**The Byesville Village Council met in Regular Session on Monday, January 25, 2023 at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jackson, Village Administrator Brennan Dudley, and Fiscal Officer Angela Gombeda, and Village Solicitor William Ferguson.**

**Mayor Jackson led The Pledge of Allegiance.**

**Mr. Sullivan offered a prayer.**

**Roll Call: p. – Port, p. – Warner, p. – Dawson, p. – Valentine, p. – Sullivan, p. – Haren**

**Council President assigned committees as follows:**

**Finance:**

**Michael Port, Chairperson**

**Pat Sullivan**

**Heath Dawson**

**Marj Warner, Alternate**

**Legislative:**

**Marj Warner, Chairperson**

**Jay Valentine**

**Tim Haren**

**Michael Port, Alternate**

**Village Services:**

**Pat Sullivan, Chairperson**

**Heath Dawson**

**Tim Haren**

**Marj Warner, Alternate**

**Park Liaison:**

**Michael Port**

**CIC:**

**Michael Port**

**Zoning:**

**Jay Valentine**

***Clerk’s Business:***

Minutes*:* Councilman Dawson made a motion seconded by Councilman Sullivan to approve the minutes from the 01/09/2023 meeting.

Yea (6) Port, Warner, Dawson, Valentine, Sullivan, Haren

Bills:

Motion to Approve Bills: Sullivan 2nd: Warner

Yea (6) Port, Warner, Dawson, Valentine, Sullivan, Haren

***Guest:*** ---

***Administrator:*** Presented by Brennan Dudley

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units. We have been working through several maintenance issues.

**Treatment Assessment/Evaluation:** We have contracted with Appalachian Environmental to assess and evaluate plant treatment operations and efficiency. Through this process we hope to identify areas that we can improve quality, increase efficiency and possibly reduce expenses through the eliminating of unnecessary processes. The initial evaluation will take 30 – 45 days. We will work with AE through the remainder of the year on implementation of the recommendations.

**Distribution:** Disconnects/reconnects, OUPS tickets. Several small service line leaks and meter yokes. Main line leaks on Patricia Dr and Indian Lake Rd.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing as scheduled, routine, and preventative maintenance as scheduled.

**Marietta Rd Sewer Extension:** Awaiting GOA grant notification.

**Personnel:** We have yet to receive the exact cost of the ERI for Karen Froehlich.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Culverts:** Jetting and clean several culverts. Euclid Ave/S 5th, and Watson Ave. New culvert section on S 5th between Spruce and Race.

**Aggregate:** Placed stone aggregate on alley off Walnut, and alley off S 5th.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, clean, jet, and repair culverts and catch basins as needed.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Zoning:** 0- Building Permits / 9 – ROW Permits

**2023 Budget:** The 1st draft is before you this evening. Please review the notes and budget over the next couple of weeks. I’d like to schedule a finance meeting before the next Council meeting.

**Grant for Glass Ave:** I am working on a grant that would cover most of the cost of resurfacing Glass Ave. A resolution for the application of the grant is before Council for approval this evening. The estimated total cost of the project is just over $500k.

**Grant through the OEPA:** I applied for a $10,000 grant from the OEPA for the purchase of valve exercising equipment and leak detection equipment. The grant if awarded, will cover 100% of the cost of the equipment.

**Land Bank:** Byesville will have 2 houses razed from State grant funds. The properties are 250 S 2nd Street and 122 N 9th St. The S 2nd street property will be completed around the beginning of February and the N 9th property sometime in March. This particular grant allows the cooperative property owner to maintain ownership of the lot upon completion of demolition.

**Byesville Elementary Agreement:** The District is requesting a minor revision to the agreement. The revision is detailed in the attached document and includes language amending the “Contingencies” section with regard to *“receipt of a certificate of occupancy”* prior to the full transfer. The amendment is a procedural matter necessary to satisfy funding documents for the District.

**Misc.:**

* Plans for Byesville Elementary.
* Appalachian Community Grant projects including Byesville Elementary STEM hub and Byesville Scenic Rail

**Revision to Byesville Elementary Agreement w/District-**

**Motion to Approve: Haren 2nd: Port**

Yea (6) Port, Warner, Dawson, Valentine, Sullivan, Haren

***Mayor:*** Presented by Mayor Jackson

The Village will be participating in the Home & Garden Show and everyone is welcome to participate. There will be a crime watch meeting on 1/30/2023 and a Business Association meeting 2/6/2023. The Mayor is continuing to work on Grants and Beautification for the Village.

***Park:***  ---

***Fire/EMS:*** Chief Haren reported that Association has completed their calendar of events. He stated that there have been 13 EMS calls and a few additional for Fire.

***Police:*** ---

***Solicitor:*** ---

***Village Services:*** ---

***Finance:*** A Finance Committee meeting will be held at 4:30 on 2/8/2023 before the regular scheduled council meeting.

***Legislative***: Councilwoman Warner presented the following Legislation:

*Resolution 2023-01 A Resolution Authorizing the Mayor to Prepare and Submit an Application to Participate in the ODOT’s Local Roads Oil and Shale Program and to Execute Contracts as Required and Declaring an Emergency*

Motion to Approve: Haren 2nd: Valentine

Yea (6) Port, Warner, Dawson, Valentine, Sullivan, Haren

***Additional Business:***

**Dawson: ---**

**Haren: ---**

**Port: ---**

**Sullivan: ---**

**Valentine: ---**

**Warner: Mrs. Warner stated that there would be a delay in the GPS tour and the new date would be March 13th at 10am.**

**Media: ---**

***Meeting Adjourned***:

Motion to Adjourn: Port 2nd: Haren

Yea (6) Port, Warner, Dawson, Valentine, Sullivan, Haren

Meeting Adjourned: 5:57pm

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Gombeda**