**The Byesville Village Council met in Regular Session on Wednesday, February 24, 2021, at 4:30 pm, at Village Hall-Council Chambers.**

**Those in attendance included Mayor Jay Jackson and Fiscal Officer Angela Grant.**

**Mayor Jackson led The Pledge of Allegiance.** **Administrator Dudley offered a prayer.**

**Roll Call: p. – Haren, p. – Port, p. – Kenworthy, p. – Neff, p. – Albright, p. – Warner**

***Guest:***

Mr. Neil Rayner, 231 S. 4th Street – Mr. Rayner stated that there are barking dogs at 222 S. 5th Street that are disturbing the neighbors. He stated that the neighbors have all complained, and are frightened of the dogs. He would like for the situation to be addressed. Mr. Rayner also stated that the alley beside his property is deteriorating and needs addressed. Mayor Jackson thanked Mr. Rayner for bringing the issues to their attention and assured him that he would look into it and follow up.

Guernsey County Sheriff Jeff Paden – Sheriff Paden and Major Wilkinson gave a presentation to council regarding calls to service, available resources, duties, training requirements, critical incidents and the sheriff’s office’s jurisdiction.

***Clerk:***

Councilman Haren made a motion, seconded by Councilman Neff to approve the February 10, 2021, meeting minutes, as presented.

Yea (6)–Haren, Port, Kenworthy, Neff, Albright, Warner

Councilman Haren made a motion to approve the bills, seconded by Councilman Kenworthy

Yea (6)–Haren, Port, Kenworthy, Neff, Albright, Warner

***Administrator:*** Presented by Brennan Dudley

**Water Operations**

Routine Maintenance and Operation: Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units.

Water Improvement Project: All 8 pressure filters are functional as well as all 5 UF Units. Consumers should notice a considerable difference in quality. The project is 85% complete.

Distribution: Several leaks including multiple on S 2nd and one on Glass. Disconnects/reconnects, OUPS tickets. meter reads.

**Wastewater Operations**

Routine Maintenance and Operation: Pressing and composting as scheduled, routine, and preventative maintenance as scheduled.

GPS Wastewater line: Phase II is underway. Phase III is pending OWDA approval. We will be scheduling a pre-con meeting for Phase III ASAP.

**Street**

Routine Maintenance and Operation: Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed. We will be purchasing equipment for the jetter truck. (Nozzles, and misc connections)

Glass Ave: Progressing quickly despite the weather. Boring has commenced. Pipe should be delivered by the end of the week. Substantial completion is scheduled for March 21st.

Snow Removal: We are holding steady on salt. The County was able to provide us with an additional 45 tons.

Dump Truck Grant: I am working on a grant for the purchase of two new dump trucks. Council will need to approve a resolution.

Misc. Work: Maintain streets, repair, clean, maintain equipment and facilities, patch holes as material is available. Clean and repair culverts and catch basins.

**General Administration**

Routine Administrative Functions: Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

Zoning: 1 – Container / 1- Building

ROW Permits: 2- Columbia Gas

Village Hall: Effective Monday, 3/1, Village Hall will return to its normal operating hours.

2021 Budget: Prepared revisions per the finance meeting and emailed to Council.

Executive session for personnel matters requested at the end of the meeting.

***Mayor:*** Presented by Mayor Jackson

Mayor Jackson announced the resignation of Police Chief Jason May. Mayor Jackson stated that he appreciated the years of dedication and hard work that Chief May had provided to the village. Mayor Jackson is currently in the process of trying to fill the position. There has been a snag with the NatureWorks Grant that Mayor Jackson is working through to keep that process going and also continuing to work on the USDA grant to buy dump trucks. Spring is around the corner and Mayor Jackson is trying to get some beautification efforts underway. Mayor Jackson also stated that the sign is in production and passed around the mock up. New Horizons Equity will be having a ribbon cutting on March 16th at 5:30pm. Nurture Daycare has approached the mayor about removing the no parking sign in front of their building or possibly making it a “loading/unloading” area. It was decided to wait on further discussion on the matter until the owner has purchased the building beside it and addresses the usage. Mayor Jackson felt that it would need to be taken to the Zoning Board.

***Park*: -**

***FireEMS:*** Presented by Asst. Chief Noah Bacon

The fish fry is going on every Friday night and is drive through style. We have been awarded a MARCS grant from the state for $1,800 to cover the monthly cost of radios. We were also awarded a FEMA Go grant to help cover the cost of additional PPE and expenses from COVID-19.

***Police:*** --

***Solicitor:*** –

***Village Services:*** Mr. Neff stated that once Mr. Dudley has received estimates for 2nd Street and Glass Avenue is complete, or mostly complete, he would like to start compiling a list of roads to be paved this year and schedule a Village Services Committee meeting.

***Finance:*** Mrs. Warner asked Mayor Jackson when Chief May’s last day of service would be with the village. Mayor Jackson stated that Chief May’s last day will be February 26, 2021. Mrs. Warner also inquired about K9 Officer Xato. Mayor Jackson stated that K9 Officer Xato will be retired and Chief May will assume ownership of Xato.

***Legislative*:** Mr. Kenworthy had presented the following legislation:

Resolution 2021-04 Resolution to Make Application of Grant and Loan Funds from the USDA

 Motion: Haren 2nd: Port

 Yea (6)–Haren, Port, Kenworthy, Neff, Albright, Warner

Resolution 2021-05 Resolution of Authorization – NatureWorks Grant

 Motion: Haren 2nd: Albright

Yea (6)–Haren, Port, Kenworthy, Neff, Albright, Warner

***Additional Business:***

**Kenworthy: ---**

**Neff:**  **--**

**Albright: I stopped by the old Ramage building today to see the working being done. Ron Gombeda was showing me around and said that he really appreciated what the water and sewer departments did to help him out.**

**Warner: There is some damage to the cul-de-sac up off of Sequoia Drive from the plow after the last snow.**

**Haren: ---**

**Port: ---**

**Media: ---**

**Motion to Enter Executive Session for Personnel Matters:** Warner 2nd: Haren

Yea (6)–Haren, Port, Kenworthy, Neff, Albright, Warner

5:25pm

**Re-Enter Regular Session:** 6:08pm

***Meeting Adjourned***:

Motion to Adjourn: Neff 2nd: Kenworthy

Yea (6)–Haren, Port, Kenworthy, Neff, Albright, Warner

Meeting Adjourned: 6:08pm

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Grant**