Council President for 2021.

Motion to Recast Votes for Council Vice-President: Kenworthy 2nd: Albright

**Yea (6)** –Neff, Albright, Warner, Haren, Port, Kenworthy

|  |  |
| --- | --- |
| Council: | Vote: |
| Neff | Port |
| Albright | Warner |
| Warner | Warner |
| Haren | Port |
| Port | Port |
| Kenworthy | Port |

Mr. Port will be Council Vice-President for 2021.

Committees were appointed by President Neff. Committees will be as follows:

Finance:

Chairperson – Warner

Albright

Port

Alternate - Haren

Legislative:

Chairperson – Kenworthy

Warner

Haren

Alternate - Neff

Village Services:

Chairperson – Neff

Albright

Haren

Alternate - Warner

Park Liaison – Neff

Zoning - Albright

Mayor Jackson appointed Mr. Port to CIC.

***Clerk:***

Councilman Haren made a motion, seconded by Councilman Neff to approve the January 13, 2021, meeting minutes, as presented.

**Yea (6)** –Neff, Albright, Warner, Haren, Port, Kenworthy

No Bills Presented for Approval.

***Administrator: Presented by Brennan Dudley***

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units.

**Water Improvement Project:** The contractor has been working on piping under the UF units. All 5 UF units should be operational in the next 3 weeks. Westech will be onsite at the beginning of February to commission the 4 additional pressure filters. The project is now approximately 81% complete.

**Personnel:** One of the two vacant positions has been filled. The other position will depend on the determination of a grievance from the Union.

**Distribution:** Disconnects/reconnects, OUPS tickets. meter reads.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing and composting as scheduled, routine, and preventative maintenance as scheduled. Clean and inspect clarifiers.

**GPS Wastewater line:** The revised bids for Phase III will be due tomorrow. Council need to approve the OWDA ordinance for Phase III. We are awaiting review of submittals and a pre-con meeting for Phase II.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Glass Ave:** Following a brief delay regarding a tree, the contractor is onsite and work in underway.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, patch holes as material is available. Clean and repair culverts and catch basins.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Zoning:** 1-Sign Permit / 1-Container Permit

**ROW Permits:** 3-Columbia Gas Construction Permits.

**ROW Contract:** Council needs to make a decision to resume our agreement with Ohio ROW Consulting. We collected $27,102.98 ROW reimbursements from 2018/2019.

**2021 Budget:** The proposed 2021 budget is complete. A copy is attached to this report. We will need to finance meeting preferably before the next Council meeting. If you have questions, please let me know.

**Fire/EMS:** Assisted with getting titles completed for new ambulances. Submit required pics, video, and follow-up documentation for BWC Grant.

**Resource Disposition:** Need a vote from Council to place the following items up for bid:

* Kobelco 50 Mini Excavator
* 1999 Horton Ambulance

***Mayor:***

Presented by Mayor Jackson

We are continuing to work on economic development and reach out to our businesses. We have more great things coming to the village. Pure Love Bakery had their grand opening and it went very well. They have been busy. We will continue to do the grand openings for the new businesses coming in and help get the word out. Free Society has announced that they will be opening in the village soon. (Hopefully March) Batter’s Up Batting Cages are hoping to open Saturday.I am working on some grants, one from USDA, a clean-up grant, and the trail grant. Mayor Jackson requested an executive session for personnel matters.

***Park*: -**

***FireEMS:*** Presented by Asst. Chief Noah Bacon

Fire side has been pretty quiet. On the EMS side of things, we are moving along with the new squads and have one up and running. We are waiting on supplies to arrive for the other one so that we can get it in service as well. There will be a fish fry in February.

***Police:*** --

***Solicitor:*** –

***Village Services:*** --

***Finance:*** We need to schedule a finance meeting to look over the 2021 budget. Meeting scheduled for 4pm 2/10/21, before the regular scheduled council meeting.

***Legislative*:** Mr. Kenworthy had presented the following legislation:

Resolution 2021-02 Amendment to Temporary Appropriations

Motion to Approve: Haren 2nd: Port

**Yea (6)** – Neff, Albright, Warner, Haren, Port, Kenworthy

Ordinance 2021-01 Cooperative Agreement for OPWC Declaring an Emergency

Motion to Suspend the Rules: Haren 2nd: Port

**Yea (6)** – Neff, Albright, Warner, Haren, Port, Kenworthy

Motion to Approve: Neff 2nd: Haren

**Yea (6)** – Neff, Albright, Warner, Haren, Port, Kenworthy

Motion to Approve Placing Items for Bid: Port 2nd: Neff

**Yea (6)** – Neff, Albright, Warner, Haren, Port, Kenworthy

Motion to Continue Contract with Eric Sandine Ohio ROW Consulting: Neff 2nd: Port

**Yea (6)** – Neff, Albright, Warner, Haren, Port, Kenworthy

***Additional Business:***

**Kenworthy:**

**Neff:**  **---**

**Albright: --**

**Warner: Asked for follow up on the dumpster on the corner of S. 5th. Mayor Jackson stated that he has spoken to the owner and they will keep an eye on it to be sure it is kept closed. Mrs. Warner also asked if the ROW issue had been addressed with a property owner on S. 2nd. Mayor Jackson stated that it had been addressed.**

**Haren: --**

**Port: --**

**Media: ---**

Motion to Enter Executive Session: Haren 2nd: Port

**Yea (6)** – Neff, Albright, Warner, Haren, Port, Kenworthy

Enter Executive Session: 6:29pm

Re-Enter Regular Session: 6:37pm

***Meeting Adjourned***:

Motion to Adjourn: Haren 2nd: Kenworthy

**Yea (6)** – Neff, Albright, Warner, Haren, Port, Kenworthy

Meeting Adjourned: 6:37pm

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Grant**