**The Byesville Village Council met in Regular Session on Wednesday, January 26, 2022, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Village Administrator Brennan Dudley, Solicitor Bill Ferguson, and Fiscal Officer Angela Gombeda.**

**Mayor Jackson led The Pledge of Allegiance.** **Village Administrator Dudley offered a prayer.**

**Roll Call: p. – Warner, p. – Dawson, p. – Haren, p. – Port, p. – Sullivan, p. – Valentine**

**Mrs. Warner announced her committee selections.**

**Committee are as follows:**

**Finance:**

**Michael Port, Chair**

**Pat Sullivan**

**Heath Dawson**

**Marj Warner, Alternate**

**Legislative:**

**Marj Warner, Chair**

**Jay Valentine**

**Tim Haren**

**Michael Port, Alternate**

**Village Services:**

**Pat Sullivan, Chair**

**Jay Valentine**

**Tim Haren**

**Marj Warner, Alternate**

**Park Liason:**

**Michael Port**

**CIC:**

**Michael Port**

**Zoning:**

**Jay Valentine**

***Guest: ---***

***Clerk’s Business:***

Councilman Haren made a motion, seconded by Councilwoman Warner to approve the January 12, 2021, meeting minutes.

Yea (6) Warner, Dawson, Valentine, Sullivan, Haren, Port

***Administrator:*** Presented by Brennan Dudley

**Water Operations**Routine Maintenance and Operation: Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units.

S. 2nd Waterline: Contracts are signed, and contractor is securing materials. Anticipated start date.

N 8th Waterline: Materials are in and work will begin when the weather breaks.

Distribution: Disconnects/reconnects, OUPS tickets. Service calls as needed. Leak on Race.

**Wastewater Operations**

Routine Maintenance and Operation: Pressing as scheduled, routine, and preventative maintenance as scheduled.

Maintenance: Several operational maintenance items are awaiting parts.

**Street**

Routine Maintenance and Operation: Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

Snow: Overtime and salt as needed. We received our first shipment of salt for the year.

Misc. Work: Maintain streets, repair, clean, maintain equipment and facilities, clean, jet, and repair culverts and catch basins as needed.

**General Administration**

Routine Administrative Functions: Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

Zoning: Zoning meeting on 2/2 @ 6pm. Will discuss variance requests for 215 s 5th St and 206 S 5th St.

2022 Budget: I am continuing to work on the 2022 budget. I expect to have a draft to Council via email by the end of the week. I would recommend a finance meeting before the next Council meeting. Council should allow extensive time for training of new Council members and review of the proposed budget.

Fire Renewal Levy: A Resolution to Proceed will be need to be voted on tonight. The levy is a .5 (1/2) mill renewal levy dedicated to the operation of the Fire and EMS Departments.

VCB Board: I attended the County Visitors and Conventions board meeting on 1/19. I was able to hear about all of the great events planned for the year and the many attractions that GC has to offer. I was able to share the many exciting things going on in the Village especially with the museum and new businesses.

**Personnel**

We have several personnel positions that we will be looking to fill in the coming weeks. I will post the positions and advertise for applications and resumes.

***Mayor:*** Presented by Mayor Jackson

Mayor Jackson reported that work on the budget is well underway and that the paperwork has been turned in for the NatureWorks Grant to replace a swing set at the park. Mayor Jackson complimented the employees working on keeping the streets clear and looking nice. The mayor stated that he has been working with the Land Bank to hopefully purchase some dilapidated properties and tear them down or clean them up. The PD did receive a grant from the state for body cameras.

***Park: ---***

***Fire/EMS:*** Asst. Chief Noah Bacon stated that there were 156 Fire and 295 EMS calls for the year of 2021.

***Solicitor:*** No Formal Report. Mr. Ferguson did provide the new council members with a packet of helpful information to get them started in understanding their position.

***Village Services: ---***

***Police*:** ***---***

***Finance:*** Mr. Port scheduled a Finance Committee meeting on February 9, 2022. The meeting will be at 9am-1pm, and will reconvene at 4:30pm if necessary.

***Legislative***:

Mayor Jackson presented the following legislation:

2022-02 A Resolution to Proceed to Levy a Tax in Excess of the Ten-Mill Limitation

Motion to Approve: Port 2nd: Warner

Yea (6) Warner, Dawson, Valentine, Sullivan, Haren, Port

***Additional Business:***

**Dawson: Mr. Dawson wanted to commend the employees for doing a good job on the roads with the weather.**

**Haren: ---**

**Port: ---**

**Sullivan: ---**

**Valentine: Mr. Valentine asked who was responsible for shoveling the sidewalks in front of the buildings downtown. Mayor Jackson stated that it is the property owner’s responsibility and that the village tries to do it as a courtesy. Mr. Valentine asked if there was any interest in a neighborhood watch. It was stated that they would hold a meeting to see if there is interest and try to get it started back up.**

**Warner: Mrs. Warner asked who has the authority to call out the street department when the weather is bad. It was stated that Mr. Dudley or Mayor Jackson would be responsible for calling them out and approving any overtime necessary to complete the task of clearing the roads. She asked why the police department did not have that authority and it was stated by Mr. Dudley that the police department does not supervise the street department.**

**Media: Need headshots of new council members**

***Meeting Adjourned***:

Motion to Adjourn: Haren 2nd: Warner

Yea (6) Warner, Dawson, Valentine, Sullivan, Haren, Port

Meeting Adjourned: 6:52pm

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Gombeda**