**The Byesville Village Council met in Regular Session on Wednesday, March 9, 2022, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Village Administrator Brennan Dudley, Fiscal Officer Angela Gombeda, and Village Solicitor Bill Ferguson.**

**Mayor Jackson led The Pledge of Allegiance.** **Village Administrator Dudley offered a prayer.**

**Roll Call: p. – Sullivan, p. – Haren, p. – Port, p. – Warner, p. Dawson, p. – Valentine**

***Guest: Donald Marlatt, Indian Lake Road – Mr. Marlatt asked for a copy of the building/zoning codes. Mr. Dudley stated that they are all listed on the village website under the zoning tab.***

***Clerk’s Business:***

Councilman Haren made a motion, seconded by Councilman Port to approve the February 23, 2022, meeting minutes.

Yea (6) Sullivan, Haren, Port, Warner, Dawson, Valentine

Councilman Haren made a motion, seconded by Councilman Sullivan to approve the bills as presented.

Yea (6) Sullivan, Haren, Port, Warner, Dawson, Valentine

***Administrator:*** Presented by Brennan Dudley

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units.

**S. 2nd Waterline:** Conducted the pre-con meeting on 3/3. The project is set to begin the first week of April. Traffic will be confined to one lane for the duration of the project and maintained by traffic lights. The project is set for substantial completion by July 27. Construction signs and detour signs will appear shortly before the commencement of the project.

**N 8th Waterline:** Materials are in and work will begin when the weather breaks.

**UF Membranes:** Replacement membranes for the older UF trains have arrived and will be replaced as time permits.

**Distribution:** Disconnects/reconnects, OUPS tickets. Service calls as needed.

**Personnel:** We have filled the vacant Utility Clerk position.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing as scheduled, routine, and preventative maintenance as scheduled.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Cold Patch:** We have been cold patching holes as funding and weather permits.

**Jetting/Vactor:** Culvert on Pioneer Rd, Main Ave, and S 2nd.

**Personnel:** Reviewing resumes/applications for vacant position. Interviews have been delayed due to time constraints.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, clean, jet, and repair culverts and catch basins as needed.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Zoning:** 1 – Building permit/ 1- ROW Permit/ 1-Conditional Use Permit

**2022 Budget:** Made revisions to the budget based on discussion at the previous finance meeting.

**Fire Dept Ladder Truck:** Completed purchase and closing of loan. Truck should arrive within 30 days.

**Grant:** Prepared and submitted a grant for the State Capital Budget funds. I will have more information about this grant at the next meeting.

**Township:** Attended the most recent Township meeting. Presented EMS contract options, Township sewer extensions, and cooperative purchase of a new paver.

**Union Negotiation:** The Mayor and I met with Union representatives to discuss COLA. The Union is requesting a 3.5% increase. This is down from their original request of 5.9%.

**County Planning Commission:** On 3/4 at the County Planning Commission meeting, I made a presentation of upcoming Water and Sewer projects.

***Mayor:*** Presented by Mayor Jackson

Mayor Jackson reported that planning for spring and beautification is underway. We are also working on clean-ups and events for the park. We had a meeting for the trail and are ready to get that going. Code enforcement has been an on-going issue that we have been trying to work on. Mayor Jackson stated that he received word that there will be some work done on the railroad tracks over the summer. If he receives any additional information, he will pass it on. The home show is coming up and we are looking for volunteers to work the booth as well as, to set up the booth. The State of the Village will be presented at the next meeting.

***Park:*** Mr. Port reported the everything with the trail is starting to take shape. The park needs picnic tables and there is a local business that is closing and will be selling the ones that they have, which are only a year old. The group that was in the park for the run had a great time and did a good job cleaning up afterwards. Softball practices have started and there will be a parade for opening day. We need to check on opening the restrooms at the park and ballfield.

***Fire/EMS:*** Asst. Chief Bacon stated that Fire and EMS have both been busy. The department will be holding their fish fry again on Friday, March 11th and the rest of the month. April 9th will be Breakfast with the Easter Bunny, followed by an Easter Egg Hunt. Mayor Jackson commended everyone for their hard work.

***Solicitor: No formal report.***

***Village Services:*** Mr. Sullivan stated the meeting for the 2nd Street project went well and there were only a few changes that needed to be made. Mr. Sullivan asked about the possibility of having an officer help with traffic the first couple days after the project gets underway.

***Police*:** ***---***

***Finance:*** Finance meeting was held before the regular session meeting. The majority of the meeting was spent discussing raises. The Union had asked for 3.5% and that will be revisited. The next Finance Committee meeting was scheduled for March 23, 2022, at 4:30pm.

***Legislative***:

Mrs. Warner presented the following legislation to council:

Resolution 2022-07 A Resolution Authorizing the Transfer of Funds from the Various Funds Listed Herein to the Various Funds Listed Herein

Motion to Approve: Dawson 2nd: Warner

Yea (6) Sullivan, Haren, Port, Warner, Dawson, Valentine

Motion to Refuse Union 3.5%: Valentine 2nd: Port

Yea (5) Haren, Port, Warner, Dawson, Valentine

No (1) Sullivan

***Additional Business:***

**Dawson: There will be a clean up day at the park next month. The date is TBA. There are a lot of limbs and debris.**

**Haren: ---**

**Port: Mr. Port stated there was a CIC meeting and several people spoke on issues with the county. Sue Sikora spoke on the issue of jobs within the county and that it didn’t just start with COVID. She feels that the decline in our area’s population is part of the problem, as well as housing. Transportation is also a big issue.**

**Sullivan: Mr. Sullivan stated that he was approached by someone asking about golf carts within the village. Mr. Dudley informed him that currently, golf carts are not permitted to be driven within the village. Mr. Dudley stated that it has been brought to council multiple times, but the laws have not been changed. He said that would be up to council to decide and vote on.**

**Valentine: ---**

**Warner: ---**

**Media: ---**

***Executive Session for Personnel:***

Motion: Haren 2nd: Dawson

Yea (6) Sullivan, Haren, Port, Warner, Dawson, Valentine

Enter Executive Session: 5:59pm

***Meeting Adjourned***:

Motion to Adjourn: Port 2nd: Valentine

Yea (6) Sullivan, Haren, Port, Warner, Dawson, Valentine

Meeting Adjourned: 6:18pm

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Gombeda**