**The Byesville Village Council met in Regular Session on Wednesday, February 9, 2022, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Village Administrator Brennan Dudley, and Fiscal Officer Angela Gombeda.**

**Mayor Jackson led The Pledge of Allegiance.** **Village Administrator Dudley offered a prayer.**

**Roll Call: p. – Dawson, p. – Haren, p. – Port, p. – Sullivan, p. – Valentine, p. – Warner**

***Guest: Levi Wade – 210 High St., Mr. Wade is new to the village and wanted to introduce himself. He will be doing a full renovation on the home and is excited to be in the village. He asked which council member covered the area in which his home is located. Mayor Jackson stated that we do not have wards and all council members service the entire village.***

***Clerk’s Business:***

Councilman Haren made a motion, seconded by Councilwoman Warner to approve the January 26, 2022, meeting minutes.

Yea (6) Dawson, Valentine, Sullivan, Haren, Port, Warner

Councilman Haren made a motion, seconded by Councilman Port to approve the bills as presented.

Yea (6) Dawson, Valentine, Sullivan, Haren, Port, Warner

***Administrator:*** Presented by Brennan Dudley

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units.

**S. 2nd Waterline:** Working on schedule coordination with the contractor.

**N 8th Waterline:** Materials are in and work will begin when the weather breaks.

**Distribution:** Disconnects/reconnects, OUPS tickets. Service calls as needed. Leak on Race.

**Personnel:** The vacant Distribution position has been filled. We are currently accepting resumes for a vacant Utility Clerk position.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing as scheduled, routine, and preventative maintenance as scheduled.

**Maintenance:** Several operational maintenance items are awaiting parts.

**Peters St Lift Station:** We have a pump that is down and needs replaced. Assessing replacement options at this time.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Snow:** Overtime and salt as needed. 78 hours of overtime and 98 tons of salt YTD.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, clean, jet, and repair culverts and catch basins as needed.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Zoning:** 2 – Variances approved at the meeting on 2/2.

**2022 Budget:** Completed and forwarded first draft to Council. The finance committee/Council met today to go over the initial draft. We will need to schedule a follow-up meeting.

**Columbia Gas ROW Payment:** Received payment for 2020. ($5,536.52)

**Personnel:** We have several personnel positions that we will be looking to fill in the coming weeks. I will post the positions and advertise for applications and resumes.

***Mayor:*** Presented by Mayor Jackson

Mayor Jackson complemented the great job the employees have done keeping the village cleaned up from the recent storms. Mayor Jackson is continuing to work on plans for infrastructure. Mayor Jackson attended the park board meeting. He stated that they have some great ideas for the park this year and that the board has great energy. Union negotiations have started and he will update during an executive that he requested for contractual purposes. Mayor Jackson stated that the village will be participating in the Home & Business Expo and would love to have volunteers to help out. The Home & Business Expo will be March 10-12, 2022.

***Park:*** Mr. Port reported that a park board meeting was held and they discussed many needs and some issues that they have noticed at the park and at Rasor’s Field. There was a powerline down from the storm. The mayor contacted AEP and they were able to take care of it. Once the weather breaks, there will be some clean up that needs to be done. Mr. Port has started a calendar of events for the village, fire department, and other organizations within the village to keep residents updated. Mayor Jackson reminded everyone that the Easter egg hunt will be coming up soon and asked for ideas and volunteers.

***Fire/EMS:*** Asst. Chief Noah Bacon stated that the department has been looking to purchase a ladder truck, they have found a ’99 Pierce, 100’ ladder truck that they are interested in. Mr. Rice stated that EMS has been busy and they have been out on a lot more calls recently. He is working on getting a crew together for the race being held by G.R.O.W. on 2/20/22. The EMS will also be on site for the vaccine clinic being held by Board of DD on 2/10/2022. The calls YTD for EMS are 45. Mr. Rice also noted that there is a new member that is an EMT/FF. Mr. Rice informed council that Asst. Chief Bacon passed his EMT test. Mrs. Warner asked if the FD had considered holding an American Cross blood drive. It was stated by Mr. Haren that they are trying to get it set up for the Fireman’s Festival, they wanted to do it last year, but were unable to work out the schedule. Mr. Dudley further discussed the ladder truck that the department in interested in purchasing. He stated that he needed a common vote from council to seek bids from banks for the loan and to be able to work with the seller on a purchase agreement.

A motion was made by Mr. Dawson, seconded by Mr. Port to allow Mr. Dudley to seek bids from banks and negotiate with the seller on a purchase agreement for the ladder truck.

Yea (6) Dawson, Valentine, Sullivan, Haren, Port, Warner

***Solicitor: ---***

***Village Services: ---***

***Police*:** ***---***

***Finance:*** Mr. Port stated that the finance meeting held earlier in the day went well. He stated that the budget is still being worked on and scheduled a Finance Committee meeting on February 23, 2022 at 4:30pm, to discuss it further.

***Legislative***: Mr. Dudley asked that council discuss passing an ordinance regarding “tiny homes” within the village. He stated that it was discussed previously and a moratorium was done at that time prohibiting them. He would like council to put permeant laws in place regarding zoning and tiny houses. He suggested minimum square footage. He felt that it would be helpful to get with Mr. Ferguson for guidance.

***Additional Business:***

**Dawson: ---**

**Haren: ---**

**Port:** All the tax forms are now online. They will not be mailed out this year, unless a resident calls in and requests one. They will also able to stop by the office or the library to pick one up.

**Sullivan: ---**

**Valentine: ---**

**Warner:** Mrs. Warner asked to readdress a denied variance for a local business, Rasor’s, regarding an outdoor refrigeration unit. She stated that the business has been in the village for over 50 years and they provide a valuable asset to the community. Mr. Dudley stated that Rasor’s has not been denied a variance. He informed Mrs. Warner that a variance application was never submitted by Rasor’s. He confirmed that he had a discussion with the owner of the business and gave him the paperwork for it, but it was not submitted. Mrs. Warner stated that she was told he did apply for it and would check into it. She asked for it to be revisited and consider granting the variance to help make the owner’s business more valuable to the residents. She reiterated that the business has been in the village for a long time. Mr. Dudley again stated that he had given Mr. Motes (business owner) the paperwork and discussed it with him, but it has not been submitted. Mr. Dudley asked Mrs. Gombeda if she had received the application and she stated that she had not.

**Media: ---**

***Executive Session for Contractual Purposes:***

Motion: Haren 2nd: Valentine

Yea (6) Dawson, Valentine, Sullivan, Haren, Port, Warner

Enter Executive Session: 5:57pm

***Meeting Adjourned***:

Motion to Adjourn: Warner 2nd: Valentine

Yea (6) Dawson, Valentine, Sullivan, Haren, Port, Warner

Meeting Adjourned: 6:09pm

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Gombeda**