**The Byesville Village Council met in Regular Session on Tuesday, November 30, 2021, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson and Village Administrator Brennan Dudley, and Fiscal Officer Angela Gombeda**

**Mayor Jackson led The Pledge of Allegiance.** **Administrator Dudley offered a prayer.**

**Roll Call: p. – Warner, p. – Haren, p. – Port, a. – Kenworthy, p. – Neff, p. – Albright**

**Council President Neff made a motion to excuse Mr. Kenworthy for personal reasons, seconded by Councilwoman Warner.**

**Yea (5)**

***Guest: Craig Stickelmeyer 115 N. 10th Street, Byesville, Ohio – Mr. Stickelmeyer was present at council to address semi-trucks that have been trying to cross 10th Street bridge and causing damage to the bridge and the yards in the neighborhood. Mr. Stickelmeyer requested that signs be put up to alert drivers that they are not able to go that direction.***

***Linda McFadden 117 N. 10th Street, Byesville, Ohio – Ms. McFadden reiterated Mr. Stickelmeyer’s concerns with the semis being in that area and causing damage.***

***\*\*\*Mr. Dudley stated that he has already contacted the county engineer about this problem. The county engineer’s office has agreed to put a sign up to deter semi drivers from that area.***

***Heath A. Dawson 59114 Martha Drive, Byesville, Ohio – Mr. Dawson is a new council-elect with his term beginning January 1, 2022. Mr. Dawson stated that he is looking forward to working with the other council members to serve the Village of Byesville.***

***Pat Sullivan 298 S. 4th Street, Byesville, Ohio – Mr. Sullivan is also a newly elected council member with his term beginning January 1, 2022. Mr. Sullivan is excited to get started working with council and residents of the village.***

***Clerk:***

Councilman Haren made a motion, seconded by Councilwoman Warner to approve the November 10, 2021, meeting minutes.

Yea (5) Warner, Haren, Port, Neff, Albright

Councilman Haren made a motion, seconded by Councilman Neff to approve the bills.

Yea (5) Warner, Haren, Port, Neff, Albright

\*\*\*Mrs. Warner asked what Dalton Frederickson advanced to with the license and testing that he was reimbursed for. Mr. Dudley stated that Mr. Frederickson advanced to a Class II Water Operator.

\*\*\*Mrs. Warner asked if the payment to Frame and Son’s completes the work to Rasor’s Restroom. It was stated that the restrooms have been completed. There was also discussion regarding the payment to Del George. The payment to Mr. George was to cover the engineering work for the park trail.

\*\*\*Mr. Albright asked for clarification on the payment to Yvonne Rogers. Mr. Dudley stated that Mrs. Rogers notified the water department that there was a leak. Due to COVID quarantines and people being off, the leak did not get addressed right away. By time the leak had been fixed, it had expanded and flooded Mrs. Rogers basement.

***Administrator:*** Presented by Brennan Dudley

Water Operations

Routine Maintenance and Operation: Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units.

Waterline Projects:

o N 8th on hold until early spring.

o S 2nd working on contract. Work will begin in early spring

Distribution: Disconnects/reconnects, OUPS tickets. Service calls as needed.

Wastewater Operations

Routine Maintenance and Operation: Pressing as scheduled, routine, and preventative maintenance as scheduled.

GPS Wastewater line: Phase III is 99% complete. Waiting on the fence installation and some programming to be completed.

Clarifiers: Routine seasonal maintenance performed by Village personnel on both clarifiers.

N 12th Street Sewer Extension: Continue assessing funding and design options.

Street

Routine Maintenance and Operation: Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

Paving: Repaired the paver. Paved alley by Galaxy Pizza and N 4th St. This completes our paving projects for the year.

Leaf Pickup: We will continue to pick up leaves as needed. If the property owner rakes the leaves to the front of the property, we will pick them up.

Glass Ave: Sidewalk has been installed. Still assessing options for a barrier on the inside of the sidewalk.

Tree on S 4th/ McLaughlin: Still awaiting repair to tree company’s bucket truck.

Misc. Work: Maintain streets, repair, clean, maintain equipment and facilities, patch holes as material is available. Clean, jet, and repair culverts and catch basins.

General Administration

Routine Administrative Functions: Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

Zoning: Various letters sent to property owners. No permits to report.

Health Insurance: Received an 18.7% increase. Did not receive any quotes from other providers. I issued an email to Council and the Mayor outlining the options.

***Mayor:*** Presented by Mayor Jackson

End of year tidying up things. Planning for next year. We have a lot of activities planned for December 4th. There will be the annual tree lighting, parade, and a movie night at the fire department. We are also assessing open buildings and trying to get them filled with new businesses. We are looking outside the box to improve for next year. The guys are getting the trucks ready for winter.

***Park: Mr. Neff stated that there are still people utilizing the disc golf course. He plans to put the baskets and benches in storage for the winter next week.***

***Fire/EMS: Fire/EMS both have been busy. With people firing up their heating sources, we are working on a lot of fire safety. One medic is out of service to be checked out. It is scheduled to go to Dunning on December 16th. Our member retention is going really well. We have been able to respond to about 88% of our calls.***

***Solicitor:*** ----

***Village Services: We are done with paving for the year.***

***Police*:** ---

***Legislative***:

Mr. Dudley presented the following legislation in Mr. Kenworthy’s absence:

Right of Way Property Transfer to Library:

Motion to Approve: Neff 2nd: Albright

Yea (5) Warner, Haren, Port, Neff, Albright

Resolution 2021-18 A Resolution Authorizing the Transfer of Funds from the Various Funds Listed Herein to the Various Funds Listed Herein

Motion to Approve: Haren 2nd: Port

Yea (5) Warner, Haren, Port, Neff, Albright

Continue Insurance Coverage with the Health Plan of the Upper Ohio Valley:

Motion to Approve: Albright 2nd: Neff

Yea (5) Warner, Haren, Port, Neff, Albright

***Additional Business:***

**Kenworthy: ---**

**Neff: ---**

**Albright: ---**

**Warner: Mrs. Warner asked for an update on the S. 2nd Street property that was in violation of the firewood ordinance. Mayor Jackson stated that it had come to Mayor’s Court and was transferred to the municipal court. Mrs. Warner again asked how many students are registered at the museum. Mayor Jackson stated that the resources are available to students to use, but they do not need to register to be able to do so. The computers are available to use during the open hours of the museum. Mr. Port clarified that it is not a tutoring service, it is simply providing an opportunity for those that may not have internet or reliable internet in their home to be able to use the facilities to complete their work. Mr. Port also stated that Mr. Albright had suggested having classes to help senior citizens become more familiar with using the computers. He does plan to offer them in the future. Mrs. Warner asked if that would be an allowable expense under the CARES Act. Mr. Dudley stated that it would be an ancillary benefit of purchasing the computers. They had been purchased with CARES Act funding for the purpose of homeschooling or other such cases due to COVID restrictions.**

**Haren: ---**

**Port: Mr. Port provided council and meeting attendees with a schedule of events for the month of December. A copy of the schedule can be found on the village’s website, as well as Facebook.**

**Media: ---**

***Meeting Adjourned***:

Motion to Adjourn: Albright 2nd: Warner

Yea (5) Warner, Haren, Port, Neff, Albright

Meeting Adjourned: 6:20pm

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Gombeda**