**The Byesville Village Council met in Regular Session on Wednesday, May 11, 2022, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Village Administrator Brennan Dudley, and Fiscal Officer Angela Gombeda**

**Mayor Jackson led The Pledge of Allegiance.** **Councilman Dawson offered a prayer.**

**Roll Call: p. Dawson, p. – Valentine, p. – Sullivan, p. – Haren, p. – Port, p. – Warner**

***Guest: Donald Marlatt – Mr. Marlatt presented a petition for an alley closing to council and the clerk.***

***Clerk’s Business:***

Councilman Haren made a motion to approve the minutes from the 4/13/2022 & the 4/27/2022 meetings, seconded by Councilman Valentine.

Yea (6) Dawson, Valentine, Sullivan, Haren, Port, Warner

Councilman Haren made a motion, seconded by Councilman Sullivan to approve the bills as presented.

Yea (6) Dawson, Valentine, Sullivan, Haren, Port, Warner

***Administrator:*** Presented by Brennan Dudley

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units.

**S. 2nd Waterline:** Work is approximately 30% complete.

**N 8th Waterline:** Work is approximately 50% complete. Distribution supervisor is on vacation this week so we have been working on other projects.

**Distribution:** Disconnects/reconnects, OUPS tickets. Service calls as needed.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing as scheduled, routine, and preventative maintenance as scheduled.

**Greendale Line:** Will be replaced upon completion of N 8th waterline.

**Meadowbrook Lift Station:** Generator is connected. The contractor is working on the remaining punch-list items.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Leak Holes:** Repairs are complete at this time.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, clean, jet, and repair culverts and catch basins as needed.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Building Inspector, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Zoning:** 3-Building Permits / 1-Container Permit / 8-ROW Permits

**ARC Grant:** Submitted a pre-application for Marietta Rd sewer extension.

**Zoning Meeting:** Attended meeting on 5/9. The discussion was based on minimum square footage for new structures. Based on the discussion, I would recommend that Council prepare and vote on a moratorium of a minimum square footage ASAP.

**Building Permit:** Prepared and submitted building permit application to Mid-East Building Dept for the new storage building at the WTP. Construction is expected to begin within the next 30 days.

**Trees:** Purchased new trees to replace several lost in the curb-lawn due to MVA. Village personnel will plant them ASAP.

**Executive Session:** Personnel Matters

***Mayor:*** Presented by Mayor Jackson

Mayor Jackson noted that it is a busy time of year working on beautification efforts and some Code issues. There have been several notices made regarding high grass. The PD will continue to monitor Code violations and address them as they arise. The PD is doing a great job in all aspects and we really appreciate them keeping our village safe. Mayor Jackson also stated that he is working on several grants. He will also be meeting with the prior Fabri-Form building owner regarding a new production company coming in once renovations to the building are complete.

***Park:*** Mr. Port stated that the park has been very busy and they are still looking for volunteers to help with clean up and mowing the grass. He would also like to have volunteers that are able to go to the park periodically to “keep an eye” on things that are going on down there. There has been some vandalism again and he feels like the more eyes on the park the better to help deter it from continuing. Mr. Sullivan suggested to Mr. Valentine that he could have a discussion with the Neighborhood Crime Watch about the vandalism at the park to see if they could help. Mr. Port reported that the Farmer’s Market is going well. It is every Thursday, 4p-7p, through the end of September. The fourth Thursday of the month will be Thrifty Thursday, which will be ran basically like a flea market. Mrs. Warner stated that “someone” brought this to her attention and asked if the ordinance regarding yard sales would prohibit people from participating in Thrifty Thursday, as well as have a yard sale at their residence within the same month. Mrs. Warner was unsure about this, stating that there had to be discussion and a vote to allow the disc golf league to use the park and raise funds, she was questioning whether the same needed to be done in this instance. Mr. Port stated that Thrifty Thursdays would be considered an event held at the park by the village, as a fundraiser for the park. Mr. Haren was able to pull up the ordinance and read it for council. It clearly states that the ordinance does not pertain to any public sale or yard sale conducted solely by any charitable, educational, or religious institutions.

***Fire/EMS:*** Asst. Chief Bacon stated that the FD had received the proof for the vinyl lettering of the new ladder truck and will hopefully be having that installed soon. The fire department had recently provided mutual aid for two structure fires.

***Solicitor: ---***

***Village Services:*** Mr. Sullivan wanted to acknowledge that the village employees are doing a great job on N. 8th Street. He also thanked Mr. Dudley for getting pot holes, that a resident had stressed concern over, taken care of in a prompt manner.

***Police*:** ***---***

***Finance:*** Mr. Port reported that a Finance Committee meeting was held prior to the regular session to discuss the Fire/EMS retention policy. The Finance Committee and Council as a whole felt that it was a good program that has benefitted the village and plan to continue the program.

***Legislative***:

Mr. Dudley stated that he checked to see if there was an ordinance or resolution regarding the price/sq. ft. that the village would pay towards concrete for the sidewalk program. He was unable to locate one and believes that it was passed by a common vote. It was suggested to raise the price per sq. ft to $6.00.

Motion to Approve: Warner 2nd: Port

Yea (6) Dawson, Valentine, Sullivan, Haren, Port, Warner

***Additional Business:***

**Dawson: There will be a work day at the park this upcoming Saturday (5/14/22), 9am-12pm.**

**Haren: Mrs. Warner stated that she had been contacted by Mallett Concrete. She said they were asking for Council to increase the amount they are paying for concrete for the sidewalk program. Mr. Mallett stated that there has been an increase in cost to him and he would like council to take that into consideration. Mr. Dudley stated that legislation would need to be prepared and council would need to vote on it.**

**Port: Mr. Port reported that the Crime Watch meeting was very well attended and the presentation from the Sheriff’s Office was very well received.**

**Sullivan: Mr. Sullivan asked for an update on the house located on 2nd Street. Mayor Jackson stated that it was going through the Land Bank and they were trying to obtain the property. He would see if he could reach out to get Mr. Sullivan an update.**

**Valentine: Mr. Valentine wanted clarification on the ordinance regarding mowing on Sunday. He was unsure of the wording and the times set in the ordinance. The ordinance currently reads that mowing is only permitted between the hours of 12p-6p on Sunday. Mr. Valentine asked if council wanted to repeal this ordinance or possibly change it. He felt that there are a lot of people that may only be able to mow their grass on Sunday due to busy schedules. Mr. Valentine also asked Mr. Dudley if he had time to follow up on a stop sign near the township hall. Mr. Dudley stated that he had not, but assured him that it is on the list of things to be addressed.**

**Warner: Mrs. Warner asked about a property near the entrance of the park. She stated that there had been complaints about the yard. Mr. Port and Mayor Jackson said that the grass has been mowed. Mrs. Warner requested an executive session for possible litigation.**

**Media: ---**

***Executive Session for Personnel & Contractual:***

Motion: Valentine 2nd: Port

Yea (6) Dawson, Valentine, Sullivan, Haren, Port, Warner

Enter Executive Session: 6:10pm

***Meeting Adjourned***:

Motion to Adjourn: Warner 2nd: Dawson

Yea (6) Dawson, Valentine, Sullivan, Haren, Port, Warner

Meeting Adjourned: 7:03pm

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Gombeda**