

Village of Byesville, Ohio

Veronica Vargeson

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Dear Taxpayer:

The Village of Byesville ordinance requires all tenant information be provided by the landlord/property owner. Enclosed you will find a copy of the Tenant/Occupant Information Worksheet to submit to the Village Tax Office. This list needs to be completed with all CURRENT tenants at all rental properties, apartments, houses, rooms, etc. that you may own.

For future reference, the ordinance states that within 30 (thirty) days after a new tenant occupies rental property of any kind within the municipality, all property owners of rental property who rent to tenants of apartments, rooms and other rental accommodations must file with the Tax Clerk a report showing the name, address, and telephone number, of each tenant.

Also, within 30 (thirty) days after a tenant vacates and apartment, room or other rental property, the property owner must submit a report showing the date of vacation from the rental property and a forwarding address of the tenant to the Tax Clerk.

Please make extra copies of the enclosed reporting form for these purposes.

If you have any questions, please contact this office at the number listed above.

Sincerely,

Veronica Vargeson
Tax Clerk