The Byesville Village Council met in Regular Session on Wednesday January 29th, 2025 at 5:30pm in Village Hall.

Those in attendance included: Mayor Jay Jackson and Village Administrator Brennan Dudley

Mayor Jackson called the meeting to order at 1729 and led The Pledge of Allegiance.

Mr. Sullivan offered a prayer.

Roll Call: p. –Netting, p- Port, p. – Warner, p. – Dawson, p. Valentine p. –Sullivan

***Clerk’s Business:***

**Minutes:** Handed out minutes from meetings held on 11/27/2024, 12/11/2024, and 12/30/2024

The minutes will be sent out on the Friday before the next meeting in the future.

**Bills**: December bills handed out.

***Guest:***

***Administrator’s Report:--***

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units.

**Distribution:** 1-leak in Cumberland, leak on Meek Ave.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing as scheduled, routine, and preventative maintenance as scheduled. Cleaned both clarifiers and maintenance to the belt press.

**Marietta Rd Sewer Extension:** Working on agreements for the associated property owners.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Patching:** Personnel have been out cold patching as time and weather permit.

**Misc. Work:** Maintain streets, repair, clean, maintain equipment and facilities, clean, jet, and repair culverts and catch basins as needed. Street sweeping.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO’s and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

**SEOCBI:** 2nd reading on ordinances distributed in previous meeting(s). CBI Board met and approved the legal documents to move forward with establishing the organization as non-profit. Working on several grant opportunities. Most of the grants will focus on Technical Assistance and ADA. I emailed Mr. Ferguson information for the preparation of the deed.

**Zoning:** 1 - Building Permit / 2 – ROW Permits

**Patriot Park:** Waiting on weather to break.

**Health Insurance:** Still working on employee completion of Form Fire data.

**2025 Budget:** The first draft has been completed and emailed. We will go more in depth at the Finance committee meeting on 2/12/25 @ 4:30.Please let me know if you have any questions.

**Fiscal Operations: In order to maintain operations and continuity,** I have organized and divided responsibilities in Veronica’s absence. I appreciate our Village Hall personnel and their willingness to assist during this time. We have a great team!

**Grants:** Chief Dolan, Asst Chief Rice, and I had a virtual meeting with a company that may be able to help us with identifying grant sources and writing. I will discuss this in more depth at the Finance meeting on 2/12/25.

**Fire Report**

**Fire Calls YTD:**

**Calls:** Fire has been busy with a variety of calls including multiple gas leaks, MVA’s, 2 structure fires, and a water rescue of a family dog from Wills Creek (park).

**Equipment:** 102 the aerial ladder truck is out of service at this time. I do not anticipate major repair or downtime. Medic 106 is back in service as the primary response unit for EMS.

**Township Contracts:** I have sent the proposed Fire contract to the Township. I am still working on the EMS agreement.

***Mayor’ Report-***

Beautification-

Due to slower business, the museum will only be open on Tuesdays and Thursdays during winter months.

Byesville Business Association will begin meetings in February.

Mayor Jackson is working on finalizing and applying for new Grants.

Waiting on the budget to be finalized before moving forward with a new project, no further details given.

***Fire/EMS***: Assistant Chief Jeremy Rice presented a printed report.

***Police Report:-***. Chief Dolan requested executive session for contractual services.

***Solicitor:***  - No formal report. Mr. Netting asked as to when a payment will be received from the oil and gas agreement. Solicitor Ferguson reported an estimated payment date of April.

Chief Dolan requested an update on records retention committee. Discussion concluded that something needs to be put into writing in order to get the process started.

***Park Report:*** Mr. Port reported that grants are being researched and applied for.

***Village Services:*** No formal report. Mr. Sullivan inquired about the amount of salt left for the year. Mr. Dudley reported that the salt supply was low but that there was enough to finish out the winter.

Mr. Valentine said that he received a complaint about water in a basement on the corner of 2nd and Race Ave, he asked Mr. Sullivan to look into the possible cause with him.

***Finance:*** Finance meeting to be held Wednesday February 12th, 2025 at 4:30pm

***Legislative***:

Ordinance 2025-01: Accepting and confirming a plan for the CIC as the agency of the Village of Byesville for Industrial, Commercial, Distribution and Research Development. 2nd Reading.

Ordinance 2025-02: Authorizing the lease of certain village owned real property in order to promote economic development and to authorize the CIC director to sign documents related to this issue as an agent of the village. 2nd reading.

Code Enforcement Meeting will be held February 24th @ 5:30pm

***Additional Business:***

Dawson: Received a message via Facebook concerning the placement of a mirror in parking lot across from Marlene’s in order to create a safer turn onto 2nd St. Mr. Dudley received the same request and it has been taken care of.

Netting: Would like the lease money from oil and gas payment to be used toward the purchase of a new dump truck. Mr. Dudley shared that further discussion will take place at the finance meeting.

Sullivan: Inquired as to the results of the online auction that took place for the sale of the items from the school district. Mr. Dudley informed council that nothing was won at the auctions.

Valentine: - Suggested a sign be placed for Colt Keith, a Byesville native and MLB player. Mr. Keith said he will come to the village for sign dedication. Placement of the sign will need to be discussed.

Warner: - None.

Port- None.

Media: ---

Motion to go into executive session: Mr. Port 2nd: Mr. Sullivan Roll Call: yes-6, no-0

Meeting moved into executive session at 1817.

***Meeting Adjourned***:

Motion to Adjourn: Sullivan 2nd: Mr. Netting Roll Call: yes-6, no-0

Meeting Adjourned: 1840

**Minutes approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Council President**

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**Mayor Jay Jackson**

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**Clerk of Council**