**The Byesville Village Council met in Regular Session on Wednesday, March 22, 2023 at 5:30 pm, at Village Hall.**

**Those in attendance included Mayor Jackson. Village Administrator Brennan Dudley, Fiscal Officer Angela Gombeda, and Solicitor Bill Ferguson.**

**Mayor Jackson led The Pledge of Allegiance.**

**Mr. Dudley offered a prayer.**

**Roll Call: p. – Sullivan, a. – Haren, p. – Port, p. – Warner, p. – Dawson, p. – Valentine**

**Motion to Excuse Mr. Haren for personal reasons: Haren 2nd: Warner**

**Yea (5) Sullivan, Port, Warner, Dawson, Valentine**

***Clerk’s Business:***

Minutes*:* Councilman Port made a motion seconded by Councilman Sullivan to approve the minutes from the 03/8/2023 meeting.

Yea (5) Sullivan, Port, Warner, Dawson, Valentine

***Guest:*** ---

***Administrator:*** Presented by Brennan Dudley

**Water Operations**

-Routine Maintenance and Operation: Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units. We have been working through several maintenance issues.

-Distribution: Disconnects/reconnects, OUPS tickets.

**Wastewater Operations**

-Routine Maintenance and Operation: Pressing as scheduled, routine, and preventative maintenance as scheduled.

-Marietta Rd Sewer Extension: Awaiting GOA grant notification.

-Elm Street Extension: Waiting on consistent weather

**Street**

-Routine Maintenance and Operation: Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

-Catch basin on 1st Street: Reform and repair.

-Rasor’s Field: Installed additional catch basin and drainage.

**Misc. Work**: Maintain streets, repair, clean, maintain equipment and facilities, clean, jet, and repair culverts and catch basins as needed.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**Zoning:** 4- Building Permits/ 1- Demo /

**Zoning Meeting**: Scheduled for 4/10 at 6:00 pm, Village Hall

**Video Crew:** A video crew was onsite in the Village on 3/9. They were here to do a promotional video for the Byesville Elementary project as part of the Opportunity Appalachia grant. They commented on the Village’s diverse downtown and overall positive impression.

**Potential Manufacturer:** The Mayor and I met with a company that is assessing possibilities of locating a factory here. We showed them a couple possible sites.

**EMS Budget:** Working with Jeremy Rice and Noah Bacon to provide fiscal analysis on a possible compensated EMS service.

**Union Negotiations:** The Mayor and I met with representatives of the Union. Further discussion is needed in Executive session.

**Cell Tower**: Following counsel with our solicitor, we have submitted some requested revisions to the proposal. A bid solicitation process will be necessary before any agreement can be made.

**Property Demolitions:** 250 S 2nd Street is complete.

**Personnel:** The person backed out of accepting the position. Cited her current employer offered her additional compensation and flexibility. I would like to discuss the position in Executive session.

**Byesville Elementary:** A lot happening and I will provide a presentation in this meeting.

**Congressman Balderson:** I submitted a request for Community Project Funding as part of the 2024 Congressional appropriations budget.

**Steering Committee:** Received notification that Guernsey County would receive $213,000 for TA for the ACG. Funds will be used to support technical assistance for submitted projects such as Byesville Elem, and Byesville Scenic.

**Misc.:**

* Appalachian Community Grant projects including Byesville Elementary/Southeast Ohio Center for Business and Innovation and Byesville Scenic Rail
* Presentation on Byesville Elementary Project

***Mayor:*** Presented by Mayor Jackson

Mayor Jackson stated that Clark Family Practice had a great turn out for their ribbon cutting. He is continuing to work with Chief Dolan and Mr. Ferguson on the code enforcement. Mayor Jackson has been working on beautification and the flowers for downtown, along with painting and cleaning of downtown. We are looking into grants for the park to help stretch our dollars. Mayor Jackson requested an executive session for contractual and personnel matters.

***Park:***  Mr. Port stated the park will open in about a week and they will continue to monitor the weather to prevent issues with the water lines in the restrooms. There are a lot of changes happening at the ballfields. The guys are working hard to help with the drainage issue. Once the weather is nice, we will be having clean up days at the park. There will be an Easter Egg Hunt on April 1st.

***Fire/EMS:*** Chief Rice shared a copy of the Fire/EMS policy and procedure book with council. He is waiting to hear back on grants that were applied for. Medic 101 is still out of service and should be done on Friday. We have had 65 EMS calls and 27 Fire calls MTD.

***Police:*** Call numbers are higher than this time last year. We have conducted several operations recently and that is still pending. We added Jason May to our auxiliary positions. He will be a great asset to the village. We are also looking into adding a Chaplin service to the police department. The details are still being worked out at this time. Mrs. Warner asked about the operation that took place on S. 5th Street and was interested in knowing if the Neighborhood CrimeWatch played a part. Chief Dolan stated that he often gets tips on drugs. This was a two-week investigation that took off very quickly from there.

***Solicitor:*** Mr. Ferguson stated that Chief Dolan has done a great job putting together a complaint for the code enforcement. It is time to get these people to the Municipal Court. Mr. Ferguson has been working with the Municipal Court to be sure that the forms and complaints are what they need and that they are aware of the new things coming from Byesville.

***Village Services:*** Mr. Sullivan has provided a list to Mr. Dudley and he is pleased with the progress the guys are making within the village. Mrs. Warner stated there is a hole on the corner of Sequoia and Greenbriar and wanted to have it checked.

***Finance:*** No report.

***Legislative***: Mrs. Warner presented the following legislature:

Resolution 2023-04 Amending Permanent Appropriations

Motion to Approve: Dawson 2nd: Port

Yea (5) Sullivan, Port, Warner, Dawson, Valentine

Motion to Approve: Haren 2nd: Port

Yea (6) Valentine, Sullivan, Haren, Port, Warner, Dawson

Resolution 2023-10 Contract with Jackson Township for Fire Protection

Motion to Approve: Sullivan 2nd: Valentine

Yea (5) Sullivan, Port, Warner, Dawson, Valentine

***Additional Business:***

**Dawson: Mr. Dawson stated there are a lot of branches coming down from trees in the park and around the disc golf. He also asked if there was going to be some grading and seeding done.**

**Haren: ---**

**Port: Mr. Port is continuing to work with administration on the “welcome packets” for new residents and new businesses. It is coming along well and he will be sure to provide council with a copy once they are completed.**

**Sullivan: ---**

**Valentine: Mr. Valentine stated that he has noticed the trash cans in the park are all over the place. He feels maybe it was caused by the windstorm. Mr. Port said he will ask Chief Dolan to watch the video and be sure it was the wind. Mr. Port will find a solution to the issue.**

**Warner: Mrs. Warner stated the water in her area has had a smell to it. Mr. Dudley said that they are monitoring it and that it is a chlorine smell. He attributes it to the power plant using a great deal of water and it is flowing through a lot faster. Mr. Dudley asked that if anyone is having that issue, to contact him at the time so that he can continue to track it.**

**Media: ---**

***Executive Session for Contractual and Personnel Purposes:***

Motion: Dawson 2nd: Warner

Yea (5) Sullivan, Port, Warner, Dawson, Valentine

Entered Executive Session: 6:48pm

Re-Enter Regular Session: 7:17pm

***Meeting Adjourned***:

Motion to Adjourn: Port 2nd: Warner

Yea (5) Sullivan, Port, Warner, Dawson, Valentine

Meeting Adjourned: 7:18pm

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mayor Jay Jackson**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Minutes prepared by Village Fiscal Officer, Angela Gombeda**