

**BYESVILLE VILLAGE COUNCIL  
MEETING MINUTES  
FEBRUARY 12th, 2025**

The Byesville Village Council met in Regular Session on Wednesday, February 12<sup>th</sup> at 5:30pm in Village Hall.

Those in attendance included:

Mayor Jay Jackson called the meeting to order and led The Pledge of Allegiance.

Mr. Pat Sullivan offered a prayer.

Roll Call: p. – Warner, p. – Dawson, p. Valentine p. –Sullivan, p. –Netting, p- Port

**Clerk's Business:**

**Minutes:** Minutes from 11/27/24, 12/11/24, 12/30/24, 1/15/25 and 1/30/25

Motion: Mr. Valentine 2<sup>nd</sup>: Mrs. Warner

Roll call: yes-6, no-0

**Bills:** December 2024 and January 2025

Motion: Mr. Netting 2<sup>nd</sup>: Mr. Sullivan

Roll Call: yes-6, no-0

**Guest:**

**Administrator's Report:--**

**Water Operations**

**Routine Maintenance and Operation:** Clean and maintain sediment basins, maintain chemical levels, ensure proper backwash and operation of pressure filters and UF units.

**Membranes:** We need to purchase new membranes for trains 4 and 5. I received 2 quotes. I would like approval from Council to purchase from one of the vendors, not to exceed \$179k.

**O&M Manual:** We are in the process of revising and updating the O&M manual for the WTP. Revisions will include new processes for treatment, quality, and process control.

**Distribution:** Leak on S 3<sup>rd</sup> and leak on N 6<sup>th</sup>.

**Wastewater Operations**

**Routine Maintenance and Operation:** Pressing as scheduled, routine, and preventative maintenance as scheduled. Cleaned both clarifiers and maintenance to the belt press.

**Marietta Rd Sewer Extension:** Working on agreements for the associated property owners.

**Street**

**Routine Maintenance and Operation:** Clean catch basins and culverts, repair leak holes, sweep streets, assist distribution crew as needed.

**Patching:** Personnel have been out cold patching as time and weather permit.

**Traffic Mirror:** Installed traffic mirror near rail road on S 2<sup>nd</sup> St.

**Dump Trucks:** We have been assessing and test-driving dump trucks.

**General Administration**

**Routine Administrative Functions:** Oversee operations at the Street, WTP and WWTP departments, review and sign PO's and invoices, H.R. functions, payroll preparation, work cooperatively with the Mayor, Fiscal Officer, Income Tax, Utilities Clerk, Park Liaison, Village Council, Police and Fire to ensure the day-to-day operation of the Village.

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**SEOCBI:**

We have received the keys to the building. The District will be providing dumpsters to clean out the remaining items and we will provide personnel.

We were selected to be a part of “Meet the Funders” event sponsored by the GOA. We will have the opportunity to present the project to multiple funders at an event in May. I have been in contact with multiple avenues of funding.

I also presented an update to CIC at the meeting last week.

**Zoning:** 2 - Building Permit / 2 – ROW Permits / 1 – Variance request

- There will be a Zoning meeting to discuss a variance request for Southgate Drive-thru on 2/24/25 @ 6pm.

**2025 Budget:** Reviewing the budget in the Finance meeting this evening. I have prepared an accompanying Project List for 2025.

**Health Insurance:** Still working on employee completion of Form Fire data.

\*Mr. Sullivan suggested setting a date to complete items with health insurance as it has been ongoing for a couple months. Mr. Dudley stated that the insurance company will be coming to help.

**Legislative:**

- 3<sup>rd</sup> reading on ordinances for the CBI 2025-1 and 2025-2.

**Fire Report**

**Fire Calls YTD:** 31

**Equipment:** Ladder 102 has been repaired and is back in service. All units are in service at this time.

**Township Contracts:** I prepared and sent multiple option agreements to the Township. I would anticipate hearing back from them following their meeting next week.

**Grant:** I submitted a grant for turnout gear. If awarded, the grant would cover 80% of the cost.

**EMS billing:** I completed our registration for EMS billing and payment through the VA.

**Transfer Agreements:** I assisted Jeremy with review and revisions of EMS transfer agreements.

**County Fire Meeting:** Jeremy and I attended the County Fire Association meeting. We presented and discussed plans and preparations for the South East Ohio Fire and EMS Expo at PLCC on 8/9 – 8/10.

**Mayor’ Report** – The Beautification campaign will kick off next week, flyers have been printed. Mayor Jackson is still working on several grants. The paperwork for the Capital Grant has been submitted. A Resolution for the Nature Works Grant is being presented. The Home Show will take place March 6-8 at Pritchard Laughlin Civic Center and we are participating, volunteers will be needed. Please see Mayor Jackson to get a time slot for volunteering.

Jay Valentine is donating \$200 of his council check for the beautification project and challenged other council members to do the same.

**Fire/EMS:** EMS Administrator Jeremy Rice presented a printed report. See attached.

There will be a first aid/CPR training class on April 21<sup>st</sup>, see Jeremy to get signed up.

**Police Report:** Chief Dolan reported that the new vehicle should be here by next week. He is also looking into new ideas for funding as the jurisdiction is going to be expanding. There will also be a need for more officers in the future.

**Solicitor:** No formal report.

**Park Report:** Mr. Port announced that there will soon be a park board meeting, no time and date have been set.

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**Village Services:** Mr. Sullivan reported that the potholes were being maintained and that there is one large one to be repaired. Mr. Netting inquired about heavy trucks on Glass Ave causing damage to the blacktop that had just been laid 6 months ago. Mr. Dudley said that he would see that it is checked out.

**Finance:** Finance committee met from 4:30-5:30 this evening, will continue Finance meeting following this meeting.

**Legislative:**

Motion to pass Resolution 2025-1: Nature Works Grant

-Motion: Mr. Dawson 2<sup>nd</sup>: Mr. Valentine Roll Call: yes-6, no-0

Motion to pass 3<sup>rd</sup> reading of Ordinance 2025-1: CIC as the Agency for the Village of Byesville

-Motion: Mr. Netting 2<sup>nd</sup>: Mr. Valentine Roll Call: yes-6, no-0

Motion to pass 3<sup>rd</sup> reading of Ordinance 2025-2: Authorizing the lease of real property for economic development

-Motion: Mrs. Warner 2<sup>nd</sup>: Mr. Sullivan Roll Call: yes-6, no-0

Legislative Meeting to be held on Monday February 24th, 2025 at 5:30pm.

**Dawson:** Received several thanks for the mirrors placed in the village. Galentines event happening tomorrow, February 13<sup>th</sup> in downtown Byesville, show up and show support to local businesses.

**Port:** Keeping the Village website up to date. Will be putting minutes from council meetings on website as they are caught up to date.

**Netting:** Inquired about private contributions to CBI and if we are still pursuing that. Mr. Dudley said yes.

**Sullivan:** None.

**Valentine:** None.

**Warner:** None.

**Media:** None.

Discussion continued from the finance meeting that had taken place prior to the Council meeting. Mr. Dudley completed his presentation of the budget.

**Meeting Adjourned:**

Motion to Adjourn: Mr. Dawson 2<sup>nd</sup>: Mr. Valentine Roll Call: yes-6, no-0

Meeting Adjourned: 1815

**Minutes approved:** \_\_\_\_\_

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**Council President**

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**Mayor Jay Jackson**

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**Clerk of Council**