**The Byesville Village Council met in Regular Session on Wednesday, July 14, 2021, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Village Administrator Brennan Dudley, and Solicitor Bill Ferguson**

**Mayor Jackson led The Pledge of Allegiance.** **Administrator Dudley offered a prayer.**

**Roll Call: p. – Neff, p. – Albright, p. – Warner, p. – Haren, p. – Port, p. -- Kenworthy**

***Guest:***

***Clerk:***

Councilman Haren made a motion, seconded by Councilman Kenworthy to approve the June 23, 2021, meeting minutes, as presented.

Yea (6)- Neff, Albright, Warner, Haren, Port, Kenworthy

Councilman Port made a motion to approve the bills, seconded by Councilman Haren.

\*Mr. Albright asked if the Secrest bill was less than what we were previously paying before bidding it out. Mr. Dudley stated that each dumpster used to run around $110-$130 and they are now $75 each, per month.

\*Mrs. Warner asked for clarification on the “start up money” for the park basketball league. Mr. Neff stated that the check for $560 was to cover two nights instead of doing two separate checks like previous weeks.

Yea (6)- Neff, Albright, Warner, Haren, Port, Kenworthy

***Administrator:*** Presented by Brennan Dudley

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units.

**UF Membrane Replacement:** Replacement of membranes on Train #1 is complete.

**Waterline Projects:** E Spruce is approximately 80% complete. The connection to S 2nd is complete and the line is charged. We will need to complete individual connections and resurface the roadway.

**Distribution:** Disconnects/reconnects, OUPS tickets. Repaired leak on 10th and Pearl.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing and composting as scheduled, routine, and preventative maintenance as scheduled.

**GPS Wastewater line:** Phase III is 80% complete. Awaiting delivery of the lift station.

**Manhole Repair:** Village personnel excavated and repaired a manhole and line near the Stop 9 lift station.

**Park Restroom:** Village personnel repaired a leak in the park restroom.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Glass Ave:** Holding at 85% completion. Contractor has been onsite this week and last. We will be proceeding with litigation if the project is not complete by 7/30/21.

**Culvert:** Installed a new section of storm culvert near the Stop 9 lift station.

**Road Grinding:** The contractor will be here on the 28th to plane the roads in preparation of resurfacing.

**Tree Removal:** Removed hazardous tree on Main Ave. Village personnel assisted the contractor.

**Storm Cleanup:** A storm came through on 7/7 that caused considerable damage including many trees down. Village personnel removed trees that were deemed hazardous or obstructing roadways and assisted residents with removal of trees in the right-of-way and sidewalk.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, patch holes as material is available. Clean, jet, and repair culverts and catch basins.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Zoning:** 1 Building Permits/ 1 Fence/ 1 Sign/ 1 ROW Permit. The Zoning Board met in regular session on 712. The following items were on the agenda.

* 293 Main Ave: Application for similar use business variance. 0-YES 4-No
* 214 Race: Item referred by Council regarding variance for singlewide trailer rehabilitation. 0-YES 4-NO

**Rasor’s Restroom:** Project is 90% complete. Floor is poured and the water and sewer taps are complete.

**Legislative Meeting:** I attended the Legislative committee meeting on 6/30. Per the committee’s recommendation, I prepared legislation pertaining the FIRE/EMS Recruitment and Retention program and an ordinance governing the storage and use of Firewood. I am still working on the monthly billing legislation as mentioned in the meeting.

**Power Outage:** On 7/7 we had a Village wide power outage due to a faulty transformer at the substation. I appreciate AEP and their personnel keeping Village residents informed and working throughout the night to restore power.

A motion was made by Councilman Kenworthy to Deny the Variance for 214 Race Ave. Councilman Albright seconded the motion.

Yea (6)- Neff, Albright, Warner, Haren, Port, Kenworthy

***Mayor:*** Presented by Mayor Jackson

Everyone did a great job on the Fireman’s Festival and we had a good turnout. Mayor Jackson also stated that he appreciated everyone’s quick response to the pop-up storm that happened within the village. We are really trying to get some activities planned and we have multiple “think tank” meetings. If anyone has ideas, or would like to volunteer, be get in contact with myself, Holly or Mike. Mayor Jackson has been in contact with some potential business owners and keeping up to date on the buildings that are available. Mr. Ferguson is working on getting the paperwork ready to open the bidding on the building that the village owns downtown.

***Park:*** We finished the basketball league earlier this month. We are still waiting on two team checks and once we have those in, we will have a report available. We did have some trees down from the storm, but it is all cleaned up and back to normal.

***Fire/EMS:*** Asst. Fire Chief Bacon: We had a very good festival. We had no incidents, other than a tree limb falling out of a tree. It was addressed quickly and no one was hurt.

***Solicitor:*** No formal report.

***Village Services:*** Mr. Neff asked for confirmation of the date that Bocca would be coming. Mr. Dudley stated that they would be here Wednesday, July 28.

***Finance:*** Mrs. Warner asked how the commissioner’s revoking the bond for Glass Ave. would affect the village. Mr. Dudley stated that the bond has not yet been revoked and Amazz has until July 30th to complete the work. Mrs. Warner also asked if the Juneteenth holiday had been discussed any further. Mr. Dudley stated that he and the mayor had met with the union and will probably have something to present to council soon.

***Police*:** Chief Dolan stated that it is business as usual. We have established a new report system as of January 1st. It is cloud based and we can access it from basically anywhere that has internet service. This is run through the Ohio Law Enforcement Gateway. This service is provided for free by the Ohio Attorney General’s office. I am trying to maximize our usage of this program. Especially since it is free. We can now handle all of our own crashes. We were sending them out to OSHP for them to create. There is also e-citations on this program. That is simply an electronic ticket compared to a handwritten ticket. We are the only agency in Guernsey County that is still writing tickets by hand. There is printing capabilities right from in car printers to make it a quicker and neater process. The gear is approximately $400 per vehicle. With this system, we are also able to do a property report and it will come to me in the property management segment. This is a much easier way to keep track of evidence.

Mrs. Warner stated that she appreciated that Chief Dolan was attending the meetings and briefing council on what was happening in the department. She asked Chief Dolan for clarification as to why Byesville is dispatching through Cambridge PD. She stated that she had a signed letter from them stating everything that they have responded to and she asked if he intended to discontinue that and go back to using the sheriff’s office. Chief Dolan stated that there have been no issues since the BPD has been dispatching through CPD. They are in close proximity and are able to respond quickly. He stated that any 911 call goes through the Sheriff’s office and it is forwarded by radio to the BPD. This is not an uncommon occurrence. I plan to continue working with CPD in this matter. If the sheriff’s office gets a call and feels that it is something they should respond to, or if they feel like it is a dangerous situation for one of our officers, I would welcome them to respond. Mr. Port asked what agencies BPD currently have mutual aid agreements with, Chief Dolan stated that they have agreements with CPD, Jackson Township and Guernsey County Board of DD.

***Legislative***: Mr. Kenworthy asked for an executive session for contractual purposes with legislation.

Mr. Kenworthy presented the following legislation:

Resolution 2021-13 Transfer of Funds

Motion to Approve: Haren 2nd: Warner

Yea (6)- Neff, Albright, Warner, Haren, Port, Kenworthy

Ordinance 2021-16 An Ordinance Increasing the Village of Byesville Income Tax and Declaring an Emergency

Motion to Suspend the Rules: Haren 2nd: Port

Yea (6)- Neff, Albright, Warner, Haren, Port, Kenworthy

Motion to Approve: Haren 2nd: Port

\*Mr. Albright stated that he has had several people contact him regarding the income tax increase. He stated that those residents were stating that they did not feel that we needed a 24/7 police department and that the 1% increase was too much for our little village. Mr. Albright suggested to increase the tax by .25% instead of a full 1%. Mrs. Warner stated that she has also had at least 50 calls on this topic. She suggested .50%. Mayor Jackson stated that he feels that education of the residents is very important. Mrs. Warner stated that the financial aspect could be a burden for some of the residents. She stated that she had a family member do the math for their salary and it would be approximately an additional $400.00 per year for them. Mr. Dudley stated that 100% of this portion of the income tax would go to the police department and that would free up a large portion of the money that is currently allocated to the police department from the general fund. The mayor stated that it comes down to safety and having someone available when you need them. Mr. Port reviewed the report that Mrs. Warner had received from the sheriff’s office and stated that it is not accurate information because it lists calls that were not within the village limits. It also stated that there are times that our officers did not respond or had a longer response time, and that is due to either the address being outside village limits or not having an officer on duty. Which the later would be resolved with having a full-time department. Mayor Jackson asked Chief Dolan for his opinion on the 1% increase. He stated that they can only respond to calls when they are on duty, if there are no funds to pay officers, there is no one on duty to take calls. His opinion was that there would always be people that vote no on things and there will always be people that vote yes, so he felt that it should go to the people. He has had many residents state that they would like to see a full-time department. Mrs. Warner asked how many officers Chief Dolan planned to hire if the increase would pass. Chief Dolan stated that he would plan to hire three additional full-time officers. The increase would cover salaries, benefits, and other departmental needs. Mr. Neff stated that he agrees with different aspects of what other council members have said, however, he fully supports the police department and feels that they should move forward.

Yea (4)- Neff, Haren, Port, Kenworthy

No (2) – Albright, Warner

Ordinance 2021-17 An Ordinance Establishing a Recruitment, Retention, and Response Incentive Program for the Village of Byesville Volunteer Fire Department

1st Reading

Ordinance 2021-18 An Ordinance Amending Chapter 551 of the Codified Ordinances of the Village of Byesville

1st Reading

Mr. Albright asked for the change of 9” be made to 6”. Mr. Dudley stated that he would make the change.

***Additional Business:***

**Kenworthy:**

**Neff:** --

**Albright: Will the membranes for the water department last longer with the new ones? Mr. Dudley stated that the life expectancy is 10 years.**

**Warner: Has anyone had a chance to check the speed signs on Palmer. Mr. Dudley stated that he would check on it. Mrs. Warner asked for an executive session for personnel reasons.**

**Haren:**

**Port: The next movie night will be Goonies. Location TBD, it will either be Rasor’s or the park. The museum will be opening and we are looking for volunteers.**

**Media:**

***Executive Session for Personnel Matters:***

Motion: Warner 2nd: Neff

Yea (6)- Neff, Albright, Warner, Haren, Port, Kenworthy

6:58pm

Re-Enter Regular Session: 7:04pm

***Meeting Adjourned***:

Motion to Adjourn: Neff 2nd: Port

Yea (6)- Neff, Albright, Warner, Haren, Port, Kenworthy

Meeting Adjourned: 7:04pm

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mayor Jay Jackson**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Minutes prepared by Village Fiscal Officer, Angela Gombeda**