**The Byesville Village Council met in Regular Session on Wednesday, August 27, 2022, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jay Jackson, Village Administrator Brennan Dudley, Fiscal Officer Angela Gombeda and Village Solicitor William Ferguson.**

**Mayor Jackson led The Pledge of Allegiance.**

**Mr. Dudley offered a prayer.**

**Roll Call: p. – Port, p. – Warner, p. – Dawson, p. – Valentine, p. – Sullivan, p. – Haren**

***Guest:***

***Clerk’s Business:***

Councilman Haren made a motion seconded by Councilman Valentin to approve the minutes from the 8/10/2022 meeting.

Yea (5) Port, Dawson, Valentine, Sullivan, Haren

Abstain (1) Warner

Bills

Motion to Approve Bills: Haren 2nd: Valentine

Yea (6) Port, Warner, Dawson, Valentine, Sullivan, Haren

***Administrator:*** Presented by Brennan Dudley

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units. We have been working through several maintenance issues. Awaiting the parts for several projects.

**S. 2nd Waterline:** The project is considered substantially complete at 95%. Village personnel are working on the resurface portion. It is our intentions to resurface both lanes. The timeline for resurfacing both lanes is dependent upon the milling contractor’s schedule.

**N 8th Waterline:** The roadway has been resurfaced and the project is considered complete. We are assessing some sidewalks for future repair and or replacement.

**Distribution:** Disconnects/reconnects, OUPS tickets. Service calls as needed.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing as scheduled, routine, and preventative maintenance as scheduled.

**Greendale F/M:** The roadway has been resurfaced. This project is considered complete at this time.

**S 2nd Street Sewer:** In response to a concern from a S 2nd street residence, we have been assessing issues with inflow and infiltration. A contractor was onsite last week to provide camera inspection of the line. Rain impeded the completion of the inspection. We will have the contractor return to complete the process as weather permits. Following completion of the video inspection we will perform smoke testing.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**2022 Paving:** We received the new paver. We have completed paving on N 8th and Greendale. Rain has been the biggest obstacle to competing additional roadways. Street and Distribution personnel have been working on repairs to S 2nd street from the waterline installation. Personnel will be working 12 hours days to try and complete the work on S 2nd by Friday. Paving of Meek and High Ave are expected to take place within the next couple of weeks.

**Culvert Cleaned:** Village personnel jetted and removed debris from a culvert on S 7th St between Lakeview Dr. and St Rt 821.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, clean, jet, and repair culverts and catch basins as needed.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Zoning:** 3- Building Permits / 2- Container Permits

**Storm Water:** Assessing a plan for our aging storm water infrastructure. I will present a plan at the finance meeting on August 24, 2022.

**Byesville Elementary:** Working with the District on an agreement. Once we have a draft agreement, we will bring it Council for approval. As part of the Opportunity Appalachia grant for technical services, we have received a proposal for services including an assessment of the possible opportunity created by acquisition of the property. I will be forwarding this proposal to Council via email within the next couple of days.

**Liability Insurance:** We are awaiting quotes for renewal. Current policy expires August 26.

**ALI:** I spent 4 days in DC with Appalachian Leadership Institute. We spent a lot of time, sharing ideas for economic development and opportunities for growth throughout the region.

**Misc. Work:** Patriot Park, GPS start-up, Downtown Revitalization, and Economic Development. New business coming to Byesville, West Street Coffee Shop.

***Mayor:*** Presented by Mayor Jackson

Jonathan Bye Day is coming up and we are doing a lot of planning. We still need volunteers if anyone is interested in helping out. The trail project is moving forward. Village employees with be prepping and Angela has been working on the paperwork to get the reimbursements from the Grant. We are potentially looking at five new businesses within the village this year. There are several Grants that we are pursuing to help with different projects. Mayor Jackson thanked the employees, council, and volunteers for working so hard to make our village great.

***Park:*** Mr. Port asked Mr. Ferguson on clarification on needing the approval of the minutes before a recommendation is brought to council for a vote. Mr. Ferguson stated that it was good practice to have them approved and err on the side of caution. Mr. Port reported the Park Board held a meeting and he supplied council with a copy of the minutes from the first two meetings that had been approved. In the Park Board meeting, it was voted on to trade both mowers in towards the purchase of a new mower. The new zero turn will be used on the lower field and a smaller mower would be used for the upper field. Jonathan Bye Day planning is in full swing. There will be a lot of activities for everyone to do. The kid’s zone will be bigger and better this year. There will be inflatables that will be for adults and kids, as well as miniature golf. Volunteers are still needed.

**Motion to Approve the Purchase of Zero Turn: Haren 2nd: Valentine**

**Yea (6) Port, Warner, Dawson, Valentine, Sullivan, Haren**

Mr. Port stated that the Park Board also discussed the purchase of two additional cameras with better zoom capabilities and more storage/memory to help with the vandalism and issues happening at the park. The total cost for the cameras with installation is $668.40.

**Motion to Purchase Cameras: Dawson 2nd: Haren**

**Yea (6) Port, Warner, Dawson, Valentine, Sullivan, Haren**

After discussion, councilmembers felt that the Mayor should also have access to the park cameras. The motion and second were rescinded and a new motion was presented.

**Motion to Limit Park Camera Access to the Mayor, Chief of Police, and the Park Liaison: Valentine 2nd: Port**

**Yea (5) Port, Dawson, Valentine, Sullivan, Haren**

**No (1) Warner**

***Fire/EMS:*** EMS is seeing more calls. Fire calls are on average. We are hoping to add new members, but do not have the extra gears. Currently looking at different avenues to bring in money for purchase of additional gear.

***Solicitor:*** No official report.

***Village Services:*** Mr. Sullivan reported that there has been some construction going on at the old Fabri-Form building. It was stated that they are about a year out.

***Police*:** Chief Dolan stated that Senecaville’s Council was scheduled to meet and vote on the sale/purchase of the items from their police department, however, they have rescheduled for next week due to COVID. The portable radios that were purchased in December have arrived and the installation is scheduled for next Wednesday. Calls are up and have been all year. We are around one thousand calls for the year at this time, which we had the same for the year last year. We are looking at the highest call volume this year than what we have had in the last 10 years.

***Finance:*** Mr. Port reminded council that there will be a Finance meeting at 4:30pm on August 24, 2022.

***Legislative***:

Mrs. Warner requested an executive session for contractual purposes. Mrs. Warner stated that she was reviewing Byesville Village Code 141.03 Secretary of the Park Commission. It states that the Park Board secretary is responsible for taking the minutes and keeping the records for the Park Board. Mr. Port stated that he has been keeping the minutes and Mr. Ferguson felt that there was not a problem delegating that to someone. Mr. Port noted that it also states that the Secretary is in charge of recordkeeping for the monies. All monies are handled through the Village Fiscal Officer. It was agreed that the ordinance should be amended. Mrs. Warner also asked to amend the ordinance regarding the police officers that had been discussed in the previous meeting.

Mrs. Warner presented the following legislation:

Ordinance 2022-10 An Ordinance Regulating Golf Carts in the Village of Byesville, Ohio

Motion to Approve: Haren 2nd: Valentine

Yea (6) Port, Warner, Dawson, Valentine, Sullivan, Haren

***Additional Business:***

**Dawson: ---**

**Haren: ---**

**Port: There will be a Neighborhood Crime Watch meeting on 8/29/2022 at 6pm.**

**Sullivan: ---**

**Valentine: Mr. Valentine asked the Mayor for his thoughts on the Land Bank Liaison. Mr. Valentine also stated that he would like to discuss making Angela Village Code Enforcement. Mayor Jackson stated that anyone could report things that they are seeing to the police department at any time. Mr. Valentine stated that he feels that there needs to be a dedicated person for Code Enforcement. Mayor Jackson also felt that finding the funding would be another hurdle.**

**Warner: Mrs. Warner asked Mr. Sullivan if he had any information on the tree at the Liptak property. He stated that it is being addressed.**

**Media: ---**

***Executive Session:***

Motion: Haren 2nd: Port

Yea (6) Port, Warner, Dawson, Valentine, Sullivan, Haren

6:50pm

***Meeting Adjourned***:

Motion to Adjourn: Haren 2nd: Dawson

Meeting Adjourned: 7:04pm

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Gombeda**