**The Byesville Village Council met in Regular Session on Wednesday, April 14, 2021, at 5:30 pm, at Village Hall-Council Chambers.**

**Those in attendance included Mayor Jay Jackson and Village Administrator Brennan Dudley**

**Mayor Jackson led The Pledge of Allegiance.** **Administrator Dudley offered a prayer.**

**Roll Call: p. – Neff, p. – Albright, p. – Warner, p. – Haren, p. – Port, p. – Kenworthy,**

***Guest:***

Kevin Buettner and Jeannette Wierzbicki with OMEGA

Kevin discussed the collaboration with students at The Ohio State University to come up with plans on how to connect different areas of Byesville with the new trail that Mayor Jackson is wanting to create using the NatureWorks grant.

The students joined via Zoom and presented multiple options that they feel would be feasible. There were options to connect: the park/downtown area to the Meadowbrook campus, the park/downtown area to The Great Guernsey Trail, and also the park/downtown area to Jackson Park. They also discussed possibilities of creating bike lanes in many areas.

Mr. Buettner and the students stated that they would be providing the village with a detailed copy of their presentation and the different options that they feel are viable.

***Clerk:***

Councilman Kenworthy made a motion, seconded by Councilman Haren to approve the March 24, 2021, meeting minutes, as presented.

Yea (6)- Neff, Albright, Warner, Haren, Port, Kenworthy

Councilman Haren made a motion to approve the bills, seconded by Councilman Kenworthy

Yea (6)– Neff, Albright, Warner, Haren, Port, Kenworthy

***Administrator:*** Presented by Brennan Dudley

**Water Operations**

Routine Maintenance and Operation: Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units.

Water Improvement Project: 99% complete. Final punch list being completed. New floor coating will be going in last week of April. We are seeing great results from the new treatment process. TTHM readings in March were in OEPA compliance and approximately 75% below the MCL.

Waterline Projects: Working on getting materials ordered for E Spruce and N 8th. Still working on funding for S 2nd.

Personnel: We have filled one of the vacant Water Operator positions.

Distribution: Leaks on Southgate Rd, Patricia Dr, and 5th/Race, Disconnects/reconnects, OUPS tickets. meter reads.

**Wastewater Operations**

Routine Maintenance and Operation: Pressing and composting as scheduled, routine, and preventative maintenance as scheduled.

GPS Wastewater line: 63% complete. Phase II and Phase III are under concurrent construction. Phase II line on Country Club should be complete this week. Phase III line work should be complete next week. Final completion on the project is scheduled for 7/31/21.

**Street**

Routine Maintenance and Operation: Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

Glass Ave: The project is 70 % complete however we are now past the completion deadline. The contractor has had some personnel changes causing some of the delay. I have a progress meeting on 4/22.

Catch Basin: Replaced catch basin on Main Ave due to structural failure.

Rasor’s Field: Installed a catch basin and storm line. We will probably need to install additional drainage. We are monitoring flow during rain events.

Misc. Work: Maintain streets, repair, clean, maintain equipment and facilities, patch holes as material is available. Clean and repair culverts and catch basins.

**General Administration**

Routine Administrative Functions: Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

Zoning: 1- Sign / 1 – Container / 3 – Building / 1- ROW We do have a Zoning Committee met on March 25th to review and unanimously approve a conditional use permit for Nurture Day Care at 226 S. 5th.

Resource Disposition: Sealed bids were received for the former ambulance and excavator on 3/25. The high bid on the ambulance was $3,333. The high bid on the excavator was $22,500.

Rasor’s Restroom: Footer and grade work has been completed. Building materials have been delivered. Awaiting construction by the contractor.

ARPA of 2021: Payments will be split in two. One this year and one next year. We can expect funds to be received in June/July. I will have more information at the next meeting.

AFSCME MOU: The Union has submitted an MOU requesting a 2.5% wage increase. Council will have to authorize the Mayor to enter into the MOU.

Suburban Center: I emailed a proposed property license agreement to Council last week. The agreement will require approval from Council.

RPIG Audit: The Fiscal Officer and I have been working on requested information for an audit of the Residential Public Infrastructure Grant that we received for the Phase II Sanitary Sewer Reline Project.

Executive Session: I need an executive session for personnel.

***Mayor:*** Presented by Mayor Jackson

We continue to work on economic development. We have several additional businesses that would like to come into Byesville, but we are running out of store fronts, which is a good problem to have. I attended Free Society Boutiques grand opening over the weekend. It was a great turnout. The line was wrapped around the block and they have continued to stay busy. I am continuing to work on the NatureWorks Grant for the park. We will be having a public meeting regarding the grant on April 28, 2021 at 5pm. Kevin and Jeanette are here to discuss the grant this evening and will be at the meeting on the 28th as well. We also received a couple small grants from the Cambridge Kiwanis. We are currently looking at dates to hold our annual “spruce up day” and will be announcing that date soon. We will need a lot of hands to get it accomplished.

