**The Byesville Village Council met in Regular Session on Wednesday, April 27, 2022, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Village Administrator Brennan Dudley, Fiscal Officer Angela Gombeda, and Village Solicitor Bill Ferguson.**

**Mayor Jackson led The Pledge of Allegiance.** **Village Administrator Dudley offered a prayer.**

**Roll Call: p. – Warner, p. Dawson, p. – Valentine, p. – Sullivan, p. – Haren, p. – Port**

***Guest: Donald Marlatt – Mr. Marlatt asked if Ohio Checkbook was going to be updated. Mrs. Gombeda informed Mr. Marlatt that she had submitted it and received the email back from the State that it has been accepted, however, she had not been on the website to confirm if they had completed the upload of the data. Mrs. Warner stated that she had been on it and it was in fact updated.***

***Clerk’s Business:***

Councilman Haren made a motion, seconded by Councilman Port to approve the bills as presented.

Yea (6) Warner, Dawson, Valentine, Sullivan, Haren, Port

***Administrator:*** Presented by Brennan Dudley

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units.

**S. 2nd Waterline:** Contractor to be on site 4/18 to begin work. We will be deducting the asphalt work in lieu of self-performance. This will save the Village around $15,000 net.

**Well #4:** We had the drive on Well #4 fail. We are awaiting a new drive unit.

**N 8th Waterline:** Will begin any day now.

**Distribution:** Disconnects/reconnects, OUPS tickets. Service calls as needed.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing as scheduled, routine, and preventative maintenance as scheduled.

**Peters Street Lift Station:** Over the past 90 days we have had to replace both pumps/motors. The pumps were approximately 24 years old.

**Greendale Line:** We will be replacing the existing force main. Village personnel will replace the line. The project will begin late spring/summer, upon substantial completion of the N 8th Street waterline. The project entails 800 ft of 6” line. Total estimated cost will be $30,000.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Leak Holes:** Working on repair of leak holes from the winter.

**State Crack Sealing:** A contractor will be working on St Rt 209 through the Village 4/20 - 4/25. Traffic will see minor disruption and maybe confined to one lane at times.

**Personnel:** We have filled the vacant position.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, clean, jet, and repair culverts and catch basins as needed.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Zoning:** 4-Building Permits

**Legislative:** Prepared several pieces of legislation and emailed to Council last week.

* + Salt Resolution
	+ Contract Ordinance w/ Township
	+ 3% COLA
	+ Compensation for Part-time Police

**Byesville Elementary:** We did a presentation for the BOE. Good feedback. The school is working to move the new school project forward. Increases to construction cost are causing them to reassess. The Mayor and I met with an architect to get an initial assessment of the building and possible ADA alterations. I am applying for a TA assistance grant that would cover the cost of architectural renderings and a prospectus. I have also requested assessment records from the District.

**Paving 2022:** Met with Village Services Chair Mr. Sullivan to assess paving projects for the year. Prepared cost estimates.

**Spring Clean-up:** May 5,6,7. 8am – 6 on Thursday, Friday, 8 – 5 on Saturday. Township Garage on Oakwood Rd. 1 load per household, no tires, brush, or hazardous materials.

***Mayor:*** Presented by Mayor Jackson

Mayor Jackson an Opening Day parade and ceremonies for the softball league were held and there was a lot of community participation; it was great to see. The clean-up will be on May 5, 6, & 7. Mayor Jackson had handed out some information regarding the replacement levy for the Fire that will be on the upcoming ballot on May 3. Mayor Jackson wanted to acknowledge the great work that volunteers from Byesville Assembly of God, along with others, did at the park.

***Park:*** Mr. Port stated that Byesville Assembly of God also worked on repairing some of the benches. There was a water leak at the park and village employees were able to locate and fix it. The Opening Day parade and competitions went well. There was an adult softball game which each player paid $10 to participate and that money will go into the park fund to continue upkeep on the fields. This upcoming Thursday will be the first evening for the Farmer’s Market. It will run through the last Thursday of September.

***Fire/EMS:*** Asst. Chief Bacon reiterated that the replacement levy would be on the upcoming ballot. He stated that members of the FD would be out within the next few days with doorhangers encouraging people to vote. The new ladder truck is being prepared to be put into service. The cabbage roll dinner was a success and they sold all 55 dinners.

***Solicitor:*** Mr. Ferguson stated that his current contract was coming to an end and he asked council to consider renewing. He presented an ordinance for their consideration.

***Village Services:*** Mr. Sullivan stated that he has checked on the village employees that are working on the 2nd Street Waterline project and they are doing a great job.

***Police*:** ***---***

***Finance:*** Mr. Port said that the time to re-evaluate the incentive pay program for the FD. He wanted to confirm if that would need to go to Finance Committee first before Council. Mr. Dudley stated it would probably be best to do it that way. Mr. Dudley stated that he would gather some data to present. Mr. Port scheduled a Finance Committee meeting for 5pm, May 11, 2022.

***Legislative***:

Mrs. Warner presented the following legislation to council:

Ordinance 2022-07 An Ordinance Appointing Legal Counsel for The Village of Byesville, Ohio, Pursuant to Revised Code 733.48 and 705.11

Motion to Suspend the Rules: Haren 2nd: Warner

Yea (6) Warner, Dawson, Valentine, Sullivan, Haren, Port

Motion to Approve: Port 2nd: Dawson

Yea (6) Warner, Dawson, Valentine, Sullivan, Haren, Port

***Additional Business:***

**Dawson: ---**

**Haren: Mrs. Warner stated that she had been contacted by Mallett Concrete. She said they were asking for Council to increase the amount they are paying for concrete for the sidewalk program. Mr. Mallett stated that there has been an increase in cost to him and he would like council to take that into consideration. Mr. Dudley stated that legislation would need to be prepared and council would need to vote on it.**

**Port: Mr. Port reported that the Crime Watch meeting was very well attended and the presentation from the Sheriff’s Office was very well received.**

**Sullivan: Mr. Sullivan asked for an update on the house located on 2nd Street. Mayor Jackson stated that it was going through the Land Bank and they were trying to obtain the property. He would see if he could reach out to get Mr. Sullivan an update.**

**Valentine: Mr. Valentine asked Mr. Dudley how he needed to go about getting Zoning papers. He stated that someone wanted to see about getting an alley closed. Mr. Dudley explained that the person would need to acquire a petition. It will then be presented to Fire, Police, Water, & Sewer to be sure there are would be no issues with closing the alley. If there are no issues, it will be signed off on. It will then either be presented to the Zoning board for further discussion or it may go straight to full council for a vote.**

**Warner: Mrs. Warner stated that she had been contacted by Mallett Concrete. She said they were asking for Council to increase the amount they are paying for concrete for the sidewalk program. Mr. Mallett stated that there has been an increase in cost to him and he would like council to take that into consideration. Mr. Dudley stated that legislation would need to be prepared and council would need to vote on it.**

**Media: ---**

***Executive Session for Personnel & Contractual:***

Motion: Haren 2nd: Warner

Yea (6) Warner, Dawson, Valentine, Sullivan, Haren, Port

Enter Executive Session: 5:51pm

***Meeting Adjourned***:

Motion to Adjourn: Valentine 2nd: Port

Yea (6) Warner, Dawson, Valentine, Sullivan, Haren, Port

Meeting Adjourned: 6:43pm

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Gombeda**