**The Byesville Village Council met in Regular Session on Wednesday, February 8, 2023 at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jackson, Village Administrator Brennan Dudley, and Fiscal Officer Angela Gombeda, and Village Solicitor William Ferguson.**

**Mayor Jackson led The Pledge of Allegiance.**

**Mr. Dawson offered a prayer.**

**Roll Call: p. – Warner, p. – Dawson, p. – Valentine, p. – Sullivan, p. – Haren, p. – Port**

***Clerk’s Business:***

Minutes*:* Councilman Haren made a motion seconded by Councilman Port to approve the minutes from the 01/25/2023 meeting.

Yea (6) Warner, Dawson, Valentine, Sullivan, Haren, Port

Bills:

Motion to Approve Bills: Haren 2nd: Port

Yea (6) Warner, Dawson, Valentine, Sullivan, Haren, Port

Motion to Approve up to $10,000 in additional expenditures for Fire/EMS:

Dawson 2nd: Valentine

Yea (6) Warner, Dawson, Valentine, Sullivan, Haren, Port

***Guest:*** ---

***Administrator:*** Presented by Brennan Dudley

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units. We have been working through several maintenance issues.

**Glass Ave Waterline:** Assessing updated cost and funding for the replacement of the waterline in conjunction with the resurfacing project. Estimated project cost for materials is $200k.

**Distribution:** Disconnects/reconnects, OUPS tickets. Main line leak on S 4th and Spruce.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing as scheduled, routine, and preventative maintenance as scheduled.

**Marietta Rd Sewer Extension:** Awaiting GOA grant notification.

**Sewer Repair:** Excavated and jetted line on Race Ave.

**Personnel:** Awaiting total amount of ERI for Karen Froehlich.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Culverts:** Jetting and clean several culverts. Euclid Ave/S 5th, and Watson Ave. New culvert section on S 5th between Spruce and Race.

**Aggregate:** Placed stone aggregate on alley by Rasors, and 500k tank road.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, clean, jet, and repair culverts and catch basins as needed.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Zoning:** 0- Building Permits / 2 – ROW Permits

**2023 Budget:** Finance meeting this evening to discuss changes.

**Grant for Glass Ave:** Submitted grant. Hopefully we will hear something by the end of March.

**Property Demolitions:** 122 N 9th Street has been razed. We anticipate 250 S. 2nd to be complete within the next couple of weeks. A trailer at 294 Main has been razed by the property owner.

**Property Renovations:** 216 S 5th is under construction.

**Southgate Road:** A developer of property along Southgate road near the former Pomegranate property is working on site preparation for future promotion and development.

**Cell Tower Lease:** We are still in discussion to lease property for the installation of a cell phone tower near the WTP.

**Personnel:** Our current Utility Clerk Audrey Leasure, will be going on maternity leave March 6th. She will not be returning. We will prepare a posting for the position by the 1st of next week.

**Columbia Gas:** We received a check for permits issued in 2021 totaling $2,483.57.

**PEP:** We received a check to close out our strategic reserve fund. $8,158.51.

**Executive:** Request executive session for contractual purposes.

**Misc.:**

* Plans for Byesville Elementary.
* Appalachian Community Grant projects including Byesville Elementary STEM hub and Byesville Scenic Rail

***Mayor:*** Presented by Mayor Jackson

The Mayor allotted his time to Mr. Dudley to give a short presentation on NextDoor and the Village Facebook page.

***Park:***  Softball registrations are underway. Practices will begin in March. Numbers have been down so far, but will have a better idea after the final registration tonight. Dale Martin will be returning as our Park employee. He was a huge asset last year and we are happy he will be returning.

***Fire/EMS:*** Asst. Chief Bacon reported that the ladder truck is fixed and back in service. Getting geared up for Fish Fry season. There will be a spaghetti dinner on Friday to benefit a member’s wife that has been in the hospital for nearly two months. Asst. Chief Rice stated that Unit 101 is in the repair shop for a leak in the oil pan. There are no new members. Training center is almost complete. Working on gathering information to hopefully begin a part-time paid department.

***Police:*** ---

***Solicitor:*** No formal report

***Village Services:*** ---

***Finance:*** A Finance Committee meeting was held prior to the regular meeting.

***Legislative***: Mr. Dudley discussed a variance that had been previously approved, stating that he would need signatures after the meeting.

***Additional Business:***

**Dawson: ---**

**Haren: ---**

**Port: CIC Director Norm Blanchard is retiring. They are in the process of looking for his replacement. Mr. Port stated that he had received an email from Frontier with a link to “nominate” areas to be the first to get fiber optic.**

**Sullivan: ---**

**Valentine: ---**

**Warner: Mrs. Warner gave a reminder of the GPS tour on March 13th at 10am. She stated that it is asked everyone wear long sleeves and pants. GPS will provide hard hats.**

**Media: ---**

***Executive Session for Contractional Purposes:***

Motion: Haren 2nd: Port

Enter Executive Session: 6:09pm

Re-Enter Regular Session: 6:31pm

***Meeting Adjourned***:

Motion to Adjourn: Port 2nd: Sullivan

Yea (6) Warner, Dawson, Valentine, Sullivan, Haren, Port

Meeting Adjourned: 6:31pm

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Gombeda**