**The Byesville Village Council met in Regular Session on Wednesday, October 26, 2022, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jackson, Village Administrator Brennan Dudley, and Fiscal Officer Angela Gombeda.**

**Mayor Jackson led The Pledge of Allegiance.**

**Mr. Dudley offered a prayer.**

**Roll Call: p. – Port, p. – Warner, a. – Dawson, p. – Valentine, p. – Sullivan, p. – Haren,**

**Motion to Excuse Mr. Dawson for personal reasons: Valentine 2nd: Port**

Yea (5) Port, Warner, Valentine, Sullivan, Haren

***Guest:*** *Nancy & Steve Markley- 205 W. Spruce Ave*. – Mr. & Mrs. Markley addressed council with concerns of a neighboring property. They stated that the property has been vacant for approximately 28 years. They have not seen any improvements to the house, although the property owner has moved in a storage building and has also placed a trailer, boat, and a tractor on the property. They are concerned with the fence that is falling down and vermin that has been entering the home through holes in the outer walls of the structure. The Markley’s provided pictures of the property to help council understand the state of the property and their concerns.

*John & Darlene Curry – 692 Lakeview Drive*– Mr. & Mrs. Curry stated that the ditch near their home needs to be cleaned out. Mr. Dudley stated that he would have village employee’s look at the ditch and address the issue.

*Mike Chambers – Servline*– Mr. Chambers presented information to council on a service that his company provides and he believes it would be a great service for the Village’s utility customers. The cost of the service would be added to the utility bills. It is a nominal fee that they can choose to opt out of. The cost would cover what is essentially an insurance coverage for the customer’s water/sewer bills. If for example, the customer had a water leak and their bill was much higher than normal, the service would cover the additional cost up to the set amount. (Determined by the village and the policy they would choose. Ranging from $500-$2500 in coverage.)

***Clerk’s Business:***

Minutes*:* Councilman Port made a motion seconded by Councilman Haren to approve the minutes from the 10/12/2022 meeting.

Yea (5) Port, Warner, Valentine, Sullivan, Haren

Bills:

Motion to Approve Bills: Port 2nd: Valentine

Yea (5) Port, Warner, Valentine, Sullivan, Haren

***Administrator:*** Presented by Brennan Dudley

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units. We have been working through several maintenance issues.

**AWWA SE:** I am making a presentation highlighting Byesville WTP and our expansion project at the meeting tomorrow in Lancaster.

**Water Taps:** It has become necessary to increase the cost of water taps. The materials have increased $225 in the past 12 months.

**Distribution:** Disconnects/reconnects, OUPS tickets. Service calls as needed.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing as scheduled, routine, and preventative maintenance as scheduled.

**Marietta Rd Sewer Extension:** Working on final phase of GOA application.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**2022 Paving:** Completed Indian Hill. Costs came in below expected. We have some funds left to do a couple of the alleys from the original list. We will do those as weather and material is available.

**Personnel:** The full-time position has been filled. We are trying to get an additional part-time position approved through Council. The ordinance is before Council this evening.

**Township Paving:** This week we are assisting the Township with their paving projects.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, clean, jet, and repair culverts and catch basins as needed.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Zoning:** 1- Building Permits / 1- Variance

**Health Insurance:** Received proposal new renewal. An increase of 6.9%.

**Legislation:**

* Resolution for OPWC application for downtown flooding.
* Ordinance for part-time utilities position.

**Executive Session:** Requesting a short executive session for contractual purposes.

***Mayor:*** Presented by Mayor Jackson

Mayor Jackson noted that there have been recent ribbon cuttings for new businesses and they will continue with Psalm Beauty on November 12, 2022. He and volunteers have been busy planning for the Christmas decorations and will be switching over from Fall/Halloween to Christmas very soon. The Monster Mash (trick or treat downtown with area businesses) will be held on 10/29. Trick or Treat and the Halloween Parade will be on 10/31. There are two properties within the village that will soon be razed with the cooperation from the property owners and the Landbank. With the current grant that was received, the Landbank is able to pay to have the properties razed and the property owners will retain ownership to the land.

***Park:*** Mr. Port stated that a camera was recently down, but has since been replaced at no cost. Mr. Port is working with Mayor Jackson on a $25,000 grant for Rasor’s field to help with drainage and concession stands. The drainage issue has been ongoing. He is planning a Park Board meeting and once he hears back from all members of the board, he will schedule it and notify council and the media.

***Fire/EMS:*** Chief Haren reported that it has been busy on both fire and EMS side. A fire class is finishing up and they should have four new members once that is completed and they are certified. There is one person still in EMT school and should be finishing soon. There will be a costume contest and a Terror Room at the FD after the Monster Mash on 10/29.

***Police:*** ---

***Solicitor:*** Mr. Ferguson stated that he did not have a formal report. He discussed with council how it could be perceived as a conflict on how/when 207 Spruce is handled. He had contacted Kim Conrath (Code Enforcement – City of Cambridge) and asked her if she would be willing to take on the role as Building Inspector for the limited role of dealing with this particular property only. He stated that she agreed. He felt that it would take council and other members of the village out of it.

***Village Services:*** Mr. Sullivan feels that there needs to be more cross training on the paver. He stated that with a couple of the employees receiving several weeks of vacation a year, that puts paving on hold. Mr. Dudley stated that he had gotten a bid back on the tree that Mr. Sullivan had mentioned to him on S. 2nd Street and it was $100 higher than the previous one that they had received. Mayor Jackson stated that he has contacted J & S Tree Service to have it removed.

***Finance:*** ---

***Legislative***: Mrs. Warner presented the following legislation:

2022-12 An Ordinance Amending Section 139.02 of the Codified Ordinances of the Village of Byesville, Ohio

Motion to Approve: Haren 2nd: Valentine

Yea (5) Port, Warner, Valentine, Sullivan, Haren

2022-16 An Ordinance Establishing a Part-Time Utilities Position

Motion to Suspend the Rules: Haren 2nd: Warner

Yea (5) Port, Warner, Valentine, Sullivan, Haren

Motion to Approve: Port 2nd: Haren

Yea (5) Port, Warner, Valentine, Sullivan, Haren

2022-13 A Resolution Authorizing the Mayor to Prepare and Submit an Application to Participate in the OWPC State Capital Improvement and/or Local Transportation Improvement Program(s) and to Execute Contracts Required

Motion to Approve: Haren 2nd: Warner

Yea (5) Port, Warner, Valentine, Sullivan, Haren

***Additional Business:***

**Dawson: ---**

**Haren: ---**

**Port: Mr. Port wanted to commend the Park seasonal worker, Dale and the fantastic job that he has done this season.**

**Sullivan: Mr. Sullivan stated that he believed Caldwell’s meters would notify them if there was a possible leak by updating a reading every 15 minutes or so. Mr. Dudley stated that he felt that was a different type of meter than what we had, but would check into it.**

**Valentine: ---**

**Warner: Please mark your calendars for a tour of the GPS on March 1, 2023 at 10am.**

**Media: Clarification on the grant for the park. Mr. Port stated that they are still in the application process of the grant.**

***Executive Session for Contractual:***

Motion: Warner 2nd: Valentine

Enter Executive Session: 6:36pm

Re-Enter Regular Session: 6:56pm

Mrs. Warner stated that there are a lot of codes that are being violated within the village. She reported that there is a neighbor in her area that has three large dogs that are barking and they are a nuisance. She stated that they have other dogs inside the house. There is an ordinance stating that you can only have two dogs within the village. She has brought it to Chief Dolan’s attention and an officer has spoken to the home/pet owner. Mrs. Warner stated that this is a problem throughout the village, not just in her area. Mr. Port stated that Ordinance 505.09 Barking and Howling Dogs was passed in 1969. Mr. Valentine agreed that this is a village wide problem, along with the stray cats.

Mr. Sullivan asked for an update or next step on the storm sewer project. Mr. Dudley stated that the next step would be the OPWC application being submitted. That will be for the downtown area. They will then put forward a work order for the master storm sewer project. We will hopefully receive that within the next 30 days in order to review.

***Meeting Adjourned***:

Motion to Adjourn:Warner 2nd: Port

Yea (5) Port, Warner, Valentine, Sullivan, Haren

Meeting Adjourned: 7:04pm

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Gombeda**