**The Byesville Village Council met in Regular Session on Wednesday, September 8, 2021, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Village Administrator Brennan Dudley, Solicitor Bill Ferguson, and Fiscal Officer Angela Gombeda**

**Mayor Jackson led The Pledge of Allegiance.** **Administrator Dudley offered a prayer.**

**Roll Call: p. – Port, p. – Kenworthy, p. – Neff, p. – Albright, p. – Warner, p. -- Haren**

***Guest: ---***

***Clerk:***

Councilman Haren made a motion, seconded by Councilman Neff to approve the August 25, 2021, meeting minutes.

Yea (6) Port, Kenworthy, Neff, Albright, Warner, Haren

Councilman Haren made a motion, seconded by Councilman Port to approve the bills.

Yea (6) Port, Kenworthy, Neff, Albright, Warner, Haren

***Administrator:*** Presented by Brennan Dudley

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units.

**Waterline Projects:** E Spruce is approximately 95% complete. Individual taps are complete. We will resurface the roadway as time and weather permits.

**Distribution:** Disconnects/reconnects, OUPS tickets. Leaks on Race and S 2nd.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing and composting as scheduled, routine, and preventative maintenance as scheduled.

**GPS Wastewater line:** Phase III is 90% complete. The project is approximately 3 weeks behind schedule. We are assessing options to provide for temporary pumping in the event that the power station will need to discharge wastewater.

**Greendale Ave:** Village personnel repaired a section of sanitary sewer line.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Patching and Leak Holes:** Village personnel have been working on leak holes and general patching throughout the Village.

**Jetter/Vactor Truck:** Is going in the shop for repair. Should be complete tomorrow.

**Tree Removed:** Village personnel removed debris from a tree that had fallen in the alley between McLaughlin and the Cemetery.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, patch holes as material is available. Clean, jet, and repair culverts and catch basins.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Zoning:** 1 Container.

**Grants:** We received the scoring results from the County engineer. Our projects scored below all of the Cambridge and County projects. I will proceed with forwarding the projects to the State for funding.

**Legislation:** I have prepared formal ordinance revisions to the Fire and Park expenditure funds. Mr. Kenworthy will talk more about this in his Legislative committee report.

**Health Insurance:** I am working on renewal options. Our current policy expires 11/30.

**Finance Meeting:** Recommend a Finance Committee meeting before the next Council meeting to assess the 3rd quarter and year to date fiscal reports.

**Fall Clean-up:** September 24 – 25. Township Garage on Oakwood Rd. The cleanup is sponsored by the CDC through a grant from the OEPA.

***Mayor:*** Presented by Mayor Jackson

We had a great Labor Day weekend with the Car Show. We had 64 entries. The weather was great and everyone had a good time. The trail project and the downtown building are both out for bid. We have received one bid on the building so far. We will only be allowing two small election signs per candidate on the square going forward. I will be needing help with fall decorations, if anyone would be willing to help out, let me know. I would like to thank Monarch Mercantile for donating mums and Main Screen Printing for doing the shirt fundraiser for the police department. Would like to request an executive session for personnel matters.

***Park:*** Mr. Neff reported that there had been a faucet that broke at the park and caused a leak. It has since been fixed. The wood picnic tables at the pavilions will need replaced in the near future.

***Fire/EMS:*** Asst. Chief Rice stated that there is a 36-hour class coming up in which there are two registered and they will become certified volunteer firefighters at the completion of the course. EMS calls are picking up. We are looking into grants for equipment. There will be a spaghetti dinner fundraiser on October 15, 2021. We will be streaming the game as well. The cost will be $8 for spaghetti, salad, garlic bread, and a drink. The department will also be providing a brunch for the high school football players after practice, but the date is yet to be determined. Year to date calls: 164 EMS & 118 Fire.

***Solicitor:*** ----

***Village Services:*** Mr. Neff stated that we are waiting on bills to come in from paving and will get a meeting scheduled once we have those.

***Finance:*** Mrs. Warner stated that she would like to schedule a Finance Committee meeting prior to the next regular meeting. The meeting was scheduled for Wednesday, September 22, 2021, at 4:30p. Mrs. Warner stated that she was happy to see that the movie night made a small profit. She also asked the mayor and Mr. Dudley if they had an available balance on the remainder of the CARES Act money. Mr. Dudley stated he believed it was around $6-7K. He stated that they are trying to complete the list of approved purchases, but some of the items are still proving to be difficult to get.

***Police*:** Chief Dolan stated that the call volume is up from this time last year. Our violent crime is up. Working on code violations and everyone that has been contacted or received a letter is now up to code. That will be an ongoing task. Chief Dolan and the mayor are compiling a list of equipment that is needed and will likely need addressed before the end of the year. \*Mr. Albright asked if the department still has Mayor’s Court and what is the average case load. Chief Dolan and the mayor stated that it can be a little as 0-1, up to as many as 15. People are able to pay most of the tickets/fines ahead of time and avoid having to appear in court. Chief Dolan also stated that with his new role and the administration part of it, it has caused him to not be out writing as many of the traffic tickets as he did before he was chief. He has taken over the felony investigations and that consumes a lot of his time. \*Mrs. Warner asked if there are a lot of felony investigations. It was stated that we have “our fair share.”

***Legislative***:

Mr. Kenworthy stated that he would like to address his vote on Ordinance 2021-17. He wanted to change his vote to “abstain” due to his son being on the fire department. Mr. Ferguson stated that he is unable to change his vote without making a motion to revote. Mr. Kenworthy stated that he would like it on record that he addressed it.

Mr. Kenworthy presented the following legislation:

Mr. Dudley requested to indefinitely table Ordinance 2021-23 An Ordinance Establishing the Position of “Office Assistant”

Motion to Table: Port 2nd: Neff

Yea (6) Port, Kenworthy, Neff, Albright, Warner, Haren

Ordinance 2021-25 An Ordinance Amending 147.07 of the Codified Ordinances of the Village of Byesville

1st Reading

Ordinance 2021-26 An Ordinance Amending 141.03 of the Codified Ordinances of the Village of Byesville

1st Reading

A Legislative Committee meeting was scheduled for 5pm on Wednesday, September 22, 2021.

***Additional Business:***

**Kenworthy: Mr. Kenworthy wanted to thank Mr. Gardner for helping with the Car Show.**

**Neff:** **Mr. Neff stated that he had been asked if the student athletes would have banners downtown again this year like they have in the past. Mayor Jackson stated that he was waiting on them to come.**

**Albright: Mr. Albright stated that he was “hearing a lot of stuff going around town”, something about a telephone and photos and he wanted to know “what in the world is going on.” Mayor Jackson stated that it would be discussed in the executive session.**

**Warner: Mrs. Warner asked the media if the correction had been made in the paper regarding the vote that was incorrectly reported. Ms. Garabrandt stated that it was corrected the following day. Mrs. Warner asked how many students were enrolled at the museum or how many were using the internet access. Mr. Port stated that there is no enrollment. He also stated that there is no tutoring. There is no way to get a good count on how many are using the internet. There are also hotspots in the park and area businesses, as well as the school parking lots.**

**Haren: ---**

**Port: Mr. Port we had our first community yard sale over the weekend with approximately 25 houses participating. It was a great turn out with the car show going on at the same time.**

**Media: Asked for clarification on the ytd numbers for the fire and EMS.**

Motion to Enter Executive Session:Haren 2nd: Warner

Enter Executive Session: 6:04p

***Meeting Adjourned***:

Motion to Adjourn: Albright 2nd: Port

Yea (6) Port, Kenworthy, Neff, Albright, Warner, Haren

Meeting Adjourned: 6:27p

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mayor Jay Jackson**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Minutes prepared by Village Fiscal Officer, Angela Gombeda**