**The Byesville Village Council met in Regular Session on Wednesday, April 28, 2021, at 5:30 pm, at Village Hall-Council Chambers.**

**Those in attendance included Mayor Jay Jackson and Village Administrator Brennan Dudley**

**Mayor Jackson led The Pledge of Allegiance.** **Administrator Dudley offered a prayer.**

**Roll Call: p. – Albright, p. – Warner, p. – Haren, p. – Port, p. – Kenworthy, p. – Neff**

***Guest:***

Charlie Mallet – Jackson Township Trustee – Mr. Mallett stated that he has received multiple complaints about the EMS personal vehicles with lights and sirens driving erratically. He asked that this be addressed.

***Clerk:***

Councilman Haren made a motion, seconded by Councilman Neff to approve the April 14, 2021, meeting minutes, as presented.

Yea (6)- Albright, Warner, Haren, Port, Kenworthy, Neff

Councilman Haren made a motion to approve the bills, seconded by Councilman Port

Yea (6)– Albright, Warner, Haren, Port, Kenworthy, Neff

***Administrator:*** Presented by Brennan Dudley

**Water Operations**

Routine Maintenance and Operation: Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units.

Water Improvement Project: Holding at 99% complete. Still working on final punch list. Flooring contractor on site this week.

Waterline Projects: Materials for E Spruce arrived today. Awaiting materials for N 8th.

Building Project: We have ordered a package “kit” building (30x60). The building will serve as protection of Well #5 equipment and additional storage as needed. The cost of the building materials is $24,700. A contractor will erect the building and Village personnel will perform completion work.

Distribution: Disconnects/reconnects, OUPS tickets. meter reads.

**Wastewater Operations**

Routine Maintenance and Operation: Pressing and composting as scheduled, routine, and preventative maintenance as scheduled.

GPS Wastewater line: 73% complete. Phase II and Phase III are under concurrent construction. Phase II line on Country Club is complete. Phase III line work is almost complete. Working on the connection point of the Country Club and Pioneer Rd sections. Final completion on the project is scheduled for 7/31/21.

**Street**

Routine Maintenance and Operation: Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

Glass Ave: Work is continuing. Approximately 83% complete. We have made a couple of concessions for the paving portion of Glass and repair of the alley. The Village will be performing the paving and repair of the alley. The contractor has had some issues with personnel that has slowed the projects progression.

Village Hall ADA: Personnel completed the ramp required by our agreement with the DOJ.

Misc. Work: Maintain streets, repair, clean, maintain equipment and facilities, patch holes as material is available. Clean and repair culverts and catch basins.

**General Administration**

Routine Administrative Functions: Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

Zoning: 2- Sign / 2 – Building.

Resource Disposition: All payments have been received on the excavator and the Ambulance.

Rasor’s Restroom: Project is 40% complete. Block walls are up, doors framed, and waterline has been run.

Legislation: Prepared two ordinances for Council’s approval. (Superintendent Wage Ordinance and Permit Fees)

Executive Session: I need an executive session for personnel.

***Mayor:*** Presented by Mayor Jackson

We continue to work on economic development. There is a new owner of the Roffee properties and I have reached out to see if they will be fixing them up to hopefully provide more storefronts. We have received our digital sign and they will begin installing it soon. I have handed out some of the fliers for the flowers and hoping to get that up and going. We will be having a beautification clean up day on May 15th. A new business that makes pallets has opened in the other side of the old Fabri-Form building. It is great seeing all the new businesses come in.

I will also need an executive session for personnel matters.

Mr. Albright asked if Mayor Jackson has looked into making improvements to the building that the village owns downtown. Mayor Jackson stated that he has been working on a few things with the building and would be happy to discuss it in executive due to it being a contractual matter.

***Park*:** Mr. Neff asked for direction as to where to obtain a dump truck of dirt to fill in some holesat the park. Mr. Dudley stated that there may be some at the garage.

***Fire/EMS:*** We have been steady on calls. We will have the 5K Run/Walk on Saturday with the mud volleyball following. Asst. Chief Bacon stated that they could use volunteers to help with the event.

***Police:*** Mayor Jackson stated that they are starting a list for code enforcement issues to address. The guys are all doing a great job stepping up. The new car should arrive the week of May 3rd and will then need to be outfitted. Mr. Dudley added that he did speak to the owner of the property on Main that was brought up at the last meeting and she has since submitted a demo permit.

***Solicitor:***

***Village Services:*** He asked for an update on the 2nd Street waterline project. Mr. Dudley stated that he has received one cost estimate and would like to get a couple more. He said that he thought that it would be a good project to use the ARPA funds on, however, that would not cover the entire project, it would be a big help. Mr. Neff brought up the potholes and paving needing done on Race Ave.

***Finance:*** We need a new flag out front. Is that one that we get donated? Mayor Jackson stated that he believed it was and would check into getting a new one.

***Legislative***: Mr. Kenworthy asked for an executive session for contractual purposes with legislation.

Mr. Kenworthy presented the following legislation:

Resolution 2021-09 A Resolution Authorizing Transfer of Funds - EMS

Motion to Approve: Port 2nd: Neff

Yea (6)- Albright, Warner, Haren, Port, Kenworthy, Neff

Resolution 2021-10 A Resolution Authorizing Transfer of Funds – Sewer

Motion to Approve: Port 2nd: Haren

Yea (6)- Albright, Warner, Haren, Port, Kenworthy, Neff

Ordinance 2021-08 An Ordinance Creating the Option of an Insurance Opt Out

Mr. Kenworthy recommended that this ordinance be tabled at this time. Mayor Jackson stated that Ordinance 2021-08 is tabled.

Ordinance 2021-09 An Ordinance Equally Vesting the Zoning Inspector Position within the Village Administrator Position

Motion to Approve: Port 2nd: Haren

Ordinance 2021-10 An Ordinance Amending Chapter 1311.02 of the Codified Ordinances and Declaring an Emergency

Motion to Suspend the Rules: Port 2nd: Haren

Motion to Approve: Haren 2nd: Neff

Ordinance 2021-11 An Ordinance Establishing Compensation for the Wastewater Superintendent and the Water Superintendent

1st Reading

***Additional Business:***

**Kenworthy: There continues to be am issue with the property on 2ns Street. He is parked in the right of way again and now has trailers parked on the street.**

**Neff:**  **---**

**Albright: Have we heard anything from Spectrum? Mayor Jackson stated that we have not gotten any update. As Spectrum stated, it could be one to six years before we have them in the village. There are a lot of pieces to the puzzle.**

**Warner: ---**

**Haren: ---**

**Port: Mr. Port asked for feedback or whether there were any questions on the volunteer information that he had passed out at the previous meeting. He discussed different areas that people would be able to help within the village. Eg. Help with learning computer skills, mowing grass, etc. Mr. Port also discussed the Think Tank that he has been working on. They are trying to come up with different activities to hold for different age groups to get our youth involved. We are currently working on movie nights. There is also a gentleman that contacted Mr. Port wanting to put on free concerts throughout the summer.**

**Motion to Enter Executive Session for Personnel and Contractual Matters:**

Motion: Albright 2nd: Neff

Yea (6)- Albright, Warner, Haren, Port, Kenworthy, Neff

6:21pm

**Re-Enter Regular Session:** 7:06pm

***Meeting Adjourned***:

Motion to Adjourn: Albright 2nd: Neff

Yea (6)- Albright, Warner, Haren, Port, Kenworthy, Neff

Meeting Adjourned: 7:06pm

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Gombeda**