**The Byesville Village Council met in Regular Session on Wednesday, August 24, 2022, at 5:30 pm, at Village Hall.**

**Those in attendance included Village Administrator Brennan Dudley, Fiscal Officer Angela Gombeda and Village Solicitor William Ferguson.**

**Councilwoman Warner led The Pledge of Allegiance.**

**Councilman Dawson offered a prayer.**

**Roll Call: p. – Dawson, p. – Valentine, p. – Sullivan, p. – Haren, p. – Port**

***Guest:***

***Brenda Green –*** resident from 2nd Street discussed with council the ongoing issue with the water/sewer backing up into her basement. She stated that with the heavy rain, she is having problems again along with the neighbor.

Carl “Jimmie” Moore – Wastewater Superintendent was present to discuss the recent rain events and the impact on the sewer system.

***Clerk’s Business:***

Councilman Dawson made a motion seconded by Councilman Valentine to approve the minutes from the 8/24/2022 meeting.

Yea (5) Dawson, Valentine, Sullivan, Haren, Port

***Administrator:*** Presented by Brennan Dudley

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units. We have been working through several maintenance issues. Awaiting the parts for several projects.

**Meek Ave Waterline:** The cost of materials has risen by approximately 46%. The project is beyond the budget at this time. We will reassess the project at a later date.

**Distribution:** Disconnects/reconnects, OUPS tickets. Service calls as needed.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing as scheduled, routine, and preventative maintenance as scheduled.

**Marietta Rd Sewer Extension:** We received notification that we qualified for a $250,000 grant through the Governor’s Office of Appalachia. We will submit the full application in September. This grant, along with the funding from OPWC, puts us within approximately $72,000 of the engineers estimate.

**S 2nd Street Sewer:** Superintendent Jim Moore is here to discuss the problem and a plan going forward.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**2022 Paving:** Completed the temporary patch of S 2nd St. Long term plans include the milling and resurface of both lanes from Brown Dr to Spruce. We plan resurface Meek Ave and High Ave next week.

**Mirror/Stop Sign:** Installed per Councilman Sullivan on an alley between Euclid and Mclaughlin. The alley presented a blind spot and safety concerns from area residents.

**Culvert Cleaned:** Village personnel jetted and removed debris from a culvert on Lakeview Dr.

**Township Paving:** Assisted Jackson Township with resurface a section of Conquer Hill.

**Leak Holes:** Repair several leak holes.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, clean, jet, and repair culverts and catch basins as needed.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Zoning:** 3- Building Permits / 1- Container Permits / 1-ROW Permit

**Zoning Meeting:** Zoning meeting on 9/12 at 6:00 pm. We will cover 2 variance requests. 199 N 4th and the Library renovation and addition.

**Storm Water:** Still working on the details of a plan. Spent several hours assessing flow patterns and flooding during the rain event on Sunday/Monday

**Byesville Elementary:** Continuing to work with Superintendent Dettra on an agreement.

**Liability Insurance:** We have received 2 quotes. Due to the contractual nature, I am requesting an executive session.

**Park Trail:** Working with the Mayor and Council to finalize details and prepare for construction.

***Mayor:*** ---

***Park:*** Softball has been using the 660 field. Club ball has the field until May and then we are able to use it for games and practices. This is a big help since we only have one field and so many teams, it was becoming difficult to get practices in and makeup games played. We had a contract through the end of June. The athletic director had contacted Crystal asking why the grass had not been cut. It was stated that the contract had ended in June and that is why the rec league had stopped maintaining the field. The school was trying to find someone to continue to maintain it during the time that it wasn’t being used by Club ball. Crystal met with Mr. Dettra and the athletic director and a contract was presented to her. In the contract it stated that the rec league would have exclusive rights to the field once the Club season was finished. This allows the rec league to schedule practices and games there, as needed. The rec league will maintain the field and continue to provide the portable toilet during that time. Mr. Port asked for a motion to accept the terms of the agreement with the school district.

*Motion to Accept: Dawson 2nd: Sullivan*

*Yea (5) Dawson, Valentine, Sullivan, Haren, Port*

Jonathan Bye Day will be held Saturday, August 27, 2022. Set up will be Friday night and clean up on Sunday. Volunteers are still needed.

***Fire/EMS:*** EMS has been busy. Funds continue to flow in through the soft billing. EMS will be looking to present council with the purchase of an additional squad to supplement what we currently have now. We will also be looking into some building renovations. One person current in the EMT class and one starting the Medic class next week.

***Solicitor:*** No official report, but he had drafted a revision to the Ordinance regarding the number of officers the police department can employee. Mr. Ferguson suggested that it be discussed in a Legislative committee meeting.

***Village Services:*** Mr. Sullivan asked Mr. Dudley to help explain to Ms. Green the remedy that they have come up with to help the issue at her property, as well as the neighboring properties. Mr. Dudley stated that the village will be placing a check valve on the “Y” to help prevent further backup. It was explained to Ms. Green of the process and how the check valve would work to help. The water would go out, and the valve would close not allowing anything to come back into those lines.

***Finance:*** A Finance committee meeting was held prior to the regular council meeting. In the meeting, the revenue and appropriations were reviewed and discussed. The village finances are in good order at this time.

***Legislative***: Mr. Haren announced the that a Legislative committee meeting will be held on September 14, 2022 at 5pm.

***Additional Business:***

**Dawson: Mr. Dawson thanked Mrs. Warner and Mr. Port for being available to help and to answer questions when he needed. He also informed council that he will be making a trip to Israel and will miss the October 26, 2022 meeting.**

**Haren: ---**

**Port: The CIC meeting was held at the beginning of the month. The Zane State building is being utilized by multiple businesses and Zane State has kept a couple rooms to use a classrooms. Governor DeWine has approved $42.1 million dollars for the Appalachia Community Grant. Several things that have been mentioned in our area that could benefit are the train and the elementary school project. The unemployment rate in our county for May was 3.8%. In June, it was up a little bit to 4.8%, which equals 715 people in Guernsey County that are unemployed. The car show will be held on September 10th. Volunteers are needed.**

**Sullivan: ---**

**Valentine: ---**

**Warner: ---**

**Media: ---**

***Executive Session:***

Motion: Haren 2nd: Port

Yea (5) Dawson, Valentine, Sullivan, Haren, Port

6:34pm

Re-Entered Regular Session: 7:

Mr. Dudley asked for a motion to change the Village’s liability insurance policy carrier to The Ohio Plan. The Ohio Plan’s quote was $53,185.00. The Village’s current carrier’s quote was $69.591.00. The current policy holder is PEP.

Motion: Dawson 2nd: Port

Yea (5) Dawson, Valentine, Sullivan, Haren, Port

***Meeting Adjourned***:

Motion to Adjourn: Haren 2nd: Port

Meeting Adjourned: 6:46pm

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mayor Jay Jackson**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Minutes prepared by Village Fiscal Officer, Angela Gombeda**