***Park*:** I already have several teams committed for basketball. I was at a game in Dover and they have a concession stand that is open throughout the season and it is ran solely by high school students needing service hours.Mr. Haren asked Mr. Neff if he felt that once the new disc golf course opened in Cambridge that we would see an impact on the players coming to Byesville. Mr. Neff stated that he didn’t believe that would be an issue because the course that is going to be in Cambridge is more of a technical course for better end players and the one in Byesville is more family oriented.

***Fire/EMS:*** We have had one person pass their EMR test and four to go. Friday will be our last fish fry and then we will be focusing on the festival. Mrs. Warner asked to get a copy of people that donated to the Easter Egg Hunt. Chief Haren stated that there was one sole donor that was a member’s mother. Asst. Chief Bacon stated that a lot of the items were provided from the association.

***Police:***

***Solicitor:***

***Village Services:*** Mr. Neff asked if there has been any word on the 2nd Street project. Mr. Dudley stated that he was waiting on a cost opinion. Mr. Neff would like to get a plan as to what other roads will be done. He was aware of Spruce, but asked if anyone had any other suggestions. Mr. Albright stated Race and Mayor Jackson stated 8th St.

***Finance:*** Mrs. Warner stated that she would like to see an additional award presented to Betty Rasor. Mayor Jackson stated that he typically presents volunteers later in the year, but he would definitely keep that in mind. Mrs. Warner also asked if the village insurance would cover the new digital sign that is being placed on the square. It was stated by Mr. Dudley that it would be covered.

***Legislative*:** Mr. Kenworthy presented the following legislation:

Application for Cooperative Sidewalk Funds for 226 High Ave:

 (Maximum $5/sq ft. = $637.50)

Motion to Approve: Haren 2nd: Neff

Yea (6) - Neff, Albright, Warner, Haren, Port, Kenworthy

Licensing Agreement for the square:

Motion to Approve: Haren 2nd: Neff

Yea (6)- Neff, Albright, Warner, Haren, Port, Kenworthy

**2St Reading of the Following Ordinances:**

Ordinance 2021-08 An Ordinance Creating an Option to Waiver Group Health Insurance

Mr. Kenworthy asked Mayor Jackson to open the floor for discussion due to the fact that Ordinance 2021-08 is up for passage at the next meeting.

Mayor Jackson asked if there were any questions or comments regarding this ordinance.

Mrs. Warner stated that she spoke to a representative at The Health Plan and was told that our participation cannot go below 50% or we would lose the current plan that we have, which is called a “Grandmother Status’ and would not be able to get the same plan back if and when our participation went back above 50%. She was concerned with that possibility. Mr. Albright felt that it would be a good idea to wait until November during the open enrollment timeframe to decide on this ordinance. Mrs. Warner asked Mr. Dudley if he has surveyed the employees. Mr. Dudley said that he has not, but would before the next meeting.

Ordinance 2021-09 An Ordinance Equally Vesting the Zoning Inspector Position within the Village Administrator Position

***Additional Business:***

**Kenworthy: Mr. Kenworthy asked to confirm the clean-up days. They are April 28, 29, 30 and May 1. He asked if Mr. Dudley had received the picture he had sent him of the trash truck in the alley. Mr. Dudley stated that he had and would address it. Mr. Kenworthy inquired about the awnings for the museum. He stated that they are at the Upholstery Station and have been there since 2017 and would need to be retrieved.**

**Neff:**  **---**

**Albright: ---**

**Warner: Inquired as to whether there is a demo permit for the house on the corner of Main and S. 6th. She stated that the windows are out of the house and she has gotten calls regarding it. Mr. Port stated that he has also gotten calls about the home. Mr. Dudley stated that there was not currently a permit for demolition and he would contact the owner to find out the plans for the house. Mrs. Warner also has received calls regarding lights in the house on S. 2nd & Spruce, yet no one is living there. Mr. Haren said that the house has been condemned, however they still have the power on and leave a light and an electric heater on for the cats. Mrs. Warner stated that the wood piles at another S. 2nd Street property was “growing” again. Mayor Jackson stated that the police department had been by to have the property owners move the wood. Mrs. Warner asked council for their opinion on starting a scholarship fund for a Meadowbrook senior living within the village. Mr. Ferguson stated that it would have to be done personally as a group and not as council.**

**Haren: Mr. Haren asked the mayor for a status update on the digital sign. Mayor Jackson stated that it is in production and he does not have a final date on it yet.**

**Port: Mr. Port provided information on a volunteer program and stated that he would like to see more volunteers within the village. He asked that everyone look it over and it could be discussed further at the next meeting.**

**Motion to Enter Executive Session for Personnel Matters:** Haren 2nd: Port

Yea (6)- Neff, Albright, Warner, Haren, Port, Kenworthy

7:08pm

**Re-Enter Regular Session:** 7:31pm

Mayor Jackson asked for a Motion to Approve the MOU.

Motion to Approve the MOU: Neff 2nd: Albright

Yea (6)- Neff, Albright, Warner, Haren, Port, Kenworthy

***Meeting Adjourned***:

Motion to Adjourn: Albright 2nd: Haren

Yea (6)- Neff, Albright, Warner, Haren, Port, Kenworthy

Meeting Adjourned: 7:35 pm

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mayor Jay Jackson**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Minutes prepared by Village Fiscal Officer, Angela Gombeda**