**The Byesville Village Council met in Regular Session on Wednesday, March 8, 2023 at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jackson. Village Administrator Brennan Dudley, Fiscal Officer Angela Gombeda, and Solicitor Bill Ferguson.**

**Mayor Jackson led The Pledge of Allegiance.**

**Mr. Dudley offered a prayer.**

**Roll Call: p. – Valentine, p. – Sullivan, a. – Haren, p. – Port, p. – Warner, p. – Dawson**

***Clerk’s Business:***

Minutes*:* Councilman Port made a motion seconded by Councilman Valentine to approve the minutes from the 02/22/2023 meeting.

Yea (6) Valentine, Sullivan, Haren, Port, Warner, Dawson

Bills:

Motion to Approve Bills: Dawson 2nd: Haren

Yea (6) Valentine, Sullivan, Haren, Port, Warner, Dawson

***Guest:*** Myra Scheurer – Candidate for Cambridge Municipal Court Judge – discussed plan for campaign and invite council to Guernsey Brewhouse on Friday for her campaign party.

Michael Groh – Candidate for Cambridge Municipal Court Judge – discussed plan for campaign and pledged to donate half of salary back to the city and only serve two terms.

Alisha & Steven Clark – discussed future plans for Clark Family Practice and invited council to their Open House being held on 3/13/2023.

***Administrator:*** Presented by Brennan Dudley

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units. We have been working through several maintenance issues.

**Distribution:** Disconnects/reconnects, OUPS tickets.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing as scheduled, routine, and preventative maintenance as scheduled.

**Marietta Rd Sewer Extension:** Awaiting GOA grant notification.

**Elm Street Extension:** We are in the planning phase of a short line extension on Elm Street. The extension will only include 2 properties however it will alleviate 2 failing septic systems adjacent to the Village. The extension is being funded by the affected property owners. The project is expected to commence in early spring and should not take longer than 1 week to complete.

**Sewer Repair:** Village personnel performed a repair on the sewer line from the GPS. The line is not expected to cause any long-term concerns.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Cold Patch/Culvert:** Patching holes with cold patch.

**Sealing:** Village personnel completed seam sealing on roads that were resurfaced last year and crack sealing on several other streets.

**Flag Pole:** Village personnel repaired the flag pole, replaced lighting at Village Hall and on the front monument.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, clean, jet, and repair culverts and catch basins as needed.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Zoning:** 1- Building Permits/ 1 – ROW Permit

**Zoning Meeting:** The meeting scheduled for 3/6 was cancelled. A reschedule date has not been made at this time.

**2023 Budget:** Completed final revisions of the budget per Council’s direction.

* Addition of Code Enforcement officer
* 4% COLA

**Property Demolitions:** 250 S 2nd Street has commenced. Expected completion within the next day or so.

**Personnel:** Interviewed and hired a new Utility Clerk. She will start 3/21. Please be patient as we work to provide coverage in the interim.

**Conferences/Meetings:** I have attended several meetings recently encompassing such topics as Historic Tax Credits, POWER and ARISE grants through ARC, and the Appalachian Community Grant. These meetings are critical in making sure that we are preparing the Village for eligibility and continuing to promote our progress while advocating for our future.

**Byesville Elementary:** We are continuing work of the prospectus and objectives as outlined in the Opportunity Appalachia grant. A video crew will be onsite tomorrow to take video of the building and interview myself, the Mayor, and Norm Blanchard regarding the project and the buildings possible future use in the Village.

**Guernsey Power Station:** We are being told the Power Station is nearly 100% operational. Final tests are being performed at this time.

**Misc.:**

* Appalachian Community Grant projects including Byesville Elementary STEM hub and Byesville Scenic Rail.

***Mayor:*** Presented by Mayor Jackson

Mayor Jackson stated beautification is in full swing. The house on the corner of Second Street and Spruce was razed and the clean up will finish up over the next couple of days. We are working on some code enforcement issues. The Home & Garden Show is coming up on 3/10, 10am-8pm and 3/11, 11am – 6pm. We are looking for volunteers to help with the booth. Any amount of time would be helpful.

***Park:***  There are seven teams signed up for softball. We have been working on the field and will be making some improvements to help with the drainage issue. The concession stand will be moved into the new shed and the current stand will be moved and used for storage. Recently we had a resident questioning why the park is closed. This resident stated that she felt it was a violation of ADA because “some” people can use the park, but others cannot. The restrooms are winterized and there is no plan to open the park earlier this year than in the past. We have once again had vandalism at the park. Employees from the street department has repaired it. Mr. Dudley did ask Mr. Ferguson for his legal opinion on the park being closed and whether it is an ADA violation. Mr. Dudley stated that the park is closed and the gate is locked. People are able to walk around it and utilize the park. He stated that the village is not currently prosecuting for doing so, to which Mr. Ferguson stated “but you could, it is closed”. Mr. Ferguson asked what the resident’s argument is regarding this matter, “the disabled should be able to commit crime the same a everybody else?” Council agrees that the park shall remain closed until April 1st.

***Fire/EMS:*** Asst. Chief Bacon stated that it has been “quiet” on the fire side. There will be a fish fry on 3/17. The Breakfast with the Easter Bunny will be on April 1, starting at 8am, with the Egg Hunt following at noon. Asst. Chief Rice reported that calls are still up for EMS. They are continuing to prepare for upcoming events.

***Police:*** ---

***Solicitor:*** Mr. Ferguson reported that former employee, Mr. Marlatt lost his most recent appeal with the Fifth District Court of Appeals.

***Village Services:*** Mr. Sullivan asked where “we are at” with Patriot Park. Mr. Dudley stated that they are still in the process with the property owners to work out an agreement.

***Finance:*** No report.

***Legislative***: Mrs. Warner presented the following legislature:

Ordinance 2023-01 Permanent Appropriations

Motion to Suspend the Rules: Valentine 2nd: Port

Yea (6) Valentine, Sullivan, Haren, Port, Warner, Dawson

Motion to Approve: Haren 2nd: Port

Yea (6) Valentine, Sullivan, Haren, Port, Warner, Dawson

***Additional Business:***

**Dawson: Dealbusters light continues to be a problem. Mr. Dawson asked Mr. Dudley if he has had a chance to look at the slip on Martha Drive. Mr. Dudley stated that he had not, but it was on his list of things to do.**

**Haren: ---**

**Port: Mr. Port has updated the calendar and has purchased software to allow the calendars to be synchronized. We are working on packets for the new business owners and new residents. Mr. Port asked Mrs. Warner how long the GPS tour was scheduled to take. Mrs. Warner stated it would be approximately an hour.**

**Sullivan: ---**

**Valentine: Mr. Valentine thanked everyone for working on the Code Enforcement and was happy to see the house on 2nd Street come down. Also, there is a vehicle blocking/parked over the sidewalk on the corner of 2nd & Spruce.**

**Warner: Mrs. Warner reminded everyone that the GPS tour is coming up on 3/13 at 10am.**

**Media: ---**

***Meeting Adjourned***:

Motion to Adjourn: Valentine 2nd: Warner

Yea (6) Valentine, Sullivan, Haren, Port, Warner, Dawson

Meeting Adjourned: 6:18pm

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**Mayor Jay Jackson**

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**Minutes prepared by Village Fiscal Officer, Angela Gombeda**