**The Byesville Village Council met in Regular Session on Wednesday, July 14, 2021, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Village Administrator Brennan Dudley (via Zoom), and Fiscal Officer Angela Gombeda**

**Mayor Jackson led The Pledge of Allegiance.** **Administrator Dudley offered a prayer.**

**Roll Call: p. – Albright, p. – Warner, p. – Haren, p. – Port, p. – Kenworthy, p. – Neff**

***Guest:***

There was a guest that asked Mrs. Warner to speak on his behalf. The guest did not state his name for the record. He was present concerning an issue with at a home on the corner of 7th & Spruce. Mrs. Warner asked that it be looked at and see if it was in violation.

***Clerk:***

Councilman Haren made a motion, seconded by Councilman Kenworthy to approve the July 14, 2021, meeting minutes, as presented.

Yea (6)- Albright, Warner, Haren, Port, Kenworthy, Neff

Councilman Kenworthy made a motion to approve the bills, seconded by Councilman Haren.

\*Mrs. Warner asked for clarification on the Park electric bill. (Warrant # 58256) She felt that it was exceptionally high compared to the past bills. It was stated that the closing date on the bill was June 29, 2021 and it was $10.41 higher than the previous month’s bill. She asked if it was due to events being held in the park or possibly a short.

\*Mr. Albright asked about the bill for Quicksall. It was stated that it was for Glass Ave. Mr. Albright asked if we knew how many additional invoices there would be for Glass Ave. Mr. Dudley stated that he was unsure of how many because they are going through the county and we are reimbursing the county.

Yea (6)- Albright, Warner, Haren, Port, Kenworthy, Neff

***Administrator:*** Presented by Brennan Dudley

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units.

**Microcomm:** They are the suppliers of the SCADA control system for the Water Plant. They have been onsite the last couple of weeks completing the necessary programming from the Water Improvement Project. This is the final step in the project.

**Waterline Projects:** Personnel was on vacation last week so we did not have any advancement on the projects.

**Distribution:** Disconnects/reconnects, OUPS tickets.

**Personnel:** We have hired a water operator, he starts on 8/2. He has a Class I Water and a Class III Waste Water. We will utilize him in both departments and use current personnel to fill the vacant Distribution position in the interim.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing and composting as scheduled, routine, and preventative maintenance as scheduled.

**GPS Wastewater line:** Phase III is holding at 80% complete. Awaiting delivery of the lift station.

**Clarifiers:** Village personnel completed the annual maintenance on one of the clarifiers. The other will be completed in the next couple of weeks.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Glass Ave:** 90% completion. Contractor has been working 6 days a week to complete the project by 7/31.

**Culvert:** Replaced a section of culvert affected by the Glass Ave project. The culvert affected the drains of several N 6th properties.

**Road Grinding:** Contractor was onsite today. We will be proceeding with the resurface plan ASAP.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, patch holes as material is available. Clean, jet, and repair culverts and catch basins.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Zoning:** 0 Building Permits/ 1 Fence/ 1 Container

**ARPA Funding**: I filed the necessary information and documents for the Village's portion of the American Rescue Plan Act. I would expect to see the funding within the next 30 days.

**Rasor’s Restroom:** Project is 95% complete. Electrical is complete. We are awaiting installation of the fixtures.

**FEMA Grant**: Updated information on the FEMA GO grant as required annually.

**Legislative Meeting:** Attended Legislative Committee Meeting on 7/22.

**Opioid Settlement:** The Mayor and I attended a meeting regarding the settlement on 7/23. Further information regarding the settlement should be forthcoming within the next 60 days.

\*Mrs. Warner asked if Mr. Dudley would share who it is that he has hired for the water position and their previous experience. Mr. Dudley stated that he had hired Dalton Fredrickson that had previously worked for the Village of Caldwell and Tennessee Gas. Mrs. Warner asked for clarification on his licensure and what his pay would be when he starts. Mr. Dudley stated that he would be paid per the union contract.

***Mayor:*** Presented by Mayor Jackson

We have the plans for the trail complete. We have to pay the invoice for $2,500 and submit for reimbursement. Mayor Jackson stated that he had the bid paperwork complete to place the downtown building up for bid. He noted that he would need council approval and asked that a motion be made to vote on it. Mayor Jackson gave a statement regarding repelling the ordinance to place an additional 1% tax on the ballot. He feels this is not the right time for our residents and businesses and would rather hold on this until a later time.

Motion to Proceed with Placing Building Up for Bid: Albright 2nd: Neff

Yea (6)- Albright, Warner, Haren, Port, Kenworthy, Neff

***Park:*** Mr. Neff stated that Crystal Dudley is wanting run a youth fall softball league this year. If anyone would like to help out, please contact Crystal. It is typically on Sunday. It is planned for five weeks.

***Fire/EMS:*** Asst. Fire Chief Bacon: We had two trucks out for service that are now back and in service. Mr. Port asked how the festival went (from a fundraising standpoint). Mr. Bacon stated that there were still donations coming in, so they did not have the final numbers yet. Mrs. Warner stated that she was told she did not have access to the fireman’s association fund and asked if “as finance chair” she did. Mr. Bacon stated that she does not have access. Mr. Rice stated that one of the squads were out for service. He also informed council that the EMS was approached by Jeff Wheeler with Meadowbrook football to cover the home games. They are currently trying to get a crew together.

***Solicitor:*** --.

***Village Services:*** Mr. Neff stated that Bocca was out grinding, so the guys will be busy into fall with paving.

***Finance:*** Mrs. Warner stated that she had requested printouts regarding CARES Act funds. She stated there appears to be money left and asked if there are any proposed projects for it. Mr. Jackson stated that there are a few remaining things that may need to be paid out of that fund before we know where the balance stands. Mrs. Warner asked for clarification again regarding the computers and tvs. Mr. Jackson stated the computers (laptops) were donated and the tvs were purchased. Mrs. Warner asked about the personnel that got days off, she inquired who it was and why. Mrs. Gombeda stated that by law if someone was quarantined (themselves or a family member) they received paid time off. This was also the case if they needed to care for a dependent because of closure or the normal care provider being unavailable due to COVID.

***Police*:** ---

***Legislative***: Mr. Kenworthy asked for an executive session for contractual purposes with legislation.

Mr. Kenworthy presented the following legislation:

Ordinance 2021-17 An Ordinance Establishing a Recruitment, Retention, and Response Incentive Program for the Village of Byesville Volunteer Fire Department

2nd Reading

Ordinance 2021-18 An Ordinance Amending Chapter 551 of the Codified Ordinances of the Village of Byesville

2nd Reading

Ordinance 2021-19 An Ordinance Repealing Ordinance 2021-16 and Declaring an Emergency

Motion to Suspend the Rules: Albright 2nd: Warner

Yea (5)– Albright, Warner, Port, Kenworthy, Neff

No (1) – Haren

Motion to Pass: Albright 2nd: Warner

Yea (5)– Albright, Warner, Port, Kenworthy, Neff

No (1) – Haren

***Additional Business:***

**Kenworthy: ---**

**Neff:** ---

**Albright: ---**

**Warner: There are some downed trees throughout the village. Mr. Jackson stated that the street department is addressing them. Mrs. Warner suggested that background checks would be done on the volunteers that will be working in the learning center/museum. She also asked about the items in the museum that some people have stated that they have “loaned” the items, not donated them and they would like to have them back. She stated that for some reason people have it in their mind that the museum is closed. Mayor Jackson stated that it will be a learning center/museum and welcome center. She also had a concern about the side stairs into the museum and asked if they would be brought up to ADA compliance. The mayor stated that the entrance for the building would be the front and not the side steps.**

**Haren: Mr. Haren asked Mrs. Warner who would absorb the cost of the background checks for the volunteers, due to the high cost. She asked if the police department could assist in the background checks. Mayor Jackson said that he would get with Mr. Ferguson on the matter.**

**Port: ---**

**Media: ---**

***Meeting Adjourned***:

Motion to Adjourn: Albright 2nd: Warner

Yea (6)- Albright, Warner, Haren, Port, Kenworthy, Neff

Meeting Adjourned: 5:57pm

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Gombeda**