**The Byesville Village Council met in Regular Session on Wednesday, December 22, 2021, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Fiscal Officer Angela Gombeda, and Solicitor Bill Ferguson.**

**Mayor Jackson led The Pledge of Allegiance.** **Councilman Port offered a prayer.**

**Roll Call: p. – Port, a. – Kenworthy, a. – Neff, p. – Albright, p. – Warner, p. – Haren**

**Motion to Excuse Mr. Kenworthy & Mr. Neff for personal reasons: Albright 2nd: Port**

**Yea (4) Port, Albright, Warner, Haren**

***Guest: ---***

***Clerk’s Business:***

Councilman Haren made a motion, seconded by Councilwoman Warner to approve the December 8, 2021, meeting minutes.

Yea (4) Port, Albright, Warner, Haren

***Administrator:*** Presented by Brennan Dudley

**Water Operations**

Routine Maintenance and Operation: Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units.

Waterline Projects:

* S. 2nd Waterline needs ordinance approved for the contract.

Distribution: Disconnects/reconnects, OUPS tickets. Service calls as needed.

**Wastewater Operations**

Routine Maintenance and Operation: Pressing as scheduled, routine, and preventative maintenance as scheduled.

GPS Wastewater line: We have a few minor things to complete on the project but at this point we are going to call this project complete.

N 12th Street Sewer Extension: Continue assessing funding and design options.

**Street**

Routine Maintenance and Operation: Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

Culverts: Cleaning, maintenance, and replacement of various culverts.

Crack Sealing: Village personnel utilized a hot seal machine to seal up cracks and seams from this year’s paving projects.

Misc. Work: Maintain streets, repair, clean, maintain equipment and facilities, clean, jet, and repair culverts and catch basins as needed.

**General Administration**

Routine Administrative Functions: Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

Zoning: 2 - Building/ 1- Demolition / 1- Container.

PEP Appraisals: I met with a representative from our liability insurance to review and revise buildings and structures as appraised earlier this year. There is a good chance that we will be receiving a credit on our premium.

New Council Orientation: I met with the new incoming members to review Council procedures and Village organization. We also toured facilities.

PEP Grant: Submitted for a $1,000 grant to assist with the purchase of AED’s at the Water Plant and Police Department.

Merry Christmas and a Happy New Year!

***Mayor:*** Presented by Mayor Jackson

Mayor Jackson recognized Byesville businesses that help support the beautification efforts and help make Byesville a better place to live and work. Businesses that received a plaque for recognition are as follows:

Nuture, DealBusters, Hidden Beauty Salon, and Bernie’s Laundromat

***Park: ---***

***Fire/EMS:*** Asst. Chief Noah Bacon stated that Fire & EMS have been steady. He said that they would be out & about on Christmas Eve for Secret Santa.

***Solicitor:*** No formal report. Merry Christmas to everyone!

***Village Services: ---***

***Police*:** Chief Dolan stated that they are wrapping up the end of the year and that they have had significantly more calls this year than last. He is trying to get new officers. He will be presenting a report to council with all of the things that have been accomplished and his upcoming goals.

***Finance: ---***

***Legislative***:

Mr. Dudley presented the following legislation in Mr. Kenworthy’s absence:

Ordinance 2021-30 An Ordinance Authorizing the Mayor to Enter Into Contract with Wolf Creek Contracting Co. LLC for the S. 2nd Street Waterline Project

Motion to Suspend the Rules: Port 2nd: Haren

Yea (4) Port, Albright, Warner, Haren

Motion to Pass: Warner 2nd: Port

Yea (4) Port, Albright, Warner, Haren

Resolution 2021-19 Temporary Budget

Motion to Approve: Warner 2nd: Haren

Yea (4) Port, Albright, Warner, Haren

Resolution 2021-20 A Resolution Authorizing the Transfer of Funds

Motion to Approve: Haren 2nd: Port

Yea (4) Port, Albright, Warner, Haren

***Additional Business:***

**Kenworthy: ---**

**Neff: ---**

**Albright: Mr. Albright highlighted some of the things that have been accomplished in his time on council, as well as noted things that he hopes to see continue to progress.**

**Warner: ---**

**Haren: ---**

**Port: ---**

**Media: ---**

**Mayor**: Mayor Jackson presented Mr. Albright with a plaque and thanked him for his many years of service on council

***Meeting Adjourned***:

Motion to Adjourn: Port 2nd: Warner

Yea (4) Port, Albright, Warner, Haren

Meeting Adjourned: 6:02pm

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mayor Jay Jackson**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Minutes prepared by Village Fiscal Officer, Angela Gombeda**