**The Byesville Village Council met in Regular Session on Wednesday, April 13, 2022, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Village Administrator Brennan Dudley, Fiscal Officer Angela Gombeda, and Village Solicitor Bill Ferguson.**

**Mayor Jackson led The Pledge of Allegiance.** **Village Administrator Dudley offered a prayer.**

**Roll Call: p. – Port, p. – Warner, p. Dawson, p. – Valentine, a. – Sullivan, p. – Haren**

**Motion to Excuse Councilman Valentine for personal reasons: Port 2nd: Haren**

**Yea (5) Port, Warner, Dawson, Sullivan, Haren**

***Guest: Donald Marlatt – Mr. Marlatt stated that he was aware that council was looking at passing legislation regarding “tiny homes” and/or making a minimum square footage requirement to build within the village. Mr. Marlatt suggested a width requirement rather than a square footage requirement, as well as a roof pitch requirement.***

***Clerk’s Business:***

Councilman Haren made a motion, seconded by Councilwoman Warner to approve the March 23, 2022, meeting minutes.

Yea (5) Port, Warner, Dawson, Sullivan, Haren

Councilman Haren made a motion, seconded by Councilman Port to approve the bills as presented.

Yea (5) Port, Warner, Dawson, Sullivan, Haren

***Administrator:*** Presented by Brennan Dudley

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units.

**S. 2nd Waterline:** Work is underway and going well. No problems reported.

**Well #4:** Back online and in use as needed.

**N 8th Waterline:** Work is underway.

**Distribution:** Disconnects/reconnects, OUPS tickets. Service calls as needed.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing as scheduled, routine, and preventative maintenance as scheduled.

**Greendale Line:** Will be replaced upon completion of N 8th waterline.

**Meadowbrook Lift Station:** Just a few items on the punch list will be wrapped up in the next couple of weeks.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Leak Holes:** Working on repair of leak holes from the winter.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, clean, jet, and repair culverts and catch basins as needed.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Zoning:** 2-Building Permits / 1-Container Permit / 3-ROW Permits

**Byesville Elementary:** I submitted a grant for Technical Assistance. This grant would provide funding for Architectural renderings, and a prospectus of use for the facility. I will also meet with the school board tomorrow to update and continue the conversation.

**Spring Clean-up:** May 5,6,7. 8am – 6 on Thursday, Friday, 8 – 5 on Saturday. Township Garage on Oakwood Rd. 1 load per household, no tires, brush, or hazardous materials.

***Mayor:*** Presented by Mayor Jackson

Mayor Jackson reported that the Bunny Hop & Egg Hunt went well. He is once again looking for flower sponsors for the beautification of downtown. Donation forms are available. The village is currently taking applications for seasonal help.

***Park:*** Mr. Port stated that the park will be holding the Newt Oliver Summer Basketball League during the month of June. Registration forms have been mailed to area schools. The Farmers Market will also be held in the park starting the first Thursday of May and continuing through October. Mr. Port also stated that there will be volunteers meeting for a cleanup at the park on April 22 and invited anyone that would like to help out to join them.

***Fire/EMS:*** Asst. Chief Bacon stated that EMS is going well and has been steady. The new ladder truck for the FD has arrived. There have been 3 people take the 36-hour course and two have passed the test and the other will be retaking soon. The Fire/EMS had a good turn out for the Easter Egg hunt and breakfast. There will be a cabbage roll dinner on April 22, 2022.

***Solicitor:*** No formal report

***Village Services:*** Mr. Sullivan stated that a Village Services meeting was held prior to the regular Council meeting to discuss upcoming projects for the village. Mr. Sullivan also requested an executive for contractual purposes.

***Police*:** ***---***

***Finance:*** No report

***Legislative***:

Mrs. Warner read an excerpt from Byesville Municipal Code: Rules of Council 121.01

SECTION 8:01 ~~No persons other than Village Officials, representatives of the press and radio, or invited guests, shall during a session, except when addressing the Council, be admitted to the floor of Council to speak.  Those desiring to address Council must secure recognition of the Mayor before they speak.  Said public participation shall be prior to any deliberations by Council.  Persons speaking before the body must give their name and address, and the Fiscal Officer shall make a record of the same.~~  Remarks must be confined to three minutes of speaking time per any one meeting, unless extended by the Mayor, or a majority of Council members present.  All personalities must be avoided and the Mayor’s call to order must be obeyed.  Persons violating this order shall be removed from the Council Chamber before any further recognition of guests.  ~~Reproduction devices for the purposes of reproducing audio or visual representations are prohibited without the express consent of the Mayor and a majority of Council.~~

She asked Mayor Jackson if this was something that Council would like to amend or leave on the books, as it is. Mayor Jackson stated he felt it was followed at this time; it is discretionary and at times longer may be allowed. She asked to point out again the portion that states “All personalities must be avoided.”

Mrs. Warner presented the following legislation to council:

Ordinance 2022-04 An Ordinance Authorizing the Mayor to Enter into Contract with Jackson Twp. for Purchase of a New Paver and Declaring an Emergency

Motion to Suspend the Rules: Port 2nd: Haren

Yea (5) Port, Warner, Dawson, Sullivan, Haren

Motion to Approve: Haren 2nd: Port

Yea (5) Port, Warner, Dawson, Sullivan, Haren

2022-05 An Ordinance to Approve a 3% COLA for Bargaining and Non-Bargaining Personnel

Motion to Suspend the Rules: Port 2nd: Haren

Yea (5) Port, Warner, Dawson, Sullivan, Haren

Motion to Approve: Dawson 2nd: Port

Yea (5) Port, Warner, Dawson, Sullivan, Haren

Ordinance 2022-06 An Ordinance Establishing Pay for Part-Time Police Officers and Declaring it an Emergency

Motion to Suspend the Rules: Haren 2nd: Warner

Yea (5) Port, Warner, Dawson, Sullivan, Haren

Motion to Approve: Haren 2nd: Dawson

Yea (5) Port, Warner, Dawson, Sullivan, Haren

Resolution 2022-08 Purchase of ODOT Road Salt

Motion to Approve: Haren 2nd: Warner

Yea (5) Port, Warner, Dawson, Sullivan, Haren

***Additional Business:***

**Dawson: New Disc Golf baskets have arrived and once the ground dries up, they will be placed. Mr. Dawson asked for some instruction on how to use the zero-turn mower and stated that he would be willing to help mow at the park once he has been given those instructions.**

**Haren: ---**

**Port: Mr. Port stated that the online calendar is up to date and he will continue to add events as they are scheduled. He has also added the open position for seasonal help. He noted that there are currently 31 volunteers signed up to help in various areas of the village. Mrs. Warner asked if there was a Park Board meeting scheduled. Mr. Port said he currently did not have one scheduled, but would most likely be in May.**

**Sullivan: Requesting an executive session for contractual and personnel reasons.**

**Valentine: ---**

**Warner: ---**

**Media: Confirm dates of Clean-Up…May 5th and 6th 8a-6p, May 7th 8am-5pm**

***Executive Session for Personnel:***

Motion: Port 2nd: Sullivan

Yea (5) Port, Warner, Dawson, Sullivan, Haren

Enter Executive Session: 6:09pm

***Meeting Adjourned***:

Motion to Adjourn: Haren 2nd: Dawson

Yea (5) Port, Warner, Dawson, Sullivan, Haren

Meeting Adjourned: 6:57pm

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Gombeda**