**The Byesville Village Council met in Regular Session on Wednesday, November 30, 2022, at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jackson, Village Administrator Brennan Dudley, Fiscal Officer Angela Gombeda, and Village Solicitor William Ferguson.**

**Mayor Jackson led The Pledge of Allegiance.**

**Mr. Dudley offered a prayer.**

**Roll Call: p. – Dawson, a. – Valentine, p. – Sullivan, a. – Haren, p. – Port, p. – Warner**

**Motion to Excuse Mr. Valentine for personal reasons: Haren 2nd: Warner**

Yea (5) Dawson, Sullivan, Haren, Port, Warner

***Guest:*** ---

***Clerk’s Business:***

Minutes*:* Councilman Dawson made a motion seconded by Councilman Haren to approve the minutes from the 11/9/2022 meeting.

Yea (5) Dawson, Sullivan, Haren, Port, Warner

Bills:

Motion to Approve Bills: Haren 2nd: Port

Yea (5) Dawson, Sullivan, Haren, Port, Warner

***Administrator:*** Presented by Brennan Dudley

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units. We have been working through several maintenance issues.

**OEPA LSL Grant:** We were awarded $16,500 toward the cost of a project that would provide lead service line mapping. The grant should cover 100% of the costs.

**Distribution:** Disconnects/reconnects, OUPS tickets. Service calls as needed.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing as scheduled, routine, and preventative maintenance as scheduled.

**Marietta Rd Sewer Extension:** Submitted GOA application.

**O&M Plan:** Jim Moore and I created an O&M plan. The plan outlines daily, weekly, monthly, quarterly, and annual maintenance operations for the Waste Water Treatment Plant and Collection System. The plan will also assist with adherence to the Asset Management Plan.

**S 4th Street Tap:** Completed

**New Blower:** We were able to locate a new blower for a unit that went down in April. Finding a new unit was a long process and the unit that we located was the only one available in the US.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**2022 Paving:** Complete for the year.

**Alley between S 4th & 5th:** Installed 137 ft of culvert and 3 catch basins. We will resurface in the spring.

**Jetting Culverts:** We have been jetting a lot of culverts. If you see one that looks bad, let me know.

**Holiday Decorations:** Village personnel have been assisting the Mayor with decorations as time permits.

**Personnel:** New full-time employee Cory Springer started on 11/21.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, clean, jet, and repair culverts and catch basins as needed.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Zoning:** 4- Building Permits / 1 – ROW Permit

**BWC Grant:** Prepared 2-year report for Safety grant received in 2020 for the Jaws of Life at the FD.

**Legislative Items:**

* + Ordinance repealing Container permit fee
	+ Ordinance establishing ROW permit fees for the year.

**ROW Payments:** We have received annual registration payments from Frontier and AEP.

**Misc:**

* Plans for Byesville Elementary
* Ohio Builds projects including Byesville Elementary STEM hub and Byesville Scenic Rail

**Request executive session for contractual**

***Mayor:*** Presented by Mayor Jackson

Mayor Jackson reported that Christmas has been a big undertaking and he would like to thank all of the staff and volunteers that have worked so hard to bring it all together. There is at least one new business coming into the village by the end of the year.

***Park:*** Councilman Port stated that the Park is closed at this time. We will begin taking pavilion rentals after the first of the year.

***Fire/EMS:*** Chief Haren stated that EMS has been busy with calls. It is flu and RSV season. One medic is down and will be scheduling with Dunning Motors to have it checked out. There was recently a house fire on Euclid.

***Police:*** ---

***Solicitor:*** Mr. Ferguson provided property maintenance ordinances from several entities for council to look over and decide what they would like to change within the village’s current ordinance.

***Village Services:*** Mr. Sullivan stated that there are some potholes that he would like to see patched. He asked about fire hydrants being flushed and/or replaced. Mr. Dudley stated that there is a schedule for the flushing and that they replace them as they replace waterlines.

***Finance:*** Mr. Port reported that a finance committee meeting was help prior to the regular council meeting and the village finances appear to be stable and in good standing.

***Legislative***: Mrs. Warner presented the following legislation:

2022-17 An Ordinance Setting the Costs for the Certificate of Registration Fee and the Construction Permit Fees for the Right-of-Way Program and Declaring an Emergency

Motion to Suspend the Rules: Port 2nd: Sullivan

Yea (5) Dawson, Sullivan, Haren, Port, Warner

Motion to Approve: Haren 2nd: Warner

Yea (5) Dawson, Sullivan, Haren, Port, Warner

2022-18 An Ordinance Repealing Container Permit Fee Per Chapter 1311.02(b) of the Codified Ordinances of the Village of Byesville

Motion to Suspend the Rules: Haren 2nd: Port

Yea (5) Dawson, Sullivan, Haren, Port, Warner

Motion to Approve: Port 2nd: Haren

Yea (5) Dawson, Sullivan, Haren, Port, Warner

***Additional Business:***

**Dawson: ---**

**Haren: ---**

**Port: Mr. Port reminded council that the Christmas parade would be on Saturday, December 3rd at 5pm. Lineup will begin at 4pm. The tree lighting will follow at 5:45pm and then the after party at the fire department with Santa. Mr. Port also informed council that the museum now has its own extension that can be reached by calling the village phone number. 740-685-0800 ext. 1009 The museum has been added to the website and can also be reached via email at:** **byesvillemuseum@byesvilleoh.gov****. Mr. Port attended the recent CIC meeting where they discussed the year end review and the Appalachian Grant. The police and fire departments will hold a toy drive on 12/3, 9a-12p at Dollar General.**

**Sullivan: ---**

**Valentine: ---**

**Warner: ---**

**Media: ---**

***Executive Meeting for Contractual Purposes:***

Motion: Port 2nd: Dawson

6:05pm

Re-Enter Regular Session: 6:15pm

***Meeting Adjourned***:

Motion to Adjourn: Haren 2nd: Dawson

Yea (5) Dawson, Sullivan, Haren, Port, Warner

Meeting Adjourned: 6:15pm

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Gombeda